I. Welcome and Introductions 8:30

II. Approval of Minutes of September 23 meeting 8:35

III. Public Comment 8:40

IV. Approval of Agenda 8:45
   A. Agenda changes

V. Manager’s Reports 8:50
   A. Ridership / Performance Statistics for September 2014 - Questions

VI. New Business 9:00
   A. Discussion of the City Code Audit Process – Carrie Rainey, City NDS
   B. Changes to Route 3, Willoughby Area
   C. FY 2016 Program of Projects

VII. Old Business 9:40
   A. West Main Improvement project
   B. Fare system acquisition update

VIII. Additional Discussions 10:00

IX. Next meeting date 10:20

X. Adjournment 10:30
Meeting was called to order by Chair Dede Smith at 8:40 AM. The session lacked a quorum until 9:10 AM.

Board Members present were:
- Dede Smith, Charlottesville City Council
- Lucas Lyons, JAUNT
- Will Cockrell, Thomas Jefferson Planning District Commission
- Kathy Welch, County resident
- Jason Ness, Workforce Development
- Lena Seville, City resident
- Peter Thompson, Senior Center

Members not present were:
- Jim Self, Diantha McKeel, Rebecca White

Due to the lack of a quorum at the Call to Order, no official actions were taken.
No members of the public were present.
The Transit Manager went over the operations statistics for August 2014 and the end of FY 2014. Mr. Jones reviewed the re-formatted Operations Report with the members. Members stated they could better understand the new reports and suggested for future meetings that the Manager simply clarify questions regarding the reports rather than go over the full report. The Board noted a desire to work on other matters of significance to CAT.
Mr. Jones gave an update on State and Federal Transportation funding for FY 2016. State funding will remain at FY 2014 levels throughout FY 2015 and FY 2016. Federal levels are expected to remain at FY 2015 levels through FY 2016. CAT’s strategy then, through this period will be maintenance of current service levels and creating as much efficiency as possible. Without any new funding streams to be developed at this time, any major expansions will need to be placed on hold.
A quorum was reached at 9:10 AM and minutes were approved.
Mr. Jones reviewed the current status of the West Main project. Board members would like a presentation from NDS at the next meeting.
A question arose about transit amenities, how placement is determined and how design is determined. Mr. Jones referred the Board to the provided in the back of the Board book.
Mr. Jones gave an update on the fare collection system upgrade. The project is proceeding and preliminary design review is completed. Final design review will begin in a few weeks.
The Board asked that an NDS representative be invited to the next meeting to discuss how the City’s Code Audit might affect CAT.
The meeting adjourned at 10:15 AM. The next meeting will be Tuesday October 28.
CAT Overall ridership for FY 2015 is trending upward. Ridership for September showed an increase of 7% over the same period in FY 2014 and for the first quarter of FY 2015 ridership is up 1%.
Ridership on routes serving the County urban ring is trending steadily upward in the first quarter.
University ridership has increased as expected with the beginning of fall session.
Route 1 – Riverside, Belmont, PVCC

Route 1 ridership increased sharply in September. The route has performed well since the January changes.
After a small decrease in ridership in August, Route 3 ridership increased nearly 4% in September.
Route 4 – Willoughby, Fry’s Spring, Fifeville, UVA Hospital

Route 4 ridership decreased 5.6% in September.
Route 5 – Barracks Road, Georgetown, Commonwealth, Berkmar, Rio Hill, Walmart

Route 5 had a small increase (.2%) in September. It is the strongest performer among the County routes.
After a dip in ridership in August, Route 6 ridership increased nearly 4% in September.
Route 7 ridership increased over 13% in September.
Route 8 – Barracks Road, Seminole Square, Stonefield

Route 8 decreased just over 5% in September. This decrease appears to be driven by construction in the area which makes transfer to Route 5 at Barracks Road a better travel option for those going to Stonefield.
Route 9 ridership increased just over 6% in September. While the route has trended upward through the last months of FY 2014 and in the first quarter of FY 2015, ridership still is not as strong as we had hoped and we are evaluating how to proceed with some modification to this route to increase ridership.
Route 10 – East High, Pantops, Martha Jefferson, Avemore

Route 10 ridership increased 6.7% in September. Ridership has strengthened on the route since hours were extended to 11:00 PM in August.
Route 11 – Locust Grove, Rio Road, Fashion Square

Route 11 ridership has decreased for the second consecutive month. We are exploring reasons for this decrease but have not identified any solid explanation at this time.
The Free Trolley ridership is up over 50%. This corresponds with the beginning of Fall session. We also feel that students view CAT as the safe alternative for their travels around our area.
## Virginia Department of Rail and Public Transportation Ridership Report for the Culpeper District

### September 2014 Ridership Report - Virginia Transit Operators

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlottesville Area Transit</td>
<td>228,225</td>
<td>213,072</td>
<td>7%</td>
<td>607,338</td>
<td>602,923</td>
<td>1%</td>
</tr>
<tr>
<td>Greene County Transit, Inc.</td>
<td>5,599</td>
<td>5,095</td>
<td>10%</td>
<td>15,349</td>
<td>14,036</td>
<td>9%</td>
</tr>
<tr>
<td>JAUNT, Inc.</td>
<td>27,048</td>
<td>23,031</td>
<td>17%</td>
<td>77,401</td>
<td>69,373</td>
<td>12%</td>
</tr>
<tr>
<td>Rappahannock-Rapidan CSB-AAA</td>
<td>5,601</td>
<td>4,591</td>
<td>22%</td>
<td>16,586</td>
<td>15,400</td>
<td>8%</td>
</tr>
<tr>
<td>Region Ten Community Services Board</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Virginia Regional Transit - Culpeper CTB District</td>
<td>10,424</td>
<td>10,539</td>
<td>-1%</td>
<td>35,244</td>
<td>33,723</td>
<td>5%</td>
</tr>
<tr>
<td>Culpeper District Total</td>
<td>276,897</td>
<td>256,328</td>
<td>8%</td>
<td>751,918</td>
<td>735,455</td>
<td>2%</td>
</tr>
</tbody>
</table>

This is an excerpt from the monthly VDRPT Ridership Report showing our performance in September and for the first quarter.
<table>
<thead>
<tr>
<th>Project</th>
<th>Total Budgeted Cost</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase misc. equipment, Bus stop improvements</td>
<td>$67,004.00</td>
<td>$53,604.00</td>
</tr>
<tr>
<td>Purchase Replacement Bus &lt; 30-ft. BOCs (308)</td>
<td>$129,475.00</td>
<td>$103,580.00</td>
</tr>
<tr>
<td>AVL, ITS, Bus Safety Upgrades</td>
<td>$390,830.00</td>
<td>$312,664.00</td>
</tr>
<tr>
<td>Purchase Support Vehicle (832)</td>
<td>$30,000.00</td>
<td>$24,000.00</td>
</tr>
<tr>
<td>Purchase Support Vehicle (806)</td>
<td>$40,000.00</td>
<td>$32,000.00</td>
</tr>
</tbody>
</table>

**Project Totals**

| Sum                                                                 | $657,309.00         | $525,848.00   |