

CITY OF CHARLOTTESVILLE
Bicycle & E-Scooter Sharing System Permit Application

Name of Applicant:

Address:

Telephone Number:

Company Website:

Company Contact Person:

Telephone Number:

Email Address:

Local Company Contact Person:

(This individual must be immediately available during all hours of service operation)

Telephone Number:

Email Address:

Type of Business Entity (*sole proprietorship, corporation, LLC, etc.*):

Is the entity registered with the Virginia State Corporation Commission? YES NO

If yes, please provide SCC registration number:

Name of Person Submitting Application:

Relationship/Legal Authority to Business Entity:

Anticipated Start Date:

This application must be accompanied by all of the following:

- Description of proposed program to include type of mobility device, number of mobility devices (not to exceed 100), and area of operations.
- Map or aerial photograph of parking corral locations in the City of Charlottesville's commercial corridor.
- Image of mobility device, showing visible company contact information

- Specifications of Equipment and Safety Features
- Description of program to prohibit riding/parking/locking in specified geographic areas.
- Description of marketing and targeted community outreach plan (including notification of safe riding practices)
- Description of low income reduced cost plan
- Description of data sharing methods and deliverables
- Proof of Insurance, which includes:
 - Worker’s compensation in statutory amounts required by the Commonwealth of Virginia
 - Employer’s Liability of at least \$100,000, specifically listing Virginia as a covered state
 - Commercial general liability insurance - \$1,000,000 per occurrence
 - Automobile Liability - \$1,000,000 per occurrence (only if motor vehicle is to be used in the agreement)
 - Cyber Liability/ Information Technology - \$1,000,000 per claim, including coverage for costs of 3rd party notification, credit monitoring, and fraud protection.
 - Umbrella or Excess Liability Coverage
 - Professional Liability Coverage
- Non-Refundable Permit Application Fee (\$500)
- Copy of Applicant’s City business license
- Proof of payment of all applicable taxes
- Description of items listed in the Permit Program Regulations the applicant is not able to adequately address

I have read and understand the requirements of Interim Bicycle and E-Scooter Sharing System Permit Program and recognize the City’s right to prohibit any person or corporation from occupying or using city streets in a manner not permitted to the general public, without first having obtained permission from the City’s governing body pursuant to, Va. Code §15.2-2018. I acknowledge that my company is responsible for all City assessed impound fees. I certify that the information contained in this application and the attached documents is true and correct to the best of my knowledge, information and belief, and that I am authorized to make this certification.

Signature

Date

Printed Name

Title (if applicable)