

PARKING AND TOWING POLICY

Except for occasional visitors the Housing Authority parking areas are for the exclusive use of residents. To avoid having your vehicle or vehicles of your guests towed by the Housing Authority all resident owned or operated vehicles must be registered at the Rental Office. At registration each resident will be issued a parking permit which must be displayed on the back of the inside rear view mirror. In addition to registering and issuing of parking permits for resident owned or operated vehicle (s) each resident will be issued guest passes that are renewable on an annual basis. Guest Passes must be placed in the front driver side window of all vehicles parked on Housing Authority property. Residents are responsible for distributing and collecting guest passes from their guest.

As a courtesy to the resident, before towing a vehicle that is registered to the resident, the Housing Authority or its agent(s) will give one (1) written warning to a resident household concerning the failure to display a parking permit. This written warning will give the resident 72 hours to obtain and properly display the parking permit. Should the resident not comply within the time allowed the vehicle(s) will be towed at the owner's expense.

With exception of Housing Authority staff; members of the Board of commissioners; emergency; and pick-up or delivery vehicles belonging to area agencies and businesses that are in the process of picking up or delivering goods or services to residents, any unoccupied vehicle that is parked on Authority property without displaying a parking permit or guest pass and is not registered to a resident will be towed without warning at the owner's expense.

Inoperable Vehicles

As a courtesy to the residents, before towing a resident owned vehicle the Housing Authority or its agent (s) will give one (1) written warning to a resident regarding any vehicle with an appropriately displayed parking permit that is inoperable. The written warning will give the resident ten (10) days to have the vehicle operable or removed permanently from Housing Authority property. Should the resident fail to comply within the time allowed the vehicle will be towed at the owner's expense. All other inoperable vehicles that are parked on Authority property will be towed without warning at owner's expense.

For the purpose of this policy an inoperable vehicle is defined as any motor vehicle which is not in operating condition, or one which there are neither valid license plates, a valid inspection decal nor a valid city, town or county decal displayed.

Towing From Access Ways

Any vehicle parked in an access way will be towed at the owner's expense without warning. Access ways include all streets, driveways and paved areas owned by the Housing Authority which are used by motor vehicle traffic, including areas within parking lots except for individually marked parking spaces.

Lost or Stolen Parking Permits or guest passes

It shall be the responsibility of the resident to report lost or stolen parking permits or guest passes to the rental office. Upon being informed by the resident the Housing Authority or its agent (s) will document such report in the resident's file and reissue permits and /or passes at no charge to the resident.

Handicapped Spaces

Vehicles of residents or guest illegally parked in handicapped spaces will be towed without warning at owner's expense.

Policy Enforcement

The Executive Director, director of Housing Management, Superintendent of Maintenance and any officer with the Charlottesville Police Department are authorized by the Board of Commissioners of the Charlottesville Redevelopment and Housing Authority to enforce this policy.