

MINUTES

CHARLOTTESVILLE HISTORIC RESOURCES COMMITTEE

*Monday December 9, 2013 * 11:00 am – Noon * NDS Conference Room * 610 East Market Street*

Members Present

Genevieve Keller
Mary Hill Caperton, Co-Chair
Melanie Miller, Co-Chair
Ellen Wagner
Dede Smith

Members Absent

John Baran
Edwina St. Rose
Steven Meeks, Ex-Officio ACHS
Evelyn Mason
Liz Sargent
Winston Churchill Gooding

Staff

Madeleine Hawks
Mary Joy Scala

MEETING CALLED TO ORDER AT 11:12 AM

APPROVAL OF MINUTES

Genevieve Keller moved to approve the minutes as submitted. Mary Hill Caperton seconded, and the minutes were approved unanimously.

NOTICES

Genevieve suggested a motion that ex-officio committee members should not be able to vote. Dede Smith seconded the motion and the vote passed unanimously.

Mary Joy Scala offered to contact John Baran to determine if he is planning to participate on the committee in the future.

PUBLIC COMMEMORATION

Benjamin Tonsler Marker: The marker is being ordered and created and will be installed this spring. Mary Joy announced that Mr. Morton would prefer to have the marker placed in his yard and that City staff will create an easement for the corner of his property where the marker will be located. The City will maintain the marker and it will stay in its location if ownership of the property changes. Melanie Miller suggested that in the future the markers that the committee produces should be consistent in aesthetics and design, rather than offering options to the property owners. In general, the committee agrees that all future markers should be reviewed by the HRC, especially if they are placed on City land.

Court Square Markers: Madeleine Hawks has shared all text with the committee and is waiting for any final edits to make last changes to the markers before an RFP is created for the marker creation. Madeleine will review the Roseberry collection for images that might be useful for the markers that still need photographs. Committee members will continue to share edits via email until the markers are finalized.

Bus Posters: Melanie announced that the HRC received approval for external bus advertisements on CAT buses. The graphic designer will edit the files to fit the exterior dimensions and Melanie will bring quotes for the ads at the next meeting.

Street Signs: Madeleine will update the street signs with a few minor edits and send to Steve Lawson (Public Works) and FrontRunner signs. The pedestrian signs will be printed by FrontRunner and delivered to Public Works to install once the brown street signs are created. Public Works will order the brown signs and will install both.

EDUCATION & PUBLIC MEETINGS

Benjamin Tonsler Marker: Madeleine has spoken with Peter Krebs about a joint event to be held with the Cherry Avenue art project for the marker unveiling. Mary Joy suggested that the committee invite relatives of the Tonsler family to the event, as well as other partner organizations, for example: The African American Heritage Center.

PUBLICATIONS

Walking Tour: Mary Joy will order 5,000 more printed brochures of the walking tour.

GOALS FOR NEXT MEETING

Annual Meeting: The committee should host the annual meeting next month to elect officers, review the budget, and make a plan for next year.

MEETING ADJOURNED AT 12:00 PM