

MINUTES
CHARLOTTESVILLE HISTORIC RESOURCES COMMITTEE
Monday May 10, 2010 * 11:00 a.m. – Noon
NDS Conference Room * 610 East Market Street

Members Present:

Mary Hill Caperton
Helena Devereux
Steven Meeks
Genevieve Keller
Ingrid Smyer-Kelly
Melanie Miller

Mary Joy Scala, Staff
Laura Purvis, Staff

Members Absent:

Mark Beliles
Winston Gooding

Helena Devereux called the meeting to order at 11:05.

1. *Approval of the Minutes – April 12, 2010*

Corrections:

Overall, summarize and condense
Capitalize “Old Jail” throughout
Correct wording on Page 6

Ms. Mary Hill Caperton moved for the minutes to be approved.

Mr. Steven Meeks seconded the motion.

[Note: There was discussion regarding the format of the April minutes. The minutes will be simplified and resubmitted to the Committee in June for re-approval.]

2. *Scheduling the Burley Marker Dedication Ceremony.*

Potential days were discussed with consideration given for both students’ and teachers’ schedules. The committee would like to insure that Historic Resources Committee member Mr. Winston Gooding can attend and work on scheduling.

Security concerns must be considered if the event is held inside the school.

Ms. Mary Joy Scala will contact the principal in order to get more information about location and appropriate times. Kenneth Martin may be a good contact. Suggested dates are:

Coordinated with a Burley reunion, or in August on a teachers’ work day before classes begin, or a Sunday afternoon.

3. *Transit Center Display*

Ms. Helena Devereux indicated that ideas were being formulated for the next exhibit and asked for assistance from Ms. Melanie Miller. Ms. Miller agreed to assist.

4. *Bus Station Posters*

Ms. Miller stated that she would like assistance with ideas for the new bus posters. The discussion was opened up for suggestions and a list was compiled. The final list includes: Brown's Flour Mill / Charlottesville Lumber Company, and Fry's Spring Beach Club.

5. *New Committee Members*

Ms. Devereux led the discussion of inviting community members to become part of the Historic Resources Committee. Ms. Devereux provided a list of names and invited committee members to speak about potential nominees. It was emphasized that new members should have enough time to be involved in committee projects and events.

Ms. Devereux asked that initial contact be made to potential new members. Ms. Scala indicated that the Historic Resources Committee currently has no by-laws and the process of adding new members is not defined. As a result, the committee will consider reviewing and adopting by-laws at the next meeting. Ms. Scala was asked to research the process of adding new members. Committee members would also like to see by-laws from similar groups meeting in other parts of Virginia.

6. *Historic Downtown Charlottesville Brochure*

Mr. Steven Meeks asked that this item not be deferred to a later meeting as the supply of brochures is limited. The brochure needs to be reformatted to fit in conventional brochure stands. Both the text and photographs need to be reviewed and potentially revised. A sub-committee was formed to work on the brochure. Mr. Meeks is chair of the committee while Ms. Mary Hill Caperton, Ms. Genevieve Keller, and Ms. Ingrid Smyer-Kelly are members. Mr. Meeks, Ms. Keller, and Ms. Caperton requested that Ms. Scala email members the contact information for the brochure printer and designer.

Ms. Devereux adjourned the meeting at 12:05.