SMALL CELL FACILITY APPLICATION

Please Return To:
Department of Neighborhood Development Services
PO Box 911, City Hall,
Charlottesville, Virginia 22902
Telephone (434) 970-3182 Fax (434) 970-3359

FEE: See attached fee schedule

A. WIRELESS SERVICE PROVIDER INFORMATION

Service Provider Name: ____________________________________________
Mailing Address: ________________________________________________
Telephone number: ____________________ Email address: __________

B. WIRELESS SERVICE PROVIDER’S AGENT INFORMATION (IF NECESSARY)

Service Provider’s Agent Name: __________________________________
Mailing Address: ________________________________________________
Telephone number: ____________________ Email address: __________

C. APPLICANT’S REQUEST

1. General description of the scope of work necessary for the construction or installation and the purpose of
the small cell facility: ______________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

2. Include a site plan with sufficient detail to show the proposed location of all items the applicant seeks to
construct or install on existing structures, and on the ground within the public right-of-way, including any
manholes, poles, or other structures, and the size, type, and depth of any conduit, enclosure, or cabinets.

3. Include written authorization to act as the agent of the wireless services provider, and to make
binding representations and commitments on behalf of such provider, for and in connection with
this application, if applicant is not the wireless services provider.

4. Include the names, addresses, telephone numbers, and e-mail addresses of all consultants, if any,
acting with the applicant with respect to this application.

5. For facilities proposed to be located on an existing structure within the public right of way, include (a)
evidence that the applicant has permission from the owner of the structure to co-locate equipment on
each such structure, and (ii) evidence of City Council’s approval of a right of way use agreement.

6. An attestation that the construction of the proposed small cell facility(ies) will commence within two
years of final approval and be diligently pursued to completion, unless the City and the applicant agree
to extend this period.

To the best of my knowledge, the information contained within this application is true,

__________________________________________  Print
Signature of Applicant(s)

FOR OFFICE USE ONLY

Date Paid: ____________  Amt. Paid: ____________  Check #: ____________  Recorded by: ____________
## Fees Schedule & Calculation

### Fees:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>First five (5) small cell facilities</td>
<td>$100/each</td>
</tr>
<tr>
<td>Each additional facility, up to 35</td>
<td>$50/each</td>
</tr>
<tr>
<td>New Small Cell Wireless Support Structure</td>
<td>$500</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
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