I. Draft document and supporting materials:
   a. Distributed draft findings/recommendations document to committee. Also, an analysis of city school funding. The analysis is attempting to quantify the magnitude of the issue. Assumes various growth rates.
   b. Discussion on layout of final report. Need to work on what are recommendations. Language needs to be strong on recommendations so that unity of the group is apparent.
   c. 40% of revenue item discussed regarding inclusion in the report. Do not let recommendation lead to debate on one percentage over another, but changing the percentage is a major lever to changing funding levels.
   d. Discussed supporting documents listing brainstormed list of potential recommendations from last meeting’s flip chart.
   e. Discussed analysis of programs and cost structures in the school budget and how to present the level at which the commission could address this and how that analysis is reflected in document.
   f. Housing and new construction. How housing decisions and mix affect the schools population and the values of real estate and taxation. Rental properties are big business in Charlottesville but taxation is limited and assessments are much lower than owner occupied. Business license could also be charged which would give city some leverage over keeping rental housing conditions at a high level.
   g. Commission changed strategy to discuss major categories that will make the recommendations list and fill in bulleted recommendations afterward. Start with insight statement as introduction to each recommendation. Need narrative of discussions regarding expense side and operations. Need to describe the necessity of both city and schools to continue to look at efficiencies and operations.

(organize by long term and short term)

i. Additional revenues
   1. Fee based inspections
   2. Meals tax
   3. Lodging tax
   4. Real estate tax
   5. Non-resident tuition
   6. Assessments and rental housing taxation and licensure for landlords

ii. School operations
   1. Sell a school
   2. Technology infrastructure shared with city
3. Cooperative purchasing with city
4.

iii. City
1. Inspection fees for rental properties. Can’t make money, but
give ability to ensure high quality rental properties.
2.

iv. County/UVA partnerships
1.

v. Other opportunities needing further evaluation
1. Transportation
2.

II. Further Discussion:
a. Discussion on how the above exercise led to a broader discussion and the
possibility of developing a drafting committee to explore enhancing
conclusions, summarize the options, and develop some version of the exercise
above.

III. Next Steps:
Have Bitsy draft up a new draft with input from commission members in the form
of paragraphs and items that they particularly want to see by January 1. Marijean
will combine the various draft documents first and get to Bitsy by January 1.
Establish drafting committee who will meet the second week in January. Then
second meeting to work with whole group. Committee members need to send
their marked up documents.

IV. Additional Information Requested:
a. None