

**MINUTES**  
**CHARLOTTESVILLE HISTORIC RESOURCES COMMITTEE**  
**Monday February 14, 2011 \* 11:00 a.m. – Noon**  
**NDS Conference Room \* 610 East Market Street**

**Members Present:**

Mary Hill Caperton  
Helena Devereux  
Steven Meeks  
Edwina St. Rose  
Melanie Miller

Mary Joy Scala, Staff

**Members Absent:**

Ingrid Smyer-Kelly  
Winston Churchill Gooding  
Mark Beliles  
Genevieve Keller

**1. Call to order and agenda changes**

Helena Devereux called the meeting to order at 11:00.

**2. Approval of Minutes – January 10, 2011**

Mary Hill Caperton moved approval and Steven Meeks seconded. The minutes were approved unanimously (4-0) after a correction of Terry Ammon's name was suggested.

**3. Education & Public Meetings**

Update: Charlottesville's 250<sup>th</sup> Anniversary (2012) – Steven gave an update. He discussed the time capsule, and a signature event planned for November 2012. Steven will keep the HRC posted.

**4. Public Commemoration  
Transit Center Display**

Mary Hill and Helena Devereux met with the interns regarding Ridge Street Historic District display, which is underway. Helena suggested contributing \$50 to Albemarle Charlottesville Historical Society for assisting. Mary Hill made a motion and Melanie Miller seconded it. The motion passed (3-0-1) Mary Joy Scala said the easiest way to handle a donation would be for Steven to submit an invoice to the City for \$50.

The next exhibit will be West Main Street. Mary Hill and Edwina St. Rose will work on it.

**Markers**

Mary Joy will check with the City Parks Department and the Library to see if a state marker for McGuffey could be located there, as the Committee had previously voted.

Mary Joy and Helena will look at a location. Mark Beliles needs to submit a third source.

**5. Publications**

**Walking Tour brochure**

Helena will remind Genevieve Keller to review the tour brochure.

**6. Special Projects**

**Old Jail Update**

Steven Meeks had no updates. He asked for Kristin Rourke's email.

**7. Annual Plan**

Ideas for several markers were discussed: John West, Trailways bus station, Walter Reed on Ridge Street, and Vinegar Hill.

Mary Hill moved to adopt the Annual Plan. Melanie Miller seconded. Helena reminded everyone to feel free to suggest additions to any plan. The motion passed unanimously.

2011 Annual Plan

- 1) Make up possible list for state and local markers.
  - a. Develop themes: Early settlement, Civil Rights, Education – so we can relate markers to them.
  - b. Collaborate with 250<sup>th</sup> Anniversary Committee.
- 2) Continue Transit Station exhibits throughout the coming year. Explore dividing larger space with another organization.
- 3) Continue bus posters – pause mid year to evaluate the project.
- 4) Continue Cooperation with and support of ACHS effort to develop a plan for the Old Jail.
  - a. Interest in jails and jail conditions – create coalitions and have displays at the Jail
  - b. Discuss possibility of doing a jail-related legacy project with 250<sup>th</sup> Anniversary.
- 5) Improve visibility of historic neighborhoods
  - a. Put something on HRC website that shows the different National Register districts – link map on our website to each page.
  - b. Consider changing the street signs to brown would make people aware.
  - c. Consider ordering National Register plaques for all our districts.
- 6) Plan events to include the public
- 7) Walking tour booklet with historic areas identified on the maps
- 8) Keep the 250<sup>th</sup> Anniversary of Charlottesville in mind when planning other items.
- 9) Continue to support PAPA organization.
- 10) Expand committee membership. \*\*

**8. Election of Officers**

Steven moved that Melanie Miller and Mary Hill Caperton are the new Co-Chairs. Helena seconded. The motion passed unanimously.

**9. Goals for next meeting**

Get materials from Genevieve for tour brochure.

Melanie Miller will bring bus poster ideas.

The next exhibit will be West Main Street, instead of Ridge, to tie into Preservation Week 2011.

**9. Adjournment**

The meeting was adjourned at 12:00.