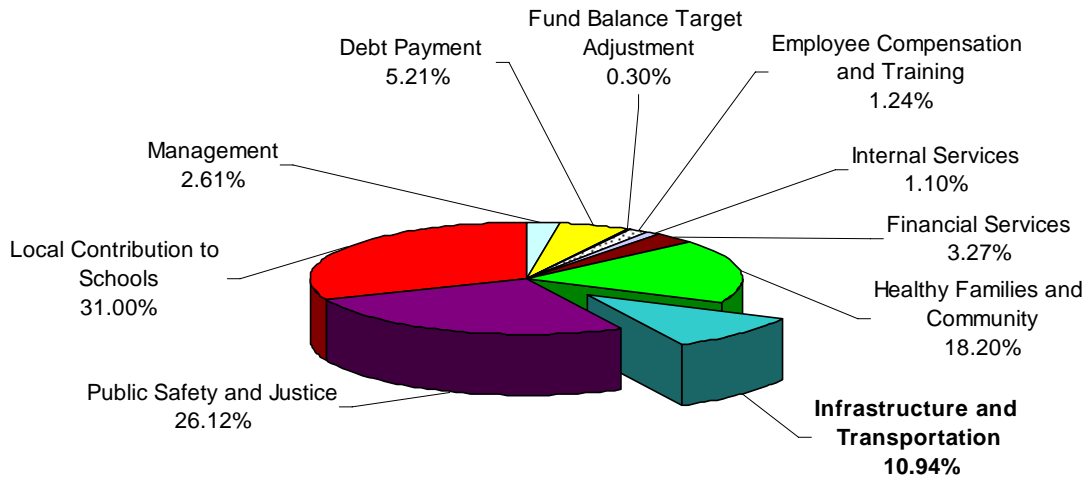


Infrastructure & Transportation Summary

	FY2004-2005 General Fund Actual	FY2005-2006 General Fund Budget	FY2006-2007 General Fund Budget	FY2004-2005 Other Funds Actual	FY2005-2006 Other Funds Budget	FY2006-2007 Other Funds Budget
INFRASTRUCTURE AND TRANSPORTATION						
Public Works: Administration/Facilities Management	\$1,778,033	\$1,795,051	\$2,168,403	\$242,351	\$234,986	\$315,538
Public Works: Public Service/Fleet	6,416,946	6,976,291	7,789,728	2,134,188	2,015,068	2,627,020
Public Works: Transit/School Pupil Transportation/JAUNT	1,469,773	1,690,336	2,046,797	3,487,489	2,981,562	6,336,718
Public Works: Utilities	0	0	0	44,855,263	49,154,678	52,782,157
INFRASTRUCTURE AND TRANSPORTATION SUBTOTAL	\$9,664,752	\$10,461,678	\$12,004,928	\$50,719,291	\$54,386,294	\$62,061,433
2006-2007 General Fund Budget	\$12,004,928					
2005-2006 General Fund Budget	\$10,461,678					
Increase/(Decrease)	\$1,543,250					
Percentage Change	14.75%					

Infrastructure and Transportation

As a percentage of operating budget



INFRASTRUCTURE AND TRANSPORTATION

ACCOMPLISHMENTS OF THE PAST YEAR

- ❖ Facilities Maintenance designed and implemented the Custodial Services Quality Assurance database, enabling establishment and tracking of a formal inspection program by building, department and employee.
- ❖ The Public Works Public Service Division successfully laid 15,000 tons of asphalt, poured 500 cubic yards of concrete, collected 26,000 tons of refuse, 2,500 tons of recyclables, and 2,000 tons of leaves.
- ❖ Public Works Fleet Division prepared and implemented a portion of the fleet study conducted on the City's fleet.
- ❖ Public Works Public Utilities (Water) continued upgrading the system by replacing undersized water mains and old corroded service lines.
- ❖ Public Works Public Utilities (Gas) successfully transitioned to State Corporation Commission oversight.
- ❖ Public Works Public Utilities (Wastewater) progress on the Inflow and Infiltration program resulted in a significant reduction in the Rivanna Water and Sewer Authority (RSWA) interceptor overflows.

GOALS AND OBJECTIVES FOR FY 2007

- ❖ Continue the Inflow and Infiltration (I & I) program, which rehabilitates the sanitary sewer system and improves it to meet the current and future needs of the City.
- ❖ Implement a uni-directional flushing program and jump start the cross connection/back flow prevention program.
- ❖ Continue the Mapping and Inventory program for gas lines, both those currently in use and those which have been abandoned, for the purposes of asset management, maintenance, and compliance with the State's Miss Utility program.
- ❖ Enhance transportation services offered by Charlottesville Transit Service by opening and operating the new Downtown Station.
- ❖ Evaluate all work activities Fleet Division performs and recommend any cost reduction benefits for privatization of special type services and reduce re-works on fleet vehicles by 25%.
- ❖ Continue to monitor inventory and keep non-accountability of parts in the 1% value or under range. Industry standards are 3-5% range.
- ❖ On-time, on-budget completion of multiple major and minor mechanical/electrical capital projects, and minor repair/renovation projects.
- ❖ Work closely with the Facilities Maintenance and Environmental staff, to increase and further develop usage of environmentally safe and energy saving initiatives on all capital improvement projects. By utilizing the L.E.E.D. program, films such as *Kilowatt Hours* and industry experts as guidelines and sources of education, it is staff's intent to reduce costs while increasing the life and safety of the City and school buildings, grounds and the natural environment.

**Public Works: Administration/Facilities Management
& Maintenance**

The Administration and Facilities Management group includes Public Works Administration, Capital Projects Coordination, and Facilities Maintenance/HVAC Services.

Public Works Administration is responsible for the planning, organization, direction, and budgetary/financial control of the six divisions of Public Works. The goal of the division is to foster the safe, reliable, responsive and cost-effective provision of services to both the citizens of Charlottesville and internal customers.

Capital Projects Coordination is directly responsible for the planning, procurement and construction of all facility-related capital projects undertaken by the City and the Public Schools. Building on the goal of the Public Works Administration group, the on-going goal of the Capital Projects Coordination division is to improve the quality of our service by employing effective management principles and practices, innovative technology, improved communications, teamwork and fiscal responsibility.

Facilities Maintenance/HVAC Services provides routine repair and preventive maintenance services to 39 buildings either owned or leased by the City. Custodial Services are also provided to 8 City-owned facilities. The goal of Facilities Maintenance is to provide clean, safe, and pleasing facilities for the enjoyment of Charlottesville’s general citizenry and to protect the City’s \$70m + infrastructure investment. This service area also provides contracted services to all City School buildings. The budget and narrative for these contracts are on page 84.

Funding Summary	FY 04-05 Actual	FY 05-06 Budget	FY 06-07 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$1,028,236	\$1,037,314	\$1,134,269	\$96,955	9.35%
Other Expenditures	<u>992,148</u>	<u>992,723</u>	<u>1,349,672</u>	<u>356,949</u>	<u>35.96%</u>
Total	\$2,020,384	\$2,030,037	\$2,483,941	\$453,904	22.36%
General Fund Total	\$1,778,033	\$1,795,051	\$2,168,403	\$373,352	20.80%
Non General Fund Total	<u>242,351</u>	<u>234,986</u>	<u>315,538</u>	<u>80,552</u>	<u>34.28%</u>
Total	\$2,020,384	\$2,030,037	\$2,483,941	\$453,904	22.36%
General Fund FTEs	17.0	17.0	17.0	0.0	
Non General Fund FTEs	2.0	2.0	2.0	0.0	

Explanation of Changes: The increase in this budget is attributed to a 4% salary increase during FY 06, increases in retirement and health care costs Other Expenses is increases due to fixed costs, such as HVAC fees, risk insurance, IT User fees and vehicle fuel and maintenance repair. In addition, this budget reflects a 5% increase to the Market St. Garage mostly due to the rising cost of utilities; a 52% increase in McGuffy also due to rising costs of utilities, which is fully covered by the rent and fees paid by the tenants; and a new maintenance budget for the Hedgerow/JDR property (\$160,957) which covers the cost of utilities, repair and maintenance, HVAC services and projects required by the lease agreement, such as painting, sidewalk and retaining wall repairs. This budget is fully covered by the revenue generated from leasing building and parking spaces. Finally, this budget contains \$20,000 for citywide carpet cleaning, which will extend the life of existing carpets by at least 50%.

	FY 07 Budget
<u>FY 07 Services</u>	
Public Works Administration	\$667,861
City Building Maintenance Services	1,500,542
HVAC Services	<u>315,538</u>
Total	\$2,483,941

Public Works: Public Service/Fleet

Public Service functions consist of Refuse Collection, Streets and Sidewalks, Traffic Operations and Fleet Maintenance. Refuse Collection is responsible for administering and monitoring the City's contract with a private firm for collection of domestic refuse/recyclables. Streets and Sidewalks is responsible for maintenance of City streets and sidewalks, City-owned parking lots, leaf collection, emergency snow response, stormwater infrastructure maintenance, and data collection that assures continued annual VDOT maintenance funding. Traffic Operations maintains signs, signals, publicly owned street lighting systems, parking meters, and pavement markings. It is also responsible for administering the Adopt-A-Street and residential on-street handicap parking programs, and for performing traffic surveys. Fleet Maintenance is responsible for repairs to City-owned vehicles and equipment, and for management of the fuel system and the vehicle wash facility. The City's contribution of \$1,000,000 to the Ivy Landfill clean up costs is also included.

Funding Summary	FY 04-05 Actual	FY 05-06 Budget	FY 06-07 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$2,952,405	\$3,354,699	\$3,466,116	\$111,417	3.32%
Operating Expenditures	<u>5,598,729</u>	<u>5,636,660</u>	<u>6,950,632</u>	<u>1,313,972</u>	<u>23.31%</u>
Total	\$8,551,134	\$8,991,359	\$10,416,748	\$1,425,389	15.85%
General Fund Total	\$6,416,946	\$6,976,291	\$7,789,728	\$813,437	11.66%
Non General Fund Total	<u>2,134,188</u>	<u>2,015,068</u>	<u>2,627,020</u>	<u>611,952</u>	<u>30.37%</u>
Total	\$8,551,134	\$8,991,359	\$10,416,748	\$1,425,389	15.85%
General Fund FTEs	53.5	51.0	49.0	(2.0)	
Non General Fund FTEs	12.0	12.0	12.0	0.0	

Explanation of Changes: There are two areas of service improvement: the funding of leaf collection temps to aid in better and more efficient collection of leaves during the fall/winter months (\$35,000), and the addition of a daily afternoon refuse pickup on the Downtown Mall (\$28,500). This will help improve the appearance of the Mall. The increase in Salaries and Benefits can be attributed to a 4% salary increase granted during FY 2006, and increase in retirement and health care costs. In addition to the service changes listed above, Other Expenditures are increasing due to increases in HVAC fees, risk insurance, IT User fees and vehicle fuel and maintenance charges and a contribution to the Technology Infrastructure Replacement pool. Fleet Maintenance, which is the Non General Fund portion of this budget, is increasing due to the higher cost of purchasing fuel, which is projected for FY 2007 at \$2.50 per gallon up from the budgeted \$1.50 per gallon in FY 2006, which represents an increase of \$606,000. Finally, this budget reflects a \$300,000 increase to fund major environmental cleanup at the Ivy Landfill.

FY 07 Services	FY 07 Budget
Administration	\$436,097
Streets and Sidewalk Services	2,986,533
Stormwater	359,282
Refuse Collection Services	1,716,615
Contribution to Ivy Landfill	1,000,000
Traffic Operations	584,863
Street Lighting Operations	706,338
Fleet Management Operations	1,185,985
Fuel and Wash Facility	<u>1,441,035</u>
Total	\$10,416,748

Public Works: Transit/JAUNT

Transit's goal is to provide dependable, efficient, convenient, and safe transportation alternatives to the single occupant vehicle for the citizens and visitors of the greater Charlottesville area. Functions include Charlottesville Transit Service (CTS), Greyhound Intercity Bus Terminal Operations and the Downtown Transit Center. School Pupil Transportation is also a function of Transit, but the budget and narrative is shown on page 83.

CTS provides fixed-route and demand response bus service Monday through Saturday from 6:00 a.m. to midnight throughout Charlottesville, free trolley service between Downtown and the University, and special event service such as First Night Virginia. Based on funding, CTS also provides fixed-route service in the urbanized areas of Albemarle County. In addition to City funds, CTS expenses are covered by federal and state subsidies and passenger fares. In FY07, the City's contribution to CTS is \$1,386,953.

The **Greyhound Intercity Bus Terminal** serves eleven buses daily, seven days a week, with express service to Richmond and service to Atlanta, Dallas, New York City, and points in between.

In FY 2007, the **Downtown Transit Center** will open for business. On the Water Street level, this facility will provide CTS passengers an indoor-waiting area, public restrooms, and a place for learning more about CTS services. In addition, on the Pedestrian Mall level, the Charlottesville/Albemarle County Convention and Visitors Bureau (CACVB) will lease office space in order to distribute visitor information, as well as having a coffee shop or similar enterprise lease café space.

JAUNT is a regional transit system that carries the general public, agency clients, the elderly, and people with disabilities throughout Central Virginia.

Funding Summary	FY 04-05 Actual	FY 05-06 Budget	FY 06-07 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$2,759,876	\$2,858,851	\$3,062,937	\$204,086	7.14%
Other Expenditures	1,680,123	1,245,281	1,731,048	485,767	39.01%
Transit Bus Replacement	0	0	2,929,686	2,929,686	100.00%
Contribution to JAUNT	<u>517,262</u>	<u>567,766</u>	<u>659,844</u>	<u>92,078</u>	<u>16.22%</u>
Total	\$4,957,262	\$4,671,898	\$8,383,515	\$3,711,617	79.45%
General Fund Total	\$1,469,773	\$1,690,336	\$2,046,797	\$356,461	21.09%
Non General Fund Total	<u>3,487,489</u>	<u>2,981,562</u>	<u>6,336,718</u>	<u>3,355,156</u>	<u>112.53%</u>
Total	\$4,957,262	\$4,671,898	\$8,383,515	\$3,711,617	79.45%
Non General Fund FTEs	68.5	66.0	66.0	0.0	

Explanation of Changes: The major driver in this budget is the 9 months of operational expenses for the **Downtown Transit Center**, scheduled to open in Fall 2006. These costs will cover the maintenance and operations of the building once it open to the public. There are revenues projected to be realized in the form of rental income as a result of the CACVB moving into the Transit Center, the rental of café and retail space. Staffing of the Transit Center will be accomplished by taking advantage of current vacancies and reorganization of current staff. Other increases in this budget include Salaries and Benefits (4% salary raise granted in FY 2006, retirement and health care costs increases); and in Other Expenditures, there are increases in HVAC fees, risk insurance, IT User fees, bus fuel and maintenance and a contribution to the Technology Infrastructure Replacement account. There are also funds for a new JAUNT shuttle to carry residents along a Prospect-Willoughby route. Finally, there are funds included to replace Transit Buses (\$2,929,686). These are funded 75% by the federal government, with a 25% local match required. This match is budgeted in the Proposed FY 2007 CIP in the amount of \$383,203.

	FY 07 Budget
FY 07 Services	
Transit System Operations	\$4,640,347
Greyhound Station Operations	153,638
Transit Bus Replacement	2,929,686
Contribution to JAUNT	<u>659,844</u>
Total	\$8,383,515

Public Works: Utilities

Public Utilities operates and maintains the water, wastewater, and natural gas distribution systems. The goal for the division is to provide authorized service in a safe, reliable, responsive, and cost effective manner.

The Gas, Water and Wastewater budgets are funded by the utility rates and includes funding for administration, operations, and maintenance of the three systems as well as funding for infrastructure improvements, technology advances, storm water, environmental, and debt payments. The billing/collection functions of the City’s utilities are performed by the Finance Department Utility Billing Office. The utility budgets are separate from the General Fund and are not supported by taxes. These budgets and the respective rates are considered and adopted by the City Council in May of each year.

Funding Summary	FY 04-05 Actual	FY 05-06 Budget	FY 06-07 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$4,317,655	\$5,244,265	\$5,251,128	\$6,863	0.13%
Other Expenditures	39,773,163	38,334,623	41,946,089	3,611,466	9.42%
Capital Projects	0	3,305,000	3,314,150	9,150	0.28%
Debt Service	<u>764,445</u>	<u>2,270,790</u>	<u>2,270,790</u>	<u>0</u>	<u>0.00%</u>
Non General Fund Total	\$44,855,263	\$49,154,678	\$52,782,157	\$3,627,479	7.38%
Non General Fund FTEs	87.0	90.0	90.0	0.0	

Explanation of Changes: The net increase in Salaries and Benefits include 4% raises granted during FY 06, increases in retirement and health care costs and savings from staff reorganizations that have taken place during the year. Other Expenditures are increasing due to several fixed costs increases for HVAC fees, risk insurance, IT User fees and vehicle fuel and maintenance charges and contributions to the Technology Infrastructure Replacement account. There are some other newly funded items including the purchase of ERT's for gas and water meters that were not upgraded during AMR implementation and for failing ERT's; and, funding to comply with a DOT Pipeline Safety Final Rule to develop and implement a written continuing education program that follows the guidance provided in the American Petroleum Institute's (API) Recommended Practice (RP) 1162.

Included in this budget are authorized contributions to the City Link: \$1.2 million from the Gas Fund and smaller contributions from the Water and Wastewater Funds.

	FY 07 Budget
<u>FY 07 Services</u>	
Gas Operations	\$33,412,667
Wastewater Operations	7,777,258
Water Operations	9,321,442
Utilities Debt Service	<u>2,270,790</u>
Total	\$52,782,157