1st Discussion on creating new Bylaws

Do we need officers? – Group agreed that officers (Chair and Vice Chair) were still needed.

Scope

- Question was brought up on what metrics would be used to measure the success/progress of the Board.

Membership

- Terms are necessary.
- Attendance requirement should exist.
- Maintain and understand that community engagement is required of Board members.
- Who will be members and what do they do? – We want broad participation and representation of CAT ridership. Members will collect rider input and steer CAT decisions that affect riders.
- Clause to termination membership should exist.
- Officers – Do we keep current Chair/Vice Chair or re-elect once new Board launches?

Meeting time/frequency

- Meet quarterly
- Do not include specific times or dates in the bylaws.
• Create an email list, website, and Facebook page – better solicitation, advertisement of the board to the public and connection among board members. This will aid in avoid having meetings too frequently.
• Discussed on how information will flow from CAT to Board and vice versa. Issues must be brought to the attention of the Board proactively in a timely manner.
• Request for light refreshments for meetings were made.

Timeline for bylaw
• December meeting: Final discussion for the draft bylaws.
• Submit draft bylaws in January to the City Attorney’s office
• Once approved, begin regular meetings

IMPACT model
• Steven Johnson mentioned the IMPACT model and how the Board can adopt a similar model. Board could vote on a few goals at the beginning of each year and track progress at the end of the year.
• Solicit the public annually to decide what goals can be voted on.

Emily Didone offered to share JABA’s bylaws for reference.