AGENDA

January 19, 2016
8:30 AM
407 E. Water Street, Charlottesville

I. Welcome and Introductions 8:30

II. Approval of Minutes 8:35

III. Public Comment 8:40

IV. Approval of Agenda 8:50
   A. Agenda changes

V. Additional Discussion 8:55

VI. Election of Officers 9:05
   A. Chair and Vice Chair
   B. Committee Appointments

VII. Report of Committees 9:15
    A. Belmont Bridge
    B. West Main Street
    C. Code Audit / Streets that Work

VIII. Manager’s Reports 9:25
    A. Ridership / Performance Statistics
    B. Questions

IX. New Business 9:30
    A. Fifth Street Station (Wegman’s)

X. Old Business 9:40
    A. Fare system project updates
    B. FY 2017 Budget update
    C. CAD / AVL system project

XI. Subcommittee Meeting date(s) 9:45

XII. Adjournment 9:55

CAT’s Mission

The mission of Charlottesville Area Transit is to ensure an accessible, effective, compelling regional public transportation option for all area residents.
Meeting was called to order by Chair Dede Smith at 8:35 AM. At the call to order, a quorum was present.

Board Members present were:
- Kathy Welch, County resident
- Lena Seville, City resident
- James Mann, Senior Citizens
- Jason Ness, City Economic Development
- Dede Smith, City of Charlottesville
- Nick Morrison, TJPDC
- Lucas Lyons, JAUNT
- Jim Self, Bike / Ped

Members not present were:
- Diantha McKeel, County Resident
- Peter Thompson, The Senior Center
- Rebecca White, UVa

There were no guest attendees
There was no public comment
Minutes were approved with changes noted: Motion Welch; Second Ness; Unanimous. Ms. Seville requested removal of a statement regarding children on buses and Mr. Lyons asked for clarification of a remark regarding the effectiveness of the recently conducted rider survey. Mr. Jones will make the changes and repost the revised minutes.

A motion was made to discuss the Hollymead / Northern Growth area service that will be operated by JAUNT beginning in January 2016. The Agenda was approved with this change. Motion Lyons, Second Welch. Unanimous.

A series of issues regarding the Downtown Station were discussed. The major points were arrival and departure announcements, more legible (larger) and better located route information signage, more clocks in visible locations, a change machine, a possible change in fare structures, better travel training, and doing physical counts on the routes and seeking information regarding customer demographics. Mr. Jones was able to address the display issues stating they would be improved when the new CAD/AVL system comes online late next year. He is checking into the change machine and having “checkers” on the buses early next year.

Mr. Lyons (JAUNT) offered an update on the Hollymead / Route 29 express service that will begin sometime early next year. Fare is proposed at $1.50 each way.

Belmont Bridge report was offered. The new RFP has been vetted by VDOT and there were some changes but this should be issued next year with the purpose of having a new designer hired in Spring 2016. The website is up and public process will begin soon.

West Main project updates were offered. Rhodeside-Harwell has been re-engaged to develop another design. Council has not yet approved and has returned the project to planning and zoning for additional work. There are ongoing discussions regarding bikes and transit in the corridor and the design team has been instructed to re-visit the bike lane placement in the
corridor. Mr. Jones will speak with Mr. Ikefuna at NDS regarding the planning timeline moving forward.

- The Streets-That-Work task force held an open house in late September. Five Groups picked priorities for the project. Wider sidewalks was a common theme.
- Mr. Jones presented the performance statistics.
- Mr. Jones presented the 2016 meeting schedule.
- A discussion was held to determine topics for future working group meetings. The first two topics of the new year will be a discussion of Transit Oriented Development (TOD) and another will be attracting discretionary riders. Local experts will be engaged at these sessions.
- The meeting adjourned at 10:08 AM.

Next CAT Board Meeting is 1/19/2016, 8:30 AM, 407 Water Street
FY 2016 Second Quarter Ridership (summary data is attached)

- Total Ridership for the Second Quarter FY 2016 was 623,525, an increase of 0.88% over FY 2015 (618,076).
- Local Routes (1,3,4,5,6,8,9, &10) ridership for the period was 207,703, an increase of 2.27% over FY 2015 (203,088).
- Key Route (7, Free Trolley) ridership was flat for the period at 400,921 (FY 2015 was 400,926).
- Lifeline Route (11) ridership was 14,901, an increase of 5.97% over FY 2015 (14,062).
- County funded routes (1,3,5,10 & 11) increased just 0.09% over FY 2015.
- University affiliated ridership increased 2.71% for the period.

FY 2016 Year-to-Date Ridership (summary data is attached)

- Total Ridership for the CAT system year to date is 1,237,688, an increase of 1% over FY 2015 (1,225,405).
- Local Route ridership year-to-date is 422,870, an increase of 1.44% over FY 2015 (416,872).
- Key Route ridership year-to-date is 784,076, an increase of 0.58% over FY 2015 (779,569).
- Lifeline Route ridership year-to-date is 30,742, an increase of 6.14% over FY 2015 (28,964).
- County funded route ridership year-to-date is 282,398, an increase of 2.23% over FY 2015 (276,250).
- University affiliated ridership year-to-date is 226,233, an increase of 5.96% over FY 2015 (213,507).

Automatic Fare Collection Upgrade Project update

- The AFC system is functioning within acceptable parameters and has been fully accepted as of 12/24/2015. This begins the first two-year warranty and support period for the system.
- This project is complete.

Computer Aided Dispatch / Automatic Vehicle Location (CAD/AVL) system upgrade project

- The CAD/AVL system drives all our passenger information systems and allows us to monitor the system. Our current CAD / AVL system was purchased in 2007 and has been in constant operation since 2008. The company that supplied the system, Connexionz, Ltd., no longer supports this design and repair items are no longer available. An upgrade needs to be undertaken as the system is becoming unreliable. New technologies now available are less expensive and more robust and reliable.
- An RFP for this upgrade will be issued late in January. The purchase of the system will be funded, up to 96%, by grants (awards are in place).
- Total budget for this project, with local match, is $468,000.00
- The projected completion date for this project is October 31, 2016.