AGENDA
August 9, 2016
8:30 AM
407 E. Water Street, Charlottesville

I. Welcome and Introductions 8:30

II. Approval of Minutes 8:35

III. Public Comment 8:40

IV. Approval of Agenda 8:45
   A. Agenda changes

V. Report of Committees 8:50
   A. Belmont Bridge
   B. West Main Street
   C. Code Audit / Streets that Work

VI. Manager’s Reports 9:00
    A. Ridership / Performance Statistics
    B. Questions

VII. New Business 9:05
     A. Bus Stop Food Drop
     B. FY 2018 Proposed Change Suggestions
     C. FY 2018 Preliminary Budget
     D. Changes in the CAT Organization

VIII. Old Business 9:30
   A. Review Fall Changes
   B. Update on AVL Schedule
   C. Update on Remix

IX. Next Working Group Meeting schedule / Topic 9:55

X. Adjournment

CAT’s Mission
The mission of Charlottesville Area Transit is to ensure an accessible, effective, compelling regional public transportation option for all area residents.
CAT Advisory Board Record of Proceedings May 31, 2016

- Meeting was called to order by Vice Chair Lena Seville at 8:42 AM. At the call to order, a quorum was not present.

- Board Members present were:
  - Lena Seville, City resident
  - James Mann, Senior Citizens
  - Jason Ness, City Economic Development
  - Kristin Szakos, City of Charlottesville
  - Peter Thompson, The Senior Center

- Members not present were:
  - J'Raih Guerrero, JAUNT
  - Diantha McKeel, Albemarle County resident
  - Kathy Welch, Albemarle County resident
  - John Crosby, City of Charlottesville
  - Nick Morrison, TJPDC, CA-MPO

- There were no guest attendees

- During Public Comment Ms. Szakos enquired about CAT service in the Grady Avenue (Venable Neighborhood) area. Mr. Jones explained that University transit Service provides excellent frequent free service to that area during the time when the University is in session. There are gaps during the summer, Sundays, and holidays. The cost for full service to that area is $385,400.00; Sunday service cost is $36,400.00; Saturday only service cost is $43,680.00; service to fill only the gaps left when UTS is not running costs roughly $140,000.00. UTS service is every 10 minutes and is free; any service CAT would provide is fare based and once hourly.

- Mr. Thompson asked how CAT was addressing safety concerns during the Route 29, Hillsdale, and Berkmar construction. Mr. Jones stated that CAT was asking drivers to exercise extra care in these congested construction areas throughout the summer. Mr. Thompson stated that speeding has been observed on a regular basis on Route 29 and Hillsdale. Ms. Szakos stated she would alert CPD regarding speeding concerns in areas of the City.

- Minutes could not be approved, the meeting lacked a quorum for official actions

- There were no changes to the Agenda

- Committee Reports were given. Ms. Seville reported on the Belmont Bridge Steering committee. She was able to report that the City is negotiating with a new design team and working on and that a public process would follow soon, probably yet this summer. Ms. Szakos reported that City staff had met last week regarding West Main design and that City staff was also preparing an SOW for maintaining services throughout the construction – utilities, parking, and bike/ped – while construction is going forward. Construction will begin on the East end near Ridge McIntire and move west. UVA has stated it may contribute funds toward safety related items in the corridor. Ms. Seville reported that the Code audit was proceeding and that an SOW for TOD services was being worked out. She also stated that Mr. Morrison (TJPDC/CA-MPO) will have more to report at the next meeting regarding TOD planning. There was no report on PLACE Committee activities.
• There were no questions regarding the Manager’s report. Ms. Szakos asked Mr. Jones if he could provide detailed UVA ridership numbers. Mr. Jones stated he would send those out to the Board later today. Ms. Szakos asked about the MOU between the University and the City and Mr. Jones stated that after a number of years that no one at either entity was able to find that MOU. The Board asked Mr. Jones to begin working on an MOU to support the services being provided to UVA.
• There was a brief discussion among the members present regarding how UVA ID’s were being accounted for on the Free Trolley.
• Ms. Seville discussed the upcoming Food Drive. The drive will be called the Bus Stop Food Drop. The event will be scheduled Labor Day weekend 2016. Staff will work with the Blue Ridge Area Food Bank on getting addresses of residences within ¼ mile of all bus stops. A mailing will be sent out in late August to all these residents. Bus stops will have displays. Volunteers from CAT will be organized to help get collections to a central point for packaging. NewsPlex will help with promotions and area businesses will be asked to participate.
• A reset of the meeting dates and times was discussed. It was decided that Board meetings will be held the second Tuesday of each month at 8:30 AM at 407 Water Street. This will begin August 9, 2016 – the July meeting will be skipped.
• It was suggested that an area real estate developer be asked to join the Board to offer insights regarding TOD planning.
• The Working Group will meet on June 28.
• The meeting adjourned at 10:10 AM.

Next CAT Board Meeting is 8/9/2016, 8:30 AM, 407 Water Street
Ridership

- FY 2016 Ridership was 2,337,877. This represents a decrease of 3.54% under the FY 2015 total, 2,423,740.
- FY 2016 Local Route totals were 794,112, a decrease of 0.69% under FY 2015 local route total, 799,597.
- FY 2016 Key Route totals were 1,485,852, a decrease of 5.30% under FY 2015 key route total, 1,569,049.
- FY 2016 Lifeline Route total was 57,913, an increase of 5.12% over the FY 2015 Lifeline route total, 55,094.
- FY 2016 County funded route totals were 527,715, a decrease of 0.82% under FY 2015 County funded route total, 532,078.
- FY 2016 UVA ridership total was 516,935, an 18.74% increase over FY 2015 UVE ridership total, 435,349.

Route performance during the first two quarters of FY 2016 grew modestly by 0.57%. Third quarter FY 2016 totals fell sharply in large part due to several days of reduced service during January snow storms. The downward trend continued into the fourth quarter where routes were disrupted many days by construction delays. Ridership was also driven down by lower gasoline prices during that quarter. This also mirrored a statewide downward trend amongst all transit systems in Virginia.

Additionally, CAT operated 1,046,830 miles in revenue service over 103,199 hours in FY 2016.

Current Projects

- On June 30 CAT awarded a contract to ETA Transit Systems for $381,000.00 to upgrade its CAD/AVL system. This contract is funded 80% through a federal capital grant, 16% through a state capital grant and 4% with local CIP funds.
- Remix Planning Software is being implemented. We received rights to use this program through an agreement with DRPT and JAUNT.

Route Alignment Changes

Effective August 1, 2016

- 10th St @ Water St. – Due to new intersection and traffic pattern, CAT stop requested to move ASAP. Stop moving to East Market St. across the street from Bob’s Wheel Alignment.
- Preston @ Rose Hill – Due to the Wellness Center complaining about vandalism to their building caused by our passengers, stop will move further down Preston to Preston @ Booker St.

Effective October 1, 2016

- Route 2 (new) – Due to 5th Street Station opening, a new route will serve the Southside of town. Route 2 will run 6:45 to 20:45, Monday through Saturday and 7:45 to 17:45 on Sundays. 1 bus running every 30 minutes.
- Route 12 – Adding Walmart to Route 7 and rebranding it Route 12. Only runs on Sundays. 2 buses running every 60 minutes.
- Route 7 – Schedule adjustments to better streamline day to night service switch.
- Route 5 – Route line adjustment to better accommodate new Rio/29 traffic pattern. No change in schedule. Route 5 leaving FSQ will cross 29, turn right onto Berkmar and head to Walmart. Lowes stop will be moved to Berkmar and Woodbrook.
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