I. **General Discussion:** Discussion on what makes up 40% of new revenue and if that has changed. Practice is that each budget year, it is more of a discussion between city manager and superintendent regarding needs and ability to supply funding, rather than a set percentage. 40% is a grounding point. Commission members discussed that overall the group is landing on the side of new revenues, rather than cuts to services – commission has determined that there is not “fluff” in school’s or city budget, but that attention should always be maintained on efficient delivery of services.

II. **Draft Document:**
   a. Maurice handed out draft following Bity’s and Commission’s earlier work.
   b. Allison: If there is wording or language you want included, it must be to Allison by tomorrow. Discussion on need to develop list of options that all will be comfortable giving to Council. After elaborating on these, then develop conclusions.

III. **Further Discussion:** Look at developing options long and near term with pros and cons building on those done at last meeting. Build complete list, but when developing pros/cons, focus on those that will be in recommendations, don’t waste time on those commission decides not to move forward. Also, need to make sure there is a built case/findings for each recommendation to make sure the facts discovered support recommendation.
   a. Commission members went through list of potential recommendations with members discussing, modifying and adding items. Commission members discussed ways in which city policies affect schools and how to reflect this in recommendations. Attempt was made to mark items as short or long term and to make sure final list was based on those items that had the best potential financial significance, not necessarily deciding whether an item was a good or bad idea.
   b. Discussion followed as to whether there is enough time to get this done.

IV. **Next Steps:**
   a. Meeting to further refine and discuss draft will be set in December. Next meeting will be announced tomorrow.
   b. Next report draft from Maurice will be out by early next week. Before next meeting, commission members should create edits to that draft to discuss at next meeting.
   c. An additional meeting will be set in January.

V. **Additional Information Requested:**
   a. None