

# Citywide



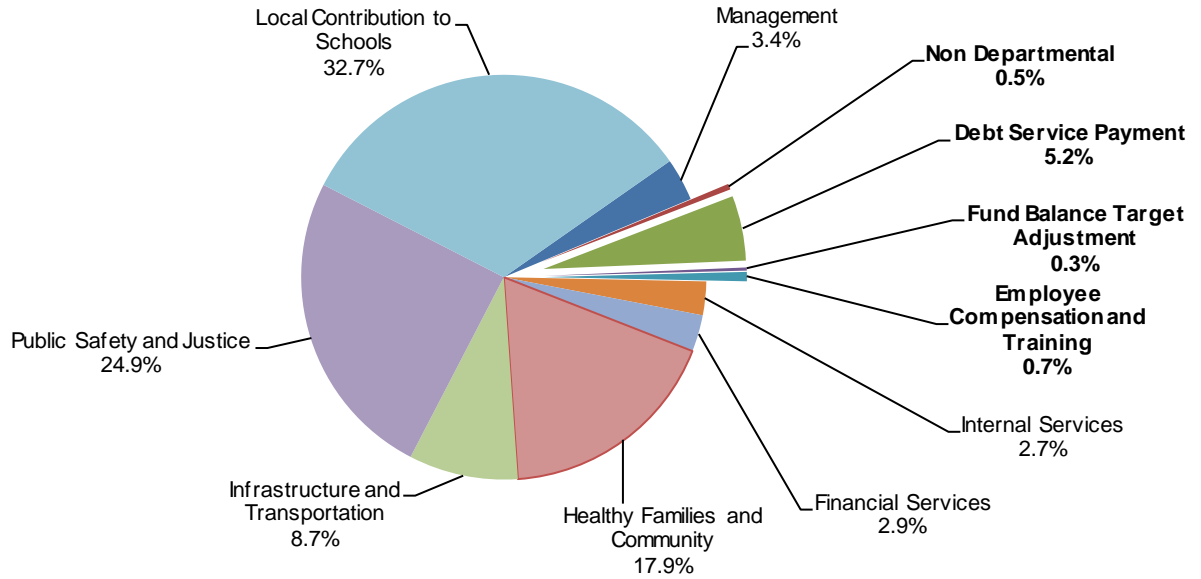
Non Departmental

Debt Service Payment

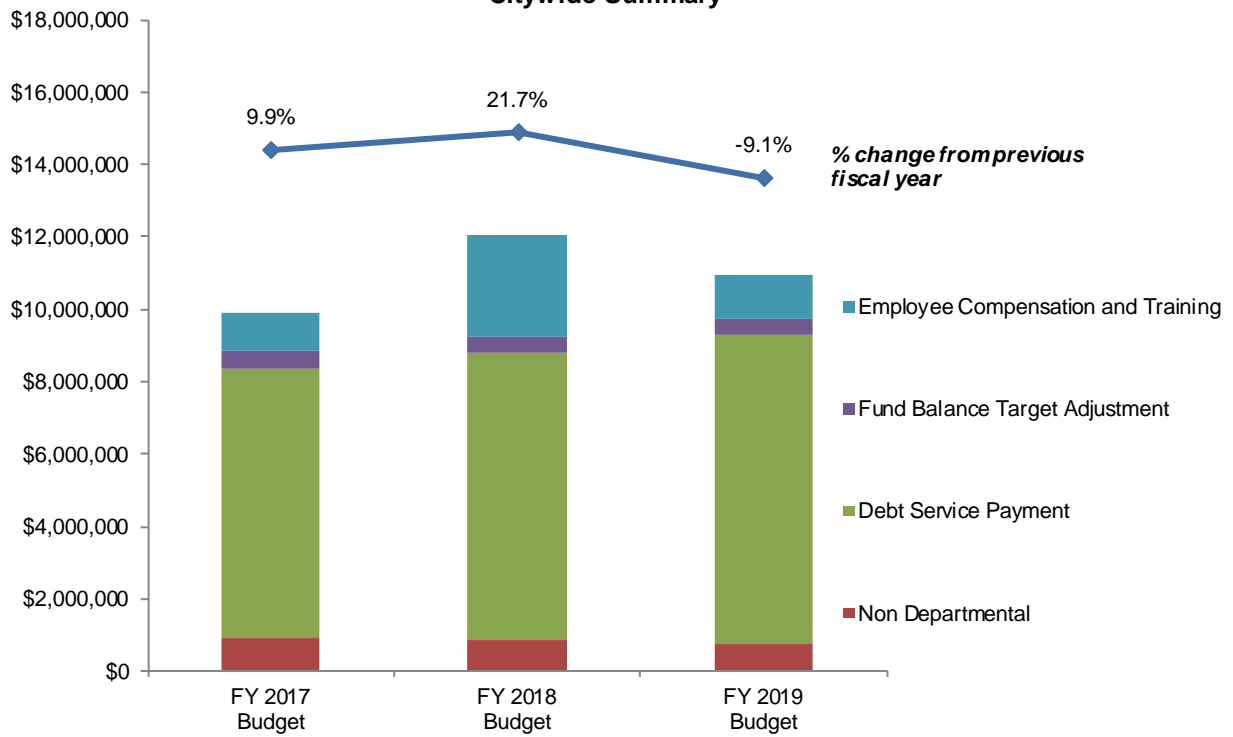
Fund Balance Target Adjustment

Employee Compensation and Training

### Citywide % of General Fund Operating Budget



### Citywide Summary





## Non Departmental

*Non Departmental expenditures comprise 0.5% of the General Fund Operating Budget. They are multi-purpose appropriations that cannot be assigned to a specific City Department or that span across departmental functions.*

### Citizen Engagement Opportunities

*FY 19 Budget - \$15,000*

These funds will provide a dedicated source for the various engagement opportunities offered by the City, including Town Hall meetings, Neighborhood Leadership Institute, and worksessions that seek input from the public on specific issues of importance.

### Innovation Fund

*FY 19 Budget - \$20,000*

The Innovation Fund will provide a source of funds for employee driven ideas and programs that will enhance organizational efficiencies and public services. *Create the Day* idea pitch events solicit innovative ideas from employees with opportunities for implementation and evaluation.

### Participatory Budgeting Pilot

*FY 19 Budget - \$100,000*

Participatory budgeting is a decision-making process for residents to decide how to allocate a portion of the City's budget. These funds will be used for a pilot program in FY 19.

### Reserve / Performance Agreement Payments to Waterhouse and CFA

*FY 19 Budget - \$400,000*

In 2010 and 2011, the City and the Economic Development Authority entered into two performance agreements with local developers for the purpose of inducing significant capital investment and job creation in the City. Once the agreement criteria have been met, the City and the Authority will grant an amount equal to 50% of the real estate tax increment created by the investment to the developer for a period of time. FY 19 reflects the fifth year of grant payments.

### Sister City Committee

*FY 19 Budget - \$15,000*

This supports the City's activities to enhance and develop relationships with its Sister Cities: Poggio a Caiano, Italy; Besancon, France; Winneba, Ghana; and Plevin, Bulgaria.

### Strategic Planning/P3: Plan, Perform, Perfect

*FY 19 Budget - \$105,000*

P3 is the City's strategic plan and performance management and measurement initiative, designed to build on the City's internal capacity to develop and implement (1) a citywide 3 year strategic plan, (2) departmental strategic business plans that align with the strategic plan, (3) a performance measurement and management system, and (4) a means of reporting results to staff, City management, Council and the public, all of which will guide the organization towards intentional application of strategies and techniques to achieve desired results.

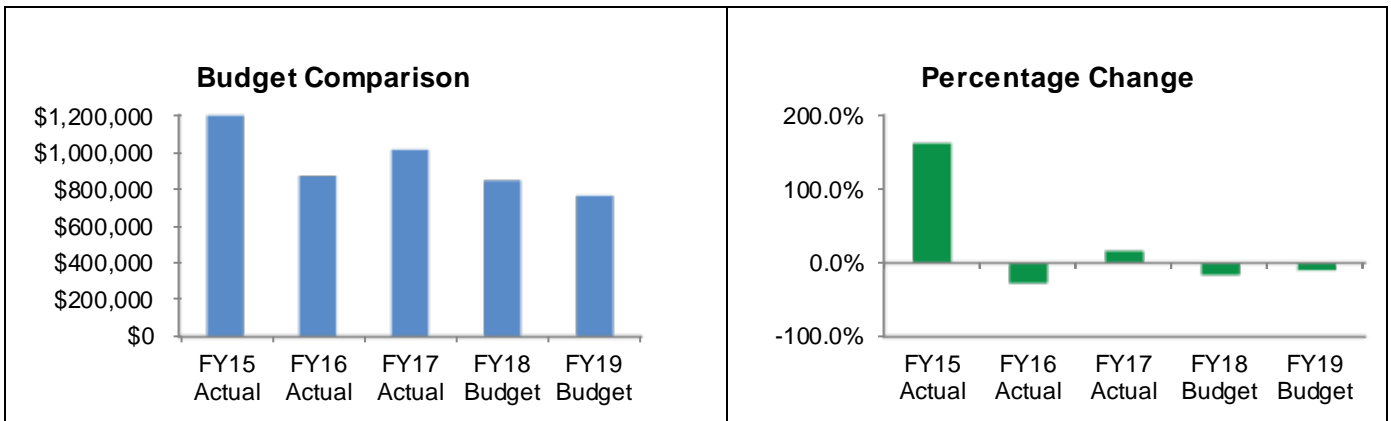
### Virginia Juvenile Community Crime Control Act (VJCCCA)

*FY 19 Budget - \$108,415*

VJCCCA aims to deter crime by providing immediate, effective punishment that emphasizes accountability of the juvenile offender for his/her actions as well as reduce the pattern of repeat offending. The budget represents the City's required match for this regional grant. Albemarle County also participates in this grant and includes a local match in their budget.

## Non Departmental Funding Summary

Funding Summary	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget	Increase/ (Decrease)	% Change
Citizen Engagement Opportunities	\$0	\$6,624	\$14,244	\$15,000	\$15,000	\$0	0.0%
City of Promise Grant (Local Match)	39,155	0	0	0	0	0	NA
Community Dialogue on Race	34	34	15	0	0	0	NA
Innovation Fund	0	0	0	20,000	20,000	0	0.0%
Ivy Landfill Contribution	323,123	290,206	237,515	0	0	0	NA
Participatory Budgeting Pilot	0	0	0	0	100,000	100,000	NA
Reserve / Performance Agreement Payments	657,948	355,498	565,620	400,000	400,000	0	0.0%
Sister City Committee	10,303	5,668	22,309	15,000	15,000	0	0.0%
Strategic Planning - P3: Plan, Perform, Perfect	56,687	54,222	60,627	85,000	105,000	20,000	23.5%
Virginia Juvenile Community Crime Control Act (Local Match)	108,415	108,415	108,415	108,415	108,415	0	0.0%
Transfer to CIP Contingency	0	0	0	203,239	0	(203,239)	-100.0%
Transfer to Miscellaneous Funds	<u>2,182</u>	<u>49,498</u>	<u>3,145</u>	<u>0</u>	<u>0</u>	<u>0</u>	NA
<b>General Fund Total</b>	<b>\$1,197,846</b>	<b>\$870,164</b>	<b>\$1,011,891</b>	<b>\$846,654</b>	<b>\$763,415</b>	<b>(\$83,239)</b>	<b>-9.8%</b>



### Explanation of FY 19 Changes

Strategic Planning has been increased to fund OpenGov, the Office of Budget and Performance Management’s budget software that was implemented with the FY 19 budget, was a recommendation of the City’s Efficiency Study to better respond to department needs regarding budget development and to create efficiencies in the Budget Office. The National Citizen Survey will also be conducted in fall of 2018. Funding for a Participatory Budgeting Pilot has also been added, a Council priority that will involve the public in a decision-making process for a portion of the City’s budget.

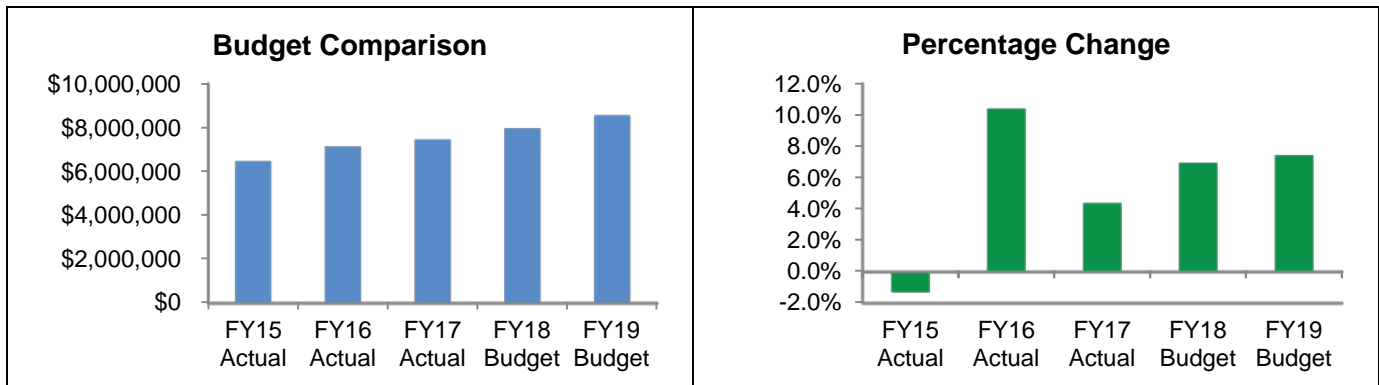
## Debt Service Payment

The Debt Service Payment comprises 5.2% of the General Fund Operating Budget.

The General Fund contribution to the City's annual debt service payments on general obligation bonds and literary loans are shown in this part of the budget. The City has several major, long-term capital needs, such as School and City building maintenance, neighborhood improvements, transportation needs, and Parks and Recreation improvements. (See Capital Improvement Program Fund on **pg. L-1** and Debt Service Fund detail on **pg. M-3**).

Funding Summary	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget	Increase/ (Decrease)	% Change
General Fund Contribution	\$6,115,000	\$6,787,578	\$7,100,497	\$7,618,000	\$8,210,788	\$592,788	7.8%
General Fund Contribution - Fire Apparatus	350,000	350,000	350,000	350,000	350,000	0	0.0%
General Fund Contribution - County Fire Service Fee	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	NA
<b>General Fund Total</b>	<b>\$6,465,000</b>	<b>\$7,137,578</b>	<b>\$7,450,497</b>	<b>\$7,968,000</b>	<b>\$8,560,788</b>	<b>\$592,788</b>	<b>7.4%</b>

In addition to the funding shown above, there is **\$2.4 million** in **Meals Tax Revenue** allocated to this fund, which appears under the Designated Expenditures portion of the General Fund.

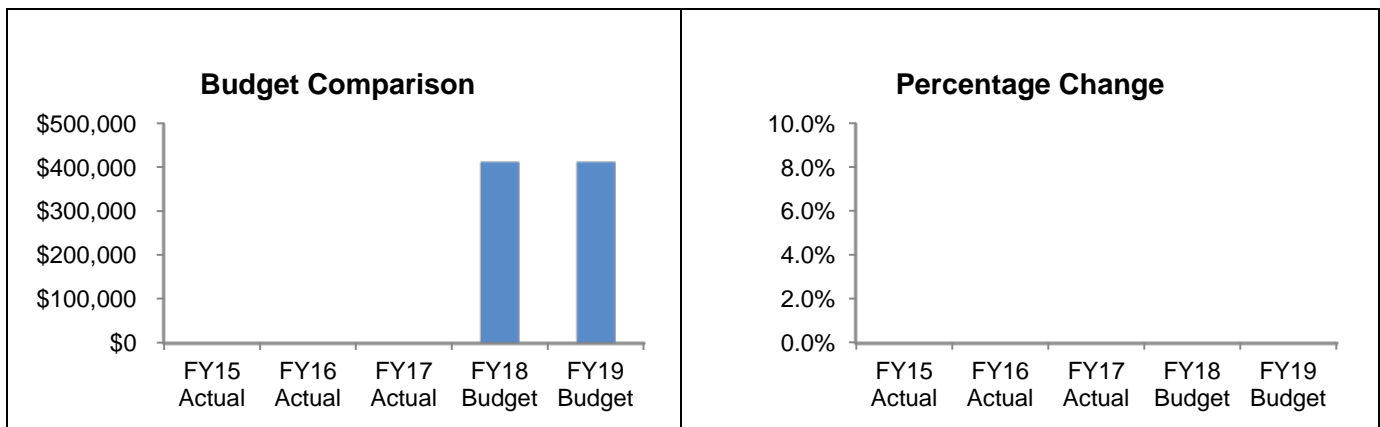


## Fund Balance Target Adjustment

*The Fund Balance Target Adjustment comprises 0.3% of the General Fund Operating Budget.*

One of the key factors in retaining the City's AAA bond rating is the City's 17% fund balance policy. This policy states that the City will maintain an unappropriated fund balance in the General Fund equal to 14% of the City's operating budget plus a 3% Downturn Reserve Fund. As the operating budget grows over time, this target fund balance must be adjusted. This account, created in FY 05, is included each year to help ensure that the City continues to meet this important financial policy.

Funding Summary	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget	Increase/ (Decrease)	% Change
Fund Balance Target Adjustment	\$0	\$0	\$0	\$413,148	\$413,148	\$0	0.0%
<b>General Fund Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$413,148</b>	<b>\$413,148</b>	<b>\$0</b>	<b>0.0%</b>



## Employee Compensation and Training

*Employee Compensation and Training expenditures comprise 0.7% of the General Fund Operating Budget. They are citywide appropriations and may be allocated to individual departments throughout the fiscal year.*

### **3% COLA Salary Increase**

*FY 19 Budget - \$1,400,000*

This reflects a 3% cost of living adjustment for all eligible employees starting on July 1, 2018.

### **Citywide Attrition Savings**

*FY 19 Budget Savings - (\$750,000)*

This represents anticipated salary and benefits savings achieved when a vacancy occurs and remains vacant for some period of time in between hires.

### **Living Wage Adjustments**

*FY 19 Budget - \$274,884*

As a result of the Living Wage increases and changes made in FY 18, the remaining outstanding compression adjustments for eligible employees will be made in FY 19 at a cost of \$160,000. In addition, the Living Wage rate will increase to \$14.40/hour in FY 19 from \$13.79/hour in FY 18. Funding of \$114,884 is included to address wage increases and compression adjustments for the change.

### **Unemployment Compensation**

*FY 19 Budget - \$50,000*

Unemployment insurance provides temporary wage replacement benefits to qualified individuals who are out of work through no fault of their own.

### **Misc. Expenses**

*FY 19 Budget - \$250,000*

This supports the employee parking subsidy, leadership development activities and employee educational opportunities, employee recognition initiatives, tenure recognitions, and employee appreciation events.



## Employee Compensation and Training Funding Summary

Funding Summary	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget	Increase/ (Decrease)	% Change
<b>Compensation and Benefits</b>							
(3% salary increase July 1, 2018)	\$0	\$0	\$0	\$870,000	\$1,400,000	\$530,000	60.9%
Contribution to Retirement Fund	700,000	700,000	0	0	0	0	NA
CityWide Attrition Savings	0	0	0	(250,000)	(750,000)	(500,000)	200.0%
Living Wage Adjustments	0	0	0	510,000	274,884	(235,116)	-46.1%
Market Study Salary Adjustments	0	0	0	578,000	0	(578,000)	-100.0%
Salary Equity Adjustments	0	0	0	733,822	0	(733,822)	-100.0%
Unemployment Compensation	41,756	13,499	30,940	50,000	50,000	0	0.0%
Corporate Training Fund	21,803	21,725	22,779	35,000	0	(35,000)	-100.0%
Miscellaneous Expenses	<u>241,725</u>	<u>272,563</u>	<u>218,501</u>	<u>300,000</u>	<u>250,000</u>	<u>(50,000)</u>	<u>-16.7%</u>
<b>General Fund Total</b>	<b>\$1,005,284</b>	<b>\$1,007,787</b>	<b>\$272,220</b>	<b>\$2,826,822</b>	<b>\$1,224,884</b>	<b>(\$1,601,938)</b>	<b>-56.7%</b>

