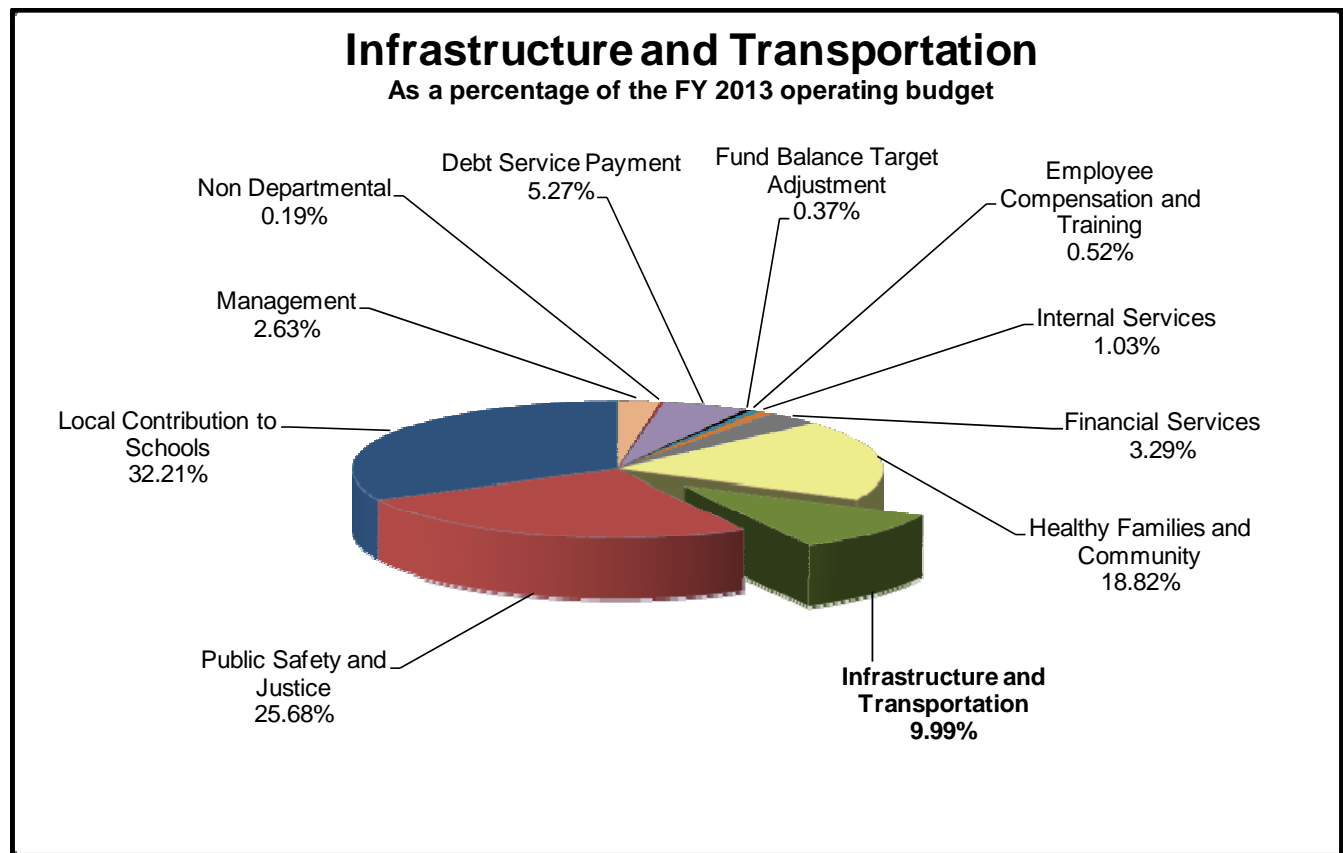


Infrastructure & Transportation Summary	FY2010-2011	FY2011-2012	FY2012-2013	FY2010-2011	FY2011-2012	FY2012-2013
	General Fund Actual	General Fund Budget	General Fund Budget	Other Funds Actual	Other Funds Budget	Other Funds Budget
INFRASTRUCTURE AND TRANSPORTATION						
Public Works: Administration/Facilities Development/ Facilities Maintenance/HVAC Services	\$2,402,339	\$2,342,659	\$2,368,400	\$478,701	\$508,829	\$555,709
Public Works: Public Service/Fleet	7,612,228	7,674,491	7,914,949	2,574,610	1,057,095	1,090,038
Public Works: CAT/Greyhound Station/JAUNT Paratransit Services	2,619,662	2,734,630	3,080,221	5,934,524	6,373,691	6,541,720
Public Works: Utilities (Gas, Water, Wastewater)	0	0	0	48,013,599	60,756,680	57,753,534
INFRASTRUCTURE AND TRANSPORTATION SUBTOTAL	\$12,634,229	\$12,751,780	\$13,363,570	\$57,001,433	\$68,696,295	\$65,941,001

2012-13 General Fund Budget	\$13,363,570
2011-12 General Fund Budget	\$12,751,780
Increase/(Decrease)	\$611,790
Percentage Change	4.80%



Department of Public Works Administration - Facilities Development - Facilities Maintenance - HVAC Services

Mission

To responsibly manage public infrastructure, transportation, and natural resources for our community

Administration FY 13 Budget - \$294,343

Administration is responsible for the planning, organization, direction, and budgetary/financial control of the seven divisions of Public Works. The goal of the division is to foster the safe, reliable, responsive, and cost-effective provision of services to both the citizens of Charlottesville and internal customers.

Facilities Development

Building a Sustainable Charlottesville

Facilities Development FY 13 Budget - \$523,067

Facilities Development is responsible for the efficient and cost-effective planning, design, and construction of projects related to the 40+ city-owned or -leased buildings and Public Schools. The on-going goal of Facilities Development is to employ effective management principles and practices, innovative technology, improved communications, teamwork, and fiscal responsibility.

Facilities Maintenance

Your Workspace is Our Workspace

Facilities Maintenance FY 13 Budget - \$1,550,990

Facilities Maintenance provides routine repair and preventive maintenance services to 39 buildings either owned or leased by the City. Custodial Services are also provided to 8 City-owned facilities. The goal of Facilities Maintenance is to provide clean, safe, and pleasing facilities for the enjoyment of Charlottesville's general citizenry and to protect the City's over \$167 million infrastructure investment.

HVAC Services FY 13 Budget - \$555,709

HVAC Services provides, maintains, and repairs all heating, ventilation, and air conditioning systems and equipment for City operated/owned facilities. This team also performs troubleshooting of electrical, pneumatic, and other mechanical equipment to ensure equipment is operating at optimal performance and provides recommendations for possible energy saving opportunities.

Department of Public Works Administration - Facilities Development - Facilities Maintenance - HVAC Services

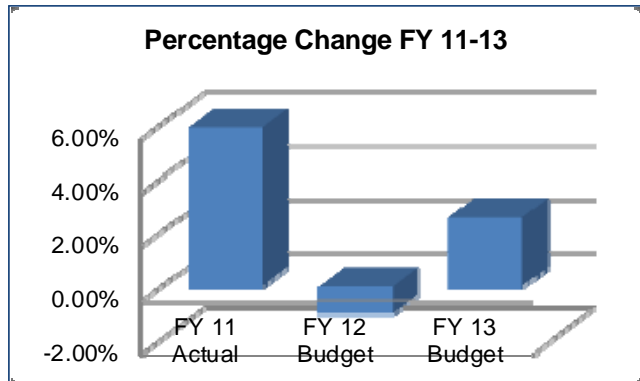
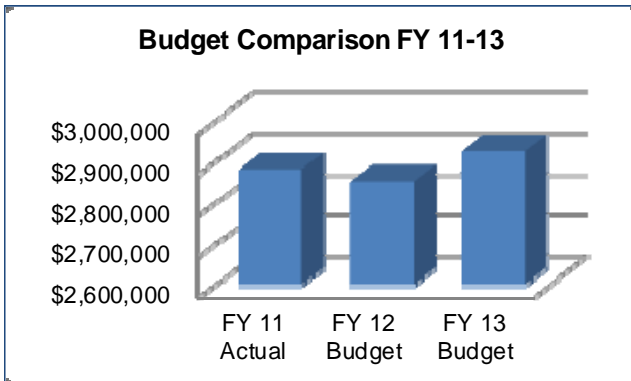
Funding and Staffing Summary

Funding Summary	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$1,378,016	\$1,462,349	\$1,506,347	\$43,998	3.01%
Other Expenditures	<u>1,503,024</u>	<u>1,389,139</u>	<u>1,417,762</u>	<u>28,623</u>	<u>2.06%</u>
Total	\$2,881,040	\$2,851,488	\$2,924,109	\$72,621	2.55%
General Fund Total	\$2,402,339	\$2,342,659	\$2,368,400	\$25,741	1.10%
Non General Fund Total	<u>478,701</u>	<u>508,829</u>	<u>555,709</u>	46,880	9.21%
Total	\$2,881,040	\$2,851,488	\$2,924,109	\$72,621	2.55%

Staffing Summary (Full Time Equivalents)	FY 10-11	FY 11-12	FY 12-13	Increase/ (Decrease)
General Fund FTEs	13.50	12.19	12.19	0.00
Non General Fund FTEs	2.50	3.50	3.50	0.00

Explanation of Changes: The change in Salaries and Benefits reflects the increase in the City's retirement rate as required by the actuarial report, a 2% COLA increase given in FY 12, and a 12.5% increase in the City's health care costs. In the HVAC Fund, there is a 3% one-time bonus budgeted for FY 13. In Other Expenditures the City's custodial contract cost is expected to increase as is the cost of paying for utilities (gas, electric, etc.).

The HVAC Fund reflects costs required for the Fontaine Ave. Fire Station, which will be operational in spring 2013, and Carver Recreation Center, expected to re-open fall 2012.



Department of Public Works

Public Service – Fleet Maintenance

Public Service

We serve to make Charlottesville streets and sidewalks clean, dry, and user- friendly

Administration FY 13 Budget - \$505,659

Administration oversees the divisions within Public Service, including Streets and Sidewalks, Streetlighting Operations, Stormwater Maintenance, Traffic Operations and Refuse/Large Item Pickup.

Streets and Sidewalks/Streetlighting Operations FY 13 Budget - \$3,840,472

Streets and Sidewalks is responsible for maintenance of the City's 156 lane miles of streets, sidewalks, and City-owned parking lots; leaf collection; emergency weather response; and data collection that assures continued annual VDOT maintenance funding.

Stormwater Maintenance FY 13 Budget - \$487,367

Stormwater Maintenance is responsible for maintenance of the stormwater infrastructure (119 miles).

Traffic Operations FY 13 Budget - \$773,737

Traffic Operations maintains signs, signals, publicly owned street lighting systems, parking meters, and pavement markings. It also is responsible operationally for the Intelligent Transportation System.

Refuse/Large Item Pickup FY 13 Budget - \$2,007,714

Refuse Collection is responsible for administering and monitoring the City's contract with a private firm for collection of domestic refuse and recyclables. The City also provides a by-appointment-only large item pickup service for residents for a fee of \$25 per pickup.

Ivy Landfill Remediation FY 13 Budget - \$300,000

This represents the City's contribution to the environmental remediation of the Ivy Landfill.

Fleet Management

We Keep You Moving

Fleet Management Operations FY 13 Budget - \$978,221

Fleet Management Operations is responsible for repairs to 678 City-owned vehicles and equipment, and provides recommendations on the purchase of replacement vehicles and equipment.

Fuel and Wash Facility FY 13 Budget - \$111,817

This funding provides for the management of the fuel system and the vehicle wash facility. Those departments that use the City wash facility support this operation through a fixed cost based on usage.

Department of Public Works Public Service – Fleet Maintenance

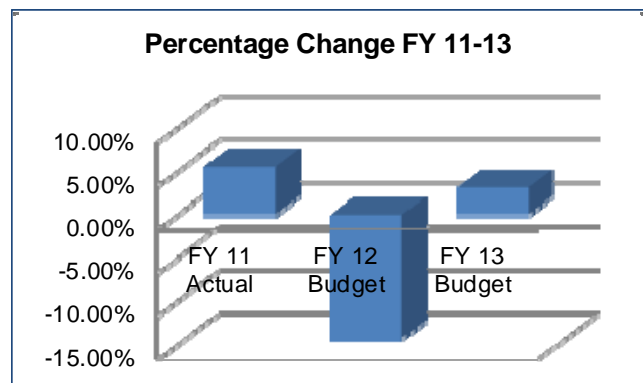
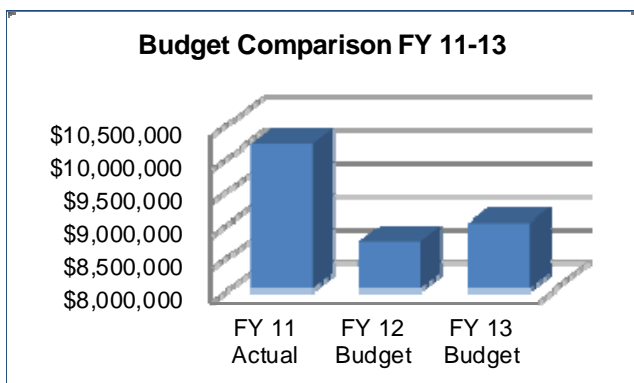
Funding and Staffing Summary

Funding Summary	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$4,009,370	\$4,073,258	\$4,224,466	\$151,208	3.71%
Operating Expenditures	5,738,093	4,408,328	4,480,521	72,193	1.64%
Ivy Landfill Remediation	<u>439,375</u>	<u>250,000</u>	<u>300,000</u>	<u>50,000</u>	<u>20.00%</u>
Total	\$10,186,838	\$8,731,586	\$9,004,987	\$273,401	3.13%
General Fund Total	\$7,612,228	\$7,674,491	\$7,914,949	\$240,458	3.13%
Non General Fund Total	<u>2,574,610</u>	<u>1,057,095</u>	<u>1,090,038</u>	<u>32,943</u>	<u>3.12%</u>
Total	\$10,186,838	\$8,731,586	\$9,004,987	\$273,401	3.13%

Staffing Summary (Full Time Equivalents)	FY 10-11	FY 11-12	FY 12-13	Increase/ (Decrease)
General Fund FTEs	51.0	51.0	51.0	0.0
Non General Fund FTEs	12.0	12.0	12.0	0.0

Explanation of Changes: The change in Salaries and Benefits reflects the increase in the City’s retirement rate as required by the actuarial report, a 2% COLA granted in FY 12, and a 12.5% increase in the City’s health care costs. In the Fleet Management Fund, a 3% one-time bonus is budgeted under Salaries and Benefits for FY 13. Other Expenditures is increasing due to increases in the cost of vehicle fuel and utilities (gas, electric, etc.).

The contribution for the Ivy Landfill Remediation is increasing by \$50,000. This is the result of revised estimates of the City’s annual contribution towards the term funding obligation and remediation agreement.



Department of Public Works

Charlottesville Area Transit - Greyhound Station – JAUNT Paratransit Services

Catch the CAT

Charlottesville Area Transit (CAT) Operations FY 13 Budget - \$6,464,430

The Transit Division of Public Works has three sections: Charlottesville Area Transit (CAT), Pupil Transportation (budget and narrative shown on pages 115 and 116), and Greyhound Station. The section with the most employees, CAT, provides public transportation services to the greater Charlottesville area. The City of Charlottesville works in partnership with Albemarle County and the University of Virginia to fund these services. Under a pre-paid arrangement with the University of Virginia, UVA IDs are accepted as fare on all buses. CAT also operates the FREE Trolley, connecting the University and Downtown, and staffs the Downtown Transit Station, offering information to area travelers, restrooms, and a comfortable place between bus trips. In FY 2013, the City's contribution to CAT is **\$2,124,536**. In addition to local funds and passenger fares, CAT operating expenses are covered by Federal and State grants.

Charlottesville Area Transit Bus Replacement FY 13 Budget - \$2,112,970

Bus and bus-related purchases, such as passenger shelters and benches at bus stops, are funded by a City contribution in the Capital Improvement Program (CIP) to secure Federal and State grants. The City amount in FY 2013 is **\$338,075**. In FY 2013, the federal share of capital purchases is projected to be 80 percent, the City share 16 percent, and the state share 4 percent.

Greyhound Station FY 13 Budget - \$151,779

Greyhound Station serves eleven buses daily, seven days a week, with express service to Richmond and service to Atlanta, Dallas, New York City, and points in between. In FY 13, there is a **\$62,923** contribution from the General Fund to Greyhound Operations.

JAUNT Paratransit Services FY 13 Budget - \$892,762

Under the Americans with Disabilities Act (ADA), CAT must provide paratransit service to eligible individuals who, because of disability, cannot access or use the fixed-route buses CAT operates. The City contracts with JAUNT for the required ADA paratransit service.

Department of Public Works Charlottesville Area Transit - Greyhound Station – JAUNT Paratransit Services

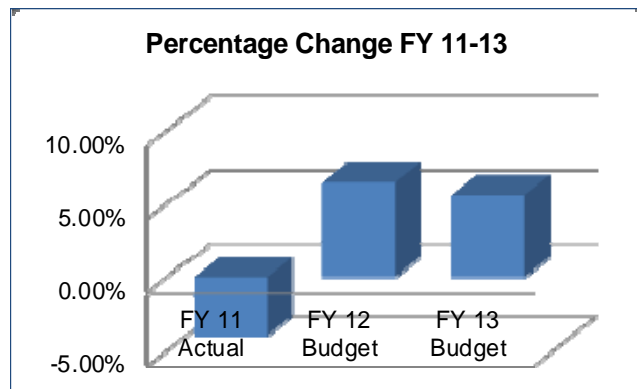
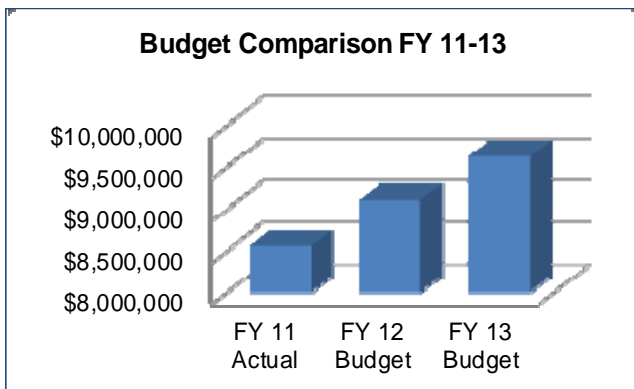
Funding and Staffing Summary

Funding Summary	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget	Increase/ (Decrease)	% Change
CAT Salaries and Benefits	\$4,068,411	\$4,088,658	\$4,158,031	69,373	1.70%
Greyhound Salaries and Benefits	97,898	113,168	110,691	(2,477)	-2.19%
CAT Other Expenditures	2,203,491	1,929,754	2,306,399	376,645	19.52%
Greyhound Other Expenditures	34,500	41,075	41,088	13	0.03%
Transit Bus Replacement	1,396,309	2,182,090	2,112,970	(69,120)	-3.17%
JAUNT Paratransit Services	<u>753,576</u>	<u>753,576</u>	<u>892,762</u>	<u>139,186</u>	<u>18.47%</u>
Total	\$8,554,186	\$9,108,321	\$9,621,941	\$513,620	5.64%
General Fund Total	\$2,619,662	\$2,734,630	\$3,080,221	\$345,591	12.64%
Non General Fund Total	<u>5,934,524</u>	<u>6,373,691</u>	<u>6,541,720</u>	<u>168,029</u>	<u>2.64%</u>
Total	\$8,554,186	\$9,108,321	\$9,621,941	\$513,620	5.64%

Staffing Summary (Full Time Equivalents)	FY 10-11	FY 11-12	FY 12-13	Increase/ (Decrease)
Non General Fund FTEs	78.00	77.50	77.50	0.00

Explanation of Changes: The change in Salaries and Benefits reflects the increase in the City's retirement rate as required by the actuarial report, a 2% COLA granted in FY 12, and a 12.5% increase in the City's health care costs. In FY 13, a 3% bonus is budgeted under Salaries and Benefits as well. The major increases in Other Expenditures are fuel costs, which represents over \$260,000 of the increase, and custodial and landscaping contracts for the Avon St. CAT campus.

In terms of service enhancements, during FY 12, City Council approved expanding transit service to include additional holidays that had been transit holidays but will now receive a Sunday level of service. The Free Trolley and Route 7 will run the Sunday before Labor Day, Easter Sunday and the Sunday before Memorial Day. In FY 13, providing this level of service requires approximately \$25,000 in new funding between CAT and JAUNT, who will continue to provide services on these days as well.



Department of Public Works - Utilities Gas – Water – Wastewater

Providing Essential Living, 24/7

Public Utilities operate and maintain the water, wastewater, and natural gas distribution systems. The goal of the Utilities is to provide authorized service in a safe, reliable, responsive, and cost effective manner. The Gas, Water, and Wastewater budgets are funded by the utility rates and include funding for administration, operations, and maintenance of the three systems as well as funding for infrastructure improvements, technology advances, stormwater systems, environmental components, and debt payments. The billing/collection functions of the City's utilities are performed by the **Finance Department's Utility Billing Office**, whose budget and narrative are found on **pg. 66**. The utility budgets are separate from the General Fund and are not supported by taxes. These budgets and the respective rates are considered and adopted by the City Council in May and June of each year.

Gas Operations FY 13 Budget - \$24,841,500

The Gas Distribution operation of the Public Utilities Division is a natural gas utility owned and operated by the City of Charlottesville. We have provided residents of Charlottesville and urban areas of Albemarle County with safe, efficient, reliable, and economical service for over 150 years. Charlottesville Gas currently has close to 19,000 customers in the area.

Wastewater Operations FY 13 Budget - \$16,567,148

The City of Charlottesville has over 185 miles of gravity wastewater lines and over 5,000 manholes. This system collects the wastewater from residential areas and businesses, transporting it to the Rivanna Water and Sewer Authority's Moore's Creek Treatment Plant. Charlottesville Wastewater maintains the collection system, through general maintenance and emergency response, 24 hours a day.

Water Operations FY 13 Budget - \$12,060,242

Charlottesville Water, the water distribution operations of the Public Utilities division of Public Works, is responsible for the installation, maintenance, and repair of the City's water distribution mains, water main valves, and fire hydrants, as well as the connection and disconnection of all water meters. In addition, Charlottesville Water installs and maintains water service lines from the water main to the water meter. Currently there are approximately 900 fire hydrants, 2,800 valves, and 185 miles of water mains in service for the benefit of the residents of Charlottesville.

Utilities Debt Service FY 13 Budget - \$4,284,644

Payments to Debt Service pay down borrowed funds dedicated to make major improvements to Water and Wastewater infrastructure.

Department of Public Works - Utilities Gas - Water - Wastewater

Funding and Staffing Summary

Funding Summary	FY 10-11 Actual	FY 11-12 Budget	FY 12-13 Budget	Increase/ (Decrease)	% Change
Salaries and Benefits	\$5,264,066	\$6,229,301	\$6,446,815	\$217,514	3.49%
Other Expenditures	41,304,179	40,597,337	38,746,699	(1,850,638)	-4.56%
Capital Projects	489,052	10,008,376	8,275,376	(1,733,000)	-17.32%
Debt Service	<u>956,302</u>	<u>3,921,666</u>	<u>4,284,644</u>	<u>362,978</u>	<u>9.26%</u>
Non General Fund Total	\$48,013,599	\$60,756,680	\$57,753,534	(\$3,003,146)	-4.94%

Staffing Summary (Full Time Equivalents)	FY 10-11	FY 11-12	FY 12-13	Increase/ (Decrease)
Non General Fund FTEs	93.0	93.0	93.0	0.0

Explanation of Changes: The change in Salaries and Benefits reflects the increase in the City's retirement rate as required by the actuarial report, a 2% COLA increase granted in FY 12 and a 12.5% increase in the City's health care costs. In addition, FY 13 includes funding for a 3% one-time bonus. The net decrease in Other Expenditures is due to decreases in the utility supply purchase costs for Gas and Water; and increases for payment in lieu of taxes for the Gas, Water, and Wastewater funds; increases in the transfer to the Utility Debt Service fund for both Water and Wastewater, which represents a \$550,000 increase; and increases in fuel and vehicle maintenance costs for all utility funds.

In the Water Utility Fund, there is a \$1,744,000 decrease for capital projects, to better reflect the amount spent on Water system replacement projects in FY 13.

Included in this budget are authorized contributions to City Link: \$1.35 million from the Gas Fund and smaller contributions from both the Water and Wastewater Funds.

The Utility budgets are reviewed and approved by Council during the Utility Rate Study which occurs in May and June of each year. At that time the Utility operations budget, including any new programmatic requests, and the Utility capital improvement program budget are reviewed and may be amended.

