

Acknowledgements

As with many of the programs of the City of Charlottesville, the development of the budget takes a team effort. The City Manager's Office develops the budget with the assistance of many other individuals in government. This acknowledgment identifies a number of the key individuals who shared in the development of this budget. Many others who assisted are not individually identified.

We thank all of you!

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Introduction to the Budget

This **Fiscal Year 2012-2013** budget for the City of Charlottesville is presented in a user-friendly style that easily explains the City's fund structure and budget allocations. An Introductory section is followed by sections detailing proposed expenditures for Management, Non Departmental Activities, Debt Service, Fund Balance Target Adjustment, Employee Compensation and Training, Internal Services, Financial Services, Healthy Families and Community, Infrastructure and Transportation, Public Safety and Justice, School Operations, the Capital Improvement Program, and Other Non General Funds.

In addition to these broad categories, an index is provided for quick and easy reference. We hope this document is easy to read, interpret, and use in understanding the City's budget for Fiscal Year 2012-2013. Our goal is to provide a straightforward document that provides the citizens of Charlottesville with a clear explanation of how their tax dollars are helping to support a variety of quality services and programs important to our World Class City.

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CHARLOTTESVILLE CITY COUNCIL VISION - 2025

Charlottesville: A Great Place to Live for All of Our Citizens

- A leader in innovation, environmental sustainability, social and economic justice, and healthy race relations
- Flexible and progressive in anticipating and responding to the needs of our Citizens
- Cultural and creative capital of Central Virginia
- United community that treasures diversity

Economic Sustainability

Our community has an effective workforce development system that leverages the resources of the University of Virginia, Piedmont Virginia Community College, and our excellent schools to provide ongoing training and educational opportunities to our residents. We have a business-friendly environment in which employers provide well-paying, career-ladder jobs and residents have access to small business opportunities. The Downtown Mall, as the economic hub of the region, features arts and entertainment, shopping, dining, cultural events, and a vibrant City Market. The City has facilitated significant mixed and infill development within the City.

A Center for Lifelong Learning

In Charlottesville, the strength of our education is measured not by the achievements of our best students, but by the successes of all our students. Here, an affordable, quality education is cherished as a fundamental right, and the community, City schools, Piedmont Virginia Community College and the University of Virginia work together to create an environment in which all students and indeed all citizens have the opportunity to reach their full potential.

Quality Housing Opportunities for All

Our neighborhoods retain a core historic fabric while offering housing that is affordable and attainable for people of all income levels, racial backgrounds, life stages, and abilities. Our neighborhoods feature a variety of housing types, including higher density, pedestrian and transit-oriented housing at employment and cultural centers. We have revitalized public housing neighborhoods that include a mixture of income and housing types with enhanced community amenities. Our housing stock is connected with recreation facilities, parks, trails, and services.

C'ville Arts and Culture

Our community has world-class performing, visual, and literary arts reflective of the unique character, culture, and diversity of Charlottesville. Charlottesville cherishes and builds programming around the evolving research and interpretation of our historic heritage and resources. Through City partnerships and promotion of festivals, venues, and events, all have an opportunity to be a part of this thriving arts, cultural, and entertainment scene.

A Green City

Charlottesville citizens live in a community with a vibrant urban forest, tree-lined streets, and lush green neighborhoods. We have an extensive natural trail system, along with healthy rivers and streams. We have clean air and water, we emphasize recycling and reuse, and we minimize storm-water runoff. Our homes and buildings are sustainably designed and energy efficient.

America's Healthiest City

All residents have access to high-quality health care services. We have a community-wide commitment to personal fitness and wellness, and all residents enjoy our outstanding recreational facilities, walking trails, and

safe routes to schools. We have a strong support system in place. Our emergency response system is among the nation's best.

A Connected Community

The City of Charlottesville is part of a comprehensive, regional transportation system that enables citizens of all ages and incomes to easily navigate our community. An efficient and convenient transit system supports mixed use development along our commercial corridors, while bike and pedestrian trail systems, sidewalks, and crosswalks enhance our residential neighborhoods. A regional network of connector roads helps to ensure that residential neighborhood streets remain safe and are not overburdened with cut-through traffic.

Community of Mutual Respect

In all endeavors, the city of Charlottesville is committed to racial and cultural diversity, inclusion, racial reconciliation, economic justice, and equity. As a result, every citizen is respected. Interactions among city leaders, city employees and the public are respectful, unbiased, and without prejudice.

Smart, Citizen-Focused Government

The delivery of quality services is at the heart of Charlottesville's social compact with its citizens. Charlottesville's approach to customer service ensures that we have safe neighborhoods, strong schools, and a clean environment. We continually work to employ the optimal means of delivering services, and our decisions are informed at every stage by effective communication and active citizen involvement. Citizens feel listened to and are easily able to find an appropriate forum to respectfully express their concerns.

CHARLOTTESVILLE CITY COUNCIL 2012-2014 PRIORITIES

At their February 3, 2012 retreat, City Council developed six specific priorities that they would like to focus on for the next couple of years. As next steps, City staff and Council have some work to do on identifying current and establishing new initiatives and measures that will illustrate the outcomes and results for each priority:

- Reduce poverty by increasing sustainable employment among less skilled and educated residents
- Provide a comprehensive support system for children
- Build an interconnected network of multi-modal transportation including bikeways, trails and transit system
- Develop a City Market District Downtown
- Redevelop the City's corridors
- Cultivate healthy streams and rivers through effective Stormwater management practices

The Purpose of Budgeting

Budgeting has several major purposes. First and foremost, budgeting is a formal way to convert the City's long-range plans and policies into services and programs for the citizens of the City of Charlottesville. The budget also details these services and programs in terms of costs. The City's budget informs the City Council and the public of the City government's plans for the coming fiscal year (July 1, 2012 - June 30, 2013), and provides the Council with the opportunity to review and decide the level of services to be provided to our citizens.

Budgeting also outlines the revenues (taxes, fees, and others) that are needed to support the City's services, including the rate of taxation to be adopted for the coming fiscal year. Finally, the budget adopted by City Council becomes a work plan of objectives to be accomplished over the coming year.

The City's Fund Structure

The City's financial management system is divided into a number of funds. A separate sum of money is set aside for each fund. Funds are established for special program groups which usually have specific revenue sources associated with their expenditures. The City's major funds, which are subject to appropriation by City Council, are:

1. General Fund (Operating)
2. Enterprise Funds (Utilities and Golf Funds)
3. Capital Improvement Program Fund
4. Internal Service Funds
5. Other Non General Funds

The **General Fund** is usually referred to as the operating fund and is used to finance the day-to-day operations of the City. It is the largest part of the City's total financial operation. Revenues for this fund are obtained from taxes, licenses and permits, intergovernmental revenue, charges for services, fines, interest, and Albemarle County Revenue Sharing funds.

The **Enterprise Funds** consist of the operating and capital budgets of the Gas, Water and Wastewater programs in the City and the Golf Course Fund. These funds account for each of their respective operations as if they were each a separate, self-supporting business.

The **Capital Improvement Program Fund** is used to account for all financial resources that are needed in the acquisition or construction of capital assets. Revenues for this fund are obtained from bond issues, a transfer from the General Fund, a contribution from the City Schools for their small capital projects program, and contributions from Albemarle County for shared projects.

The **Internal Service Funds** are governmental funds that consist of the operating and minor capital budgets of the Information Technology, Communication systems, Fleet Management, and HVAC funds. These funds primarily provide services and support to other City departments, and are used to account for the goods and services provided by one department to other departments or agencies on a cost-reimbursement basis.

Other Non General Funds include the following:

- **Equipment Replacement Fund** – Provides funding for a scheduled replacement program for 678 vehicles and pieces of equipment.
- **Facilities Repair Fund** – An internal service fund, this provides funding to preserve the City’s investment of over \$96 million in non-school facilities, which have annual maintenance requirements.
- **Retirement Fund** – This is a trust (fiduciary) fund supported by contributions paid by the City, based on actuarial calculations, that provides City employees with a pension to supplement social security benefits upon retirement.
- **Risk Management Fund** – An internal service fund, this provides accounting for the City’s risk management program.
- **Debt Service Fund** – Provides necessary funds to retire the City’s general government outstanding bond indebtedness and related costs.
- **Health Care Fund** – The Health Care Fund is the funding source for the City’s health related benefits provided to participants in the City’s health care programs.

The Basis of Budgeting

The basis of budgeting for the City of Charlottesville is the same as the basis of accounting used in the governmental fund financial statements. All budgets are presented on the modified accrual basis of accounting, under which revenues and related assets are recorded when measurable and available to finance operations during the year, and expenditures, other than compensated absences and interest on debt, are recorded as the related fund liabilities are incurred. Revenues considered prone to accrual consist primarily of property taxes, certain grants, and sales and utility taxes. Any property taxes that are not due as of June 30th are recorded as deferred revenues. Budgets for City and School operations, Utilities and Debt Service are adopted on an annual basis. Budgets for the Capital Projects Fund and Other Funds are continuing appropriations beyond the fiscal year. It is the intention of the City Council that appropriations for capital projects continue until completion of the project.

Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The Budget Process

Capital Improvement Program (CIP) Development

For a detailed description of this process, see *pg. 117*, Capital Improvement Program.

Operating Budget – Expenditure and Revenue Development

The City’s operating budget process begins in the fall when departments prepare their budget requests and the City Manager presents the City’s long-term financial forecast to City Council. Based upon this forecast, City Council formally adopts its budget guidelines (*pg. 11*) and assumptions for the upcoming fiscal year. Council also holds a budget work session in December or January to provide further guidance to staff in budget preparation.

From late October to mid-January, departmental budget requests and agency budget requests are submitted to the City Manager's Office and reviewed individually with each department. The **Department Budget Review Team (DBRT)** reviews and makes recommendations on "strategic budget issues" such as fixed costs, new requests, budget reductions, other funds (debt service, CIP, etc.), and salaries and benefits. The **DBRT** consists of the City Manager, COO/CFO, Director of Budget and Performance Management, Budget and Management Analyst, Communications Director and the Director of Finance. In December and January, estimated revenue forecasts are finalized by the **Revenue Team**, simultaneous with the development of the expenditure budgets. The Review Team is made up of the City Treasurer, Commissioner of Revenue, Director of Economic Development, Director of Budget and Performance Management and the Finance Director.

The City Manager's Proposed Budget, along with the School's Budget, is presented to City Council at the first Council meeting in March. Per State Code, the City is required to present a balanced budget where revenues (money that is received from taxes, fess, intergovernmental sources, etc.) equal expenditures. A series of City Council work sessions and public hearings are held during the months of March and April. The City and School budget is formally adopted by City Council each year by April 15th.

Strategic Vision and Council Priorities

In January 2006, City management and a team of staff began a process of developing the City's first comprehensive Strategic Plan. During a series of focus groups and meetings with a community driven Strategic Planning Steering Committee appointed by City Council, and the community at large, this group developed several strategic priority areas. Once these priority areas were refined and presented to City Council, Council developed them further at their Fall 2006 annual retreat. Over the course of several months, City Council shaped those priorities to reflect an overall **Vision 2025 (pgs. 4-5)**. At two retreats in 2011 and 2012, Council refined their **Vision 2025** with the addition of a ninth area: *Community of Mutual Respect*.

At their February 3, 2012 retreat, City Council developed six specific priorities that they would like to focus on for the next couple of years (**pg. 6**).

P3: Plan, Perform, Perfect

During the summer of 2008, City staff developed and started implementation of a process known as **P3: Plan, Perform, Perfect**, or **P3**, that builds on the City's internal capacity to develop (1) departmental strategic business plans, (2) a performance measurement and management system and (3) a means of reporting results to staff, City management, Council and the public, all of which will guide the organization towards intentional application of strategies and techniques to achieve desired results.

This initiative will be institutionalized as a process that is used to guide the organization and its partners in making key decisions and tracking progress towards achieving its goals, and to ensure that these goals are aligned upward to the City Council Strategic Vision. Therefore **P3** must be implemented as an ongoing process that is integrated in the organization's culture, not simply the production of a document.

The long term goal of **Plan, Perform, Perfect**, or **P3**, is to have in place a system of **performance management** that enables the City to do the following:

- Focus on results, rather than activities;
- Align results to City Council's Strategic Vision and Initiatives;
- Serve as a management tool for the City Manager and Department Heads on which to evaluate progress of various programs and services.
- Report to City Council and the public on what the City is doing and how well we are doing it;
- Create a more comprehensive budget process, with decisions based on data, research and evidence and includes greater participation from City staff and the public; and
- Improve transparency in all areas of the organization.

Budget Adoption

An annual operating budget is adopted for the General Fund. Within the General Fund, budgets are legally adopted at the departmental level. The City Manager is authorized to transfer the budget for personnel cost (salaries and fringe benefits), if necessary, between departments; however, any other revisions that alter the total expenditures of any department or agency must be approved by City Council with an appropriation. Unexpended appropriations lapse at the end of the fiscal year unless carried over by Council action. Budgets for City and School operations, Utilities and Debt Service are adopted on an annual basis. Budgets for the Capital Projects Fund and Other Funds are continuing appropriations beyond the fiscal year. It is the intent of the City Council that appropriations for capital projects continue until completion of the project and that funds accumulated in the Debt Service Fund be dedicated to future debt service.

Legal Budgeting Requirements

City Code Sec. 11-1

The City Manager shall keep the Council fully advised of the City's financial condition and shall, on or before March fifteenth in each year, prepare and submit to the Council a tentative budget for the next fiscal year. Such budget shall be in conformity with the provisions of the Charter and of this Code and the general law, and shall contain estimates of the financial needs and resources of the City for such fiscal year and a program of activities which in the City Manager's judgment will best meet the needs of the City and its people, considering resources available.

City Code Sec. 11-2

The council shall cause to be prepared by the City Manager an annual budget containing all proposed expenditures and estimated revenues and borrowing for the ensuing year, and at least thirty (30) days thereafter shall order a city levy as provided for by state law and sections 14, 19 and 20 of the Charter. The Council shall adopt or approve the annual budget and shall make such city levy prior to April fifteenth in each year.

Budget Guidelines (As Adopted By City Council)

Each fall, Budget Office staff presents five year revenue and expenditure forecasts and a draft set of Budget Guidelines for the upcoming fiscal year that Council will formally adopt. This assists the City Manager's Office and the Office of Budget and Performance Management in planning and preparing a balanced budget by establishing broad goals that guide decision making for the upcoming and future fiscal years.

1. Maintain the current real estate and personal property tax rates.
2. Develop operational budgets within projected available revenues.
3. Focus on Council's Strategic Vision and Priorities:
 - Economic Sustainability
 - A Center for Lifelong Learning
 - Quality Housing Opportunities for All
 - C'ville Arts and Culture
 - A Green City
 - America's Healthiest City
 - A Connected Community
 - Community of Mutual Respect
 - Smart, Citizen-Focused Government
4. Continue to incorporate the use of performance measures to assist in making decisions that support budget priorities related to City Council's Strategic Vision and Priorities, the goal being to use measures as a management and decision making tool during the budget process.
5. Continue the strong commitment to education by allocating up to 40% of new City real estate and property tax revenue to schools.
6. Invest strategically in employees by providing adequate pay, benefits, training, technology resources, support, and appreciation.
7. Annually review the living wage ordinance "so that every City contract for the provision of non-professional services will require that the contractor pay each employee assigned to perform services a living wage equal to no less than the lowest starting salary for City employees."
8. Fund no new programs or major expansion of existing programs without fully offsetting revenues or reductions in expenditures.
9. Balance reinvestment in the City's existing infrastructure and facilities and creation of new opportunities for investing in the future of the City.
10. Conduct the Agency Budget Review Team process, jointly with Albemarle County through the Commission on Children and Families, to evaluate agency requests for program congruence with Council's priority areas. This process is based on the one approved by City Council and the Board of Supervisors in July 2011 following a year-long prioritization evaluation process.
11. Budget a reserve for Council Priority Initiatives.
12. Budget a Fund Balance Target Adjustment pool of funds to help ensure that the City continues to meet the important financial policy of maintaining an unappropriated fund balance in the General Fund equal to 12% of the City's operating budget.

Long Term Financial Policies

The Long Term Financial Policies are reviewed by City Council each year along with the Budget Guidelines. These policies speak more to the long term fiscal health of the City and support a financial planning process that assesses the long-term financial implications of operating and capital budgets, budget policies and guidelines and cash management and investment policies.

1. Maintain a minimum General Fund balance of at least 12% of General Fund budget.
2. Transfer at least 3% of general fund expenditures to the Capital Improvement Program Fund (CIP).
3. Maintain sufficient working capital in the utilities funds (Water, Wastewater and Gas).
4. Stabilize all non-general funds by ensuring they have a positive fund balance.
5. Transfer any excess funds from parking fines above the amount budgeted in the General Fund to the Capital Fund for future parking projects.
6. Maintain a debt service to general fund total expenditure budget ratio of 8% or less.
7. Transfer 25 cents of each dollar in meals tax revenue to the Debt Service Fund to be used for debt service.

Major Expenditure Highlights of the Budget

- In FY 2013, the schools will receive a **\$3.4M increase** from the City, which includes a **\$670,314** reserve set aside in FY 2012, **\$1,498,000** in funds that were previously dedicated to their capital budget but will now be used for operational expenses, and **\$1.28M** realized from other local and state revenues, and expenditure savings.
- City Council dedicated Council Priority Initiatives funding to two specific projects as part of the FY 2013 Adopted Budget:
 - **Summer Youth Program, \$50,000** – City Council set aside \$50,000 for the City to accept proposals for a non or for profit agency/organization to provide a summer youth program. This program, aimed at 6 to 17 year old youth to operate between June 11, 2012 and August 15, 2012, will be a collaborative program providing both enrichment and recreation. The summer youth program will use evidence or research based strategies to promote protective factors (pro-social behaviors, resiliency, resistance skills, etc.) and decrease risk factors (negative peer influence, substance use, violence, etc.), will have measurable outcomes, and will include at least one activity every Friday and/or Saturday night until 11:00.
 - **Department of Justice City of Promise Grant Match, \$15,000** - The Charlottesville City of Promise, an initiative involving area neighbors, schools, organizations and the University of Virginia's Youth-Nex Center, seeks to end the cycle of poverty by ensuring children's academic achievement, healthy development and college and career success. Administered and staffed out of the Children Youth and Family Services with the City as fiscal agent, this funding represents the remainder of the \$32,500 local match required to secure the next phase of grant funding to start on July 1, 2012. The remainder of the grant match is already allocated as part of existing Council Priority Initiatives Funds.
- This budget fully funds the City's Actuarial Retirement Contribution to the retirement plan, and fully funds our cost of providing a competitive health care plan to our employees which is increasing by 12.5% based on premium payment trends, a total of **\$1.2M** in new money required for FY 2013. Employees enrolled in the City's health care plans will also see a 12.5% increase in their premiums paid.
- While the City has made great strides in the purchase of replacement vehicles that are hybrids and alternative fuel, we cannot avoid the increases in the cost of fuel, which has climbed sharply since this time last year. In FY 2013, the budgeted cost per gallon is increasing from \$2.50 per gallon to \$3.50, resulting in an increased cost of **\$238,735** citywide.
- The City's debt service payment is increasing by **\$350,000**. This fully funds the City's obligation towards past debt issuances and ensures that the City maintain a debt service to budget ratio of no more than 8%.
- Continuing the City's involvement and support of the Jefferson School City Center, the new and improved Carver Recreation Center is anticipated to open fall 2012. The Carver Recreation Center will become even more of an integral part of the Charlottesville Parks and Recreation Department's offerings and a vital community asset for generations.

There is over **\$548K** in new money dedicated for this, with incoming revenue expected to increase by **\$200,000** due to new programming and banquet hall facility offerings. Funding includes a new position, a Recreation Center Manager, who will manage the facility and all programming, and additional temporary and seasonal staff.

- Starting in FY 2012, City Council approved expansion of Charlottesville Area Transit service (Free Trolley and Route 7) to include additional holiday service on several Sunday's. In addition, JAUNT is required to this level of service and this City has included additional funds for JAUNT to do this. This expanded service will be continued into FY 2013, at an additional cost of approximately **\$25,000** between the two agencies.
- This budget provides a **3% one-time bonus (\$775,000)** to regular full and part time employees and long term temporary employees who are employed as of January 1, 2012. This one-time bonus provides some level of comfort going into FY 2014 since it does not add to base salaries, but still provides a much appreciated thank you to all the hard work our employees do day in and day out.
- Acting on the discussion that took place during budget worksessions, this budget includes **\$50,000** for **Living Wage** adjustments, to be determined during the fiscal year. Staff will return to Council with recommendations on what and how to implement these adjustments.

The budget also includes several reductions and savings in the following areas:

- We were able to reduce department contributions to the Equipment Replacement Fund by over **\$230,000** by analyzing current replacement needs and existing balances in the accounts.
- The General Fund contribution to the Capital Improvement Program (CIP) is reduced by over **\$519,000** in FY 2013. The FY 2013 CIP really focuses on what we are already doing, rather than adding new projects and includes 5% reduction built in for most major maintenance projects that are budgeted annually.
- Takes into account additional savings that occur when position vacancies occur when looking at trends from previous years, for a total of **\$450,000** in attrition savings;
- Reduces the City's local match requirement for the Comprehensive Services Act by **\$300,000**, more accurately aligning the local portion of this budget with actual expenses and taking into consideration savings occurring with continued community wraparound services, which can be achieved at a lower cost than residential placement.

FY 2013 Capital Improvement Program Highlights

Revenue

- \$4,400,000 General Fund contribution
- \$1,800,000 in FY 2011 fund balance surplus
- \$45,000 in PEG Fee revenue
- \$175,000 contribution from Albemarle County for shared projects (CATEC and Central Library)
- \$200,000 contribution from the City Schools for the small cap program
- \$1,960,904 in State Transportation Funds from Revenue Sharing Grants for the Belmont Bridge replacement and the Hillsdale Drive Connector projects
- \$8,643,210 in CY 2013 bonds

...for total FY 2013 Revenue of **\$17.22 million**

Expenditures

- \$1,720,491 for City Schools
- \$1,282,991 for Facilities
- \$7,598,163 for Transportation and Access
- \$1,520,301 for Parks and Recreation
- \$1,426,711 for Public Safety and Justice
- \$150,000 for Strategic Development Initiatives
- \$47,500 for Neighborhood Improvements
- \$901,250 for Neighborhood and Citywide Stormwater Initiatives
- \$45,000 for Technology Infrastructure
- \$760,000 for the Charlottesville Housing Fund
- \$650,000 for the Charlottesville Housing Fund (to reimburse the CIP Contingency for funds allocated by Council in FY 2012 for the Housing Authority)
- \$1,050,000 for Other Governmental Commitments
- \$71,707 in Contingency Funds

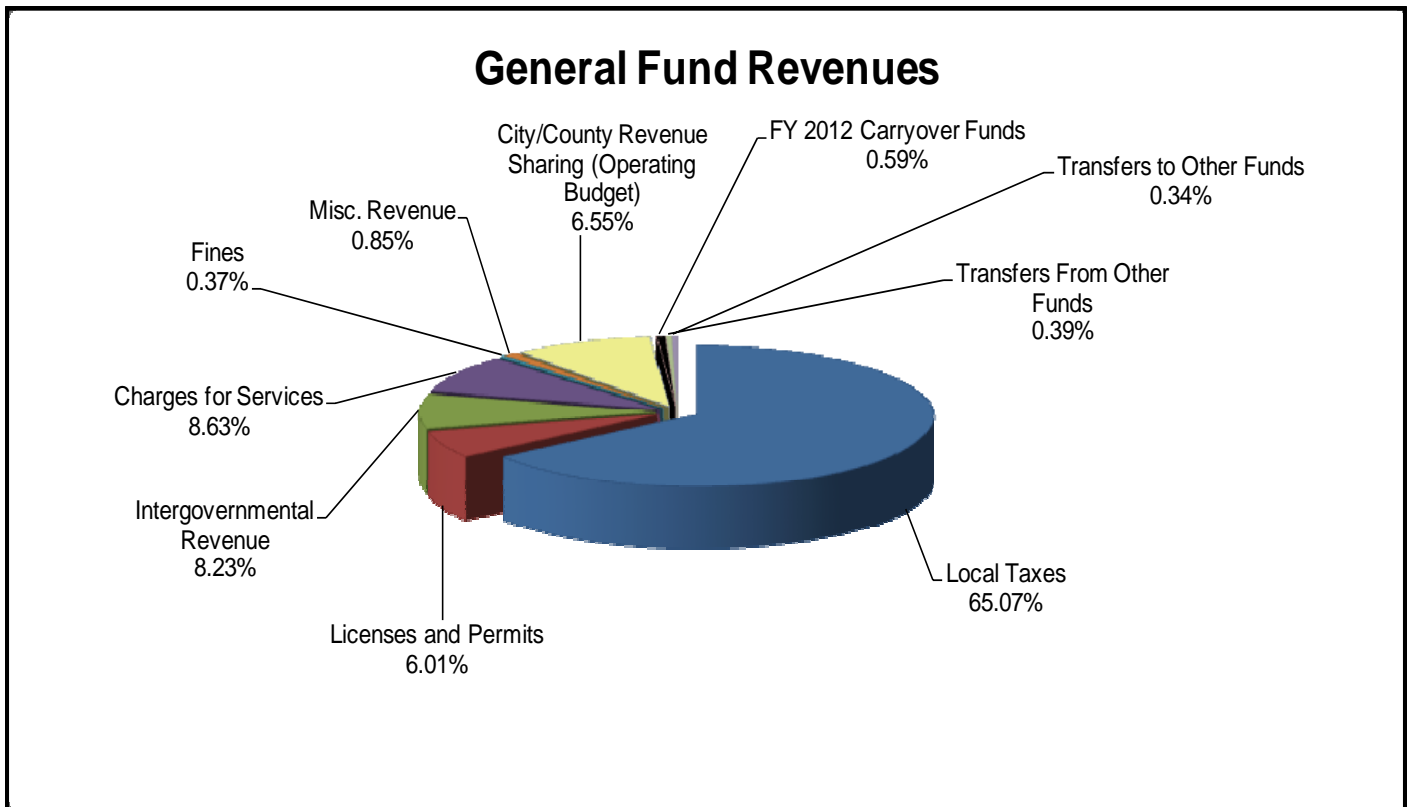
...for total FY 2013 Expenditures of **\$17.22 million**

Capital Improvement Program Council Priority Strategic Initiatives

- Based upon the housing goals adopted by Council in February 2010, **\$1.41** million of FY 2013 CIP funding is earmarked for the Charlottesville Housing Fund, and **\$650,000** of this allocation has been programmed to reimburse the **CIP Contingency** for funds allocated by Council to the Charlottesville Redevelopment and Housing Authority (CRHA) during FY 2012. These funds will be used for design work for renovations to Crescent Halls and the Levy Avenue property development. In FY 2013, \$100,000 of these funds is dedicated to support CRHA. Past uses for these funds have also included \$850,000 for the preservation of affordable rental units by Dogwood housing; \$420,000 to Habitat for Humanity for the construction of affordable housing units; \$279,000 to Albemarle Housing Improvement Program for the substantial rehabilitation of homes owned by low income families; \$150,000 to the Workforce Housing Fund to assist low income individuals with down payment and closing cost assistance; and \$1,070,000 for the Virginia Supportive Housing Single Room Occupancy development.
- The FY 2013 Capital Improvement Program sets aside **\$95,000** for **Parkland Acquisition**. These funds will be used to pursue land acquisition opportunities that preserve open space, protect natural resources and improve riparian buffers and provide future trail connections. Green infrastructure and open space conservation are often the cheapest way to safeguard drinking water, clean the air and achieve other environmental goals.
- **Urban Tree Preservation and Planting and Trails and Greenway Development** are allocated **\$124,515** in FY 2013. The importance of tree preservation and trail development is a highly held value among residents of the City, and the protection of the Urban Tree Canopy and preservation of greenways has a direct affect upon air quality, stormwater management and quality of life for City residents. A portion of these funds set aside for Urban Tree Preservation and Planting could support recommendations resulting from the City's Tree Commission.
- In FY 2013, **\$285,000** is included for the design and construction of **new sidewalks**. This funding attempts to remedy the gaps that remain throughout the sidewalk infrastructure of the City. Priorities are given to completing the sidewalk network around schools, parks, business centers and community amenities such as libraries, post offices, etc. Final project locations will be approved by the Planning Commission and City Council through the Sidewalk Priority List.
- **Bicycle Infrastructure** provides for **\$200,000** to improve bicycle infrastructure throughout the City of Charlottesville. This funding will be designated for improvements to existing bicycle lanes, signage, and any other necessary improvements to the bicycle infrastructure of the City.
- Continues the investment in the **Citywide Stormwater Initiatives**, proposed at **\$600,000** for FY 2013, in order to carry out major improvements to the City's Stormwater infrastructure, which currently has approximately 13 miles of the system that has been identified as being in need of immediate repair or replacement based on the deterioration of the pipes. This funding is to be reevaluated annually with the Capital Improvement Budget with the long term goal to shift this to a self-supporting utility.
- A new project in the FY 2013 CIP, **\$135,000** in **Stormwater Technology** will purchase cameras and equipment that will provide a more efficient and effective means of targeting and repairing the Stormwater system.

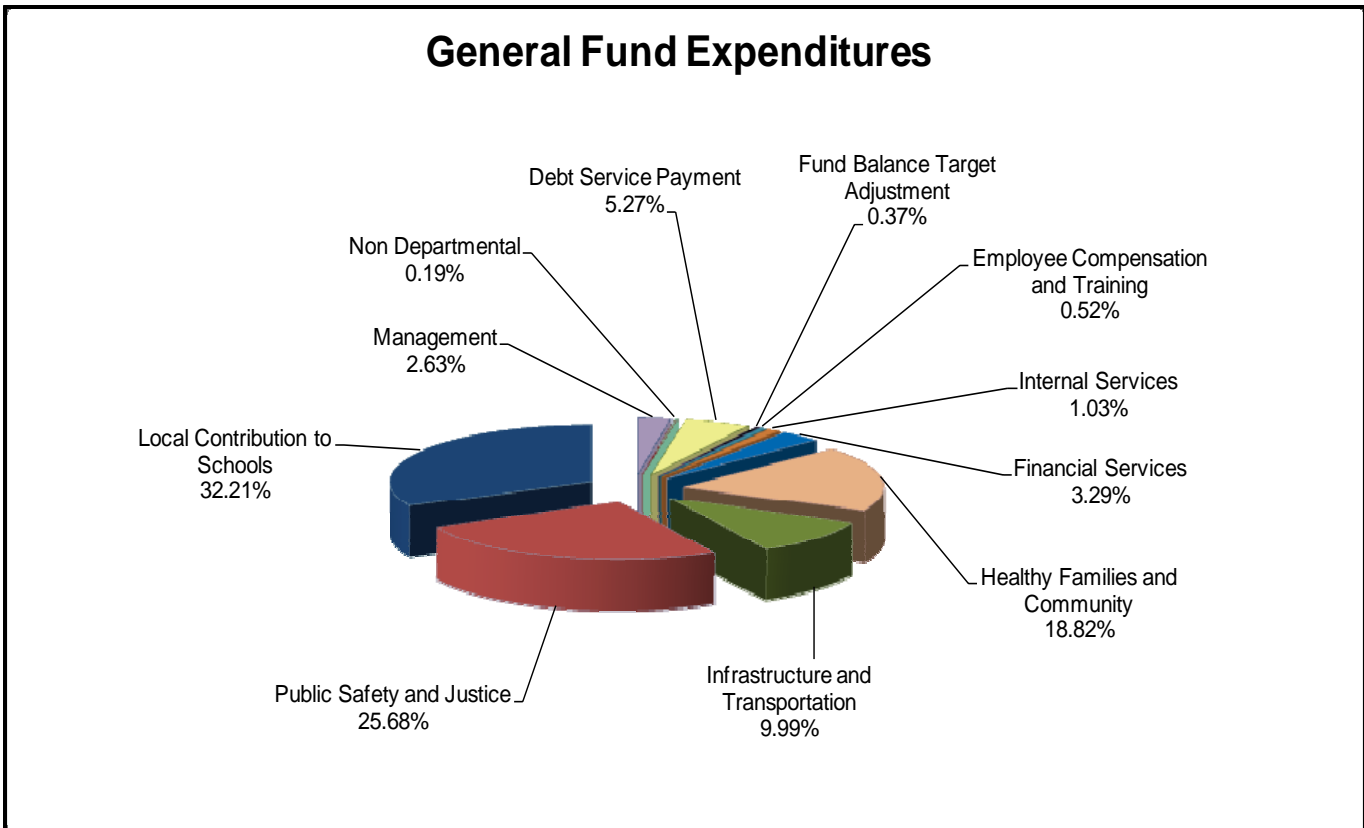
General Fund Revenue Summary

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)%	Change
General Fund Revenue					
Local Taxes	\$84,420,806	\$86,269,860	\$87,072,796	\$802,936	0.93%
Licenses and Permits	7,886,920	7,908,668	8,044,000	135,332	1.71%
Intergovernmental Revenue	11,333,162	10,699,015	11,015,991	316,976	2.96%
Charges for Services	10,880,761	10,801,331	11,551,566	750,235	6.95%
Fines	541,628	500,000	500,000	0	0.00%
Misc. Revenue	1,277,341	1,299,822	1,143,051	(156,771)	-12.06%
City/County Revenue Sharing (Operating Budget)	10,948,527	12,335,037	12,720,948	385,911	3.13%
FY 2012 Carryover Funds	0	0	790,778	790,778	100.00%
Transfers From Other Funds	0	0	521,323	521,323	100.00%
Transfers to Other Funds	342,000	450,000	450,000	0	0.00%
TOTAL OPERATING BUDGET	\$127,631,145	\$130,263,733	\$133,810,453	\$3,546,720	2.72%



General Fund Expenditure Summary

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)	% Change
General Fund Expenditures					
Management	\$3,116,978	\$3,453,169	\$3,515,905	\$62,736	1.82%
Non Departmental	154,085	271,415	260,415	(11,000)	-4.05%
Debt Service Payment	6,392,000	6,700,000	7,050,000	350,000	5.22%
Fund Balance Target Adjustment	0	500,000	500,000	0	0.00%
Employee Compensation and Training	260,507	1,140,527	695,000	(445,527)	-39.06%
Internal Services	1,210,174	1,305,265	1,376,182	70,917	5.43%
Financial Services	4,123,905	4,236,608	4,405,325	168,717	3.98%
Healthy Families and Community	22,701,962	24,760,367	25,178,973	418,606	1.69%
Infrastructure and Transportation	12,634,229	12,751,780	13,363,570	611,790	4.80%
Public Safety and Justice	32,399,420	33,324,127	34,358,885	1,034,758	3.11%
Local Contribution to Schools	40,080,523	41,150,161	43,106,198 *	1,956,037	4.75%
Reserve Account for City Schools	0	670,314	0	(670,314)	-100.00%
TOTAL OPERATING BUDGET	\$123,073,783	\$130,263,733	\$133,810,453	\$3,546,720	2.72%



*In addition to the local contribution shown above, there is **\$1.498M** to be received by the schools that had previously been dedicated towards their capital budget. Since those funds have already been appropriated, these funds only appear in the City Schools budget. See **pg. 114** for additional details on the schools total budget.

Explanation of Revenues

Services provided by the City of Charlottesville are funded by a variety of revenue sources: local, state, federal, and other intergovernmental revenue. When preparing revenue estimates for the budget, a team of staff reviewed prior year revenue activity, current year to date activity, and future factors that will affect the City's economic vitality. City staff uses four different revenue projection techniques in order to ensure the accuracy of the revenue projections.

- Informed/Expert Judgment (e.g. the advice of a department head)
- Deterministic Techniques (e.g. formulaic revenues)
- Time Series Techniques (e.g. moving averages and predictive statistics)
- Estimates from the Commonwealth of Virginia (e.g. transfer payments)

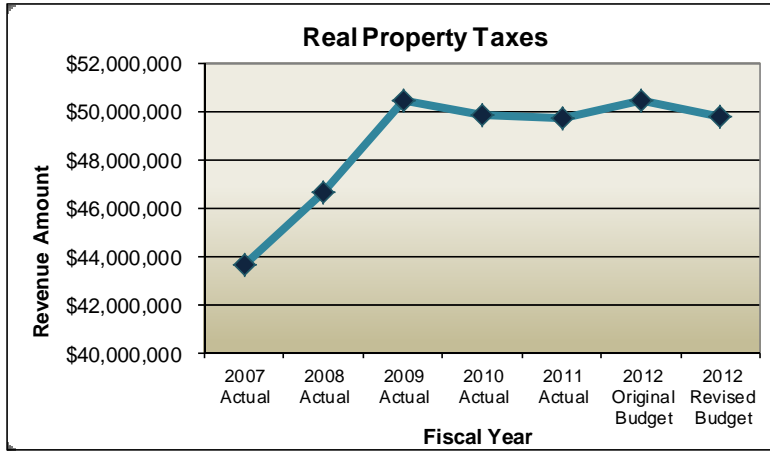
In practice, most revenue projections combine two or more of these techniques. Generally, the amount of revenue available to the City depends on current and future economic activity. Below is a listing of the major revenue sources for the City of Charlottesville, which make up 86.84% of the total General Fund revenue collected by the City of Charlottesville.

Revenue Source	FY 2013 Projection	% of General Fund Total Revenues
Real Estate Taxes	\$50,074,178	34.23%
City/County Revenue Sharing	17,520,948	11.98%
Sales & Use Taxes	9,894,000	6.76%
Meals Tax	7,700,500	5.26%
Business & Professional Licenses	6,528,000	4.46%
State Assistance	6,348,327	4.34%
Personal Property Taxes	6,222,000	4.25%
Payment in Lieu of Taxes: Utilities	5,208,473	3.56%
Utility Services Consumer Tax	4,495,000	3.07%
Virginia Communications Sales & Use Tax*	3,516,960	2.40%
PPTRA	3,498,256	2.39%
Transient Room Tax	2,819,000	1.93%
Recreation Income	1,900,860	1.30%
Public Service Corporation Taxes	1,296,916	0.89%
TOTAL	\$127,023,418	86.84%

In the following section, a graph has been presented for each of the major revenues listed in the above chart. This provides a graphical representation of the trend data that was used when the revenue projections were made for FY 2013. The data in the graphs represents the amount of actual revenue collected for FY 2007-2011, along with the originally budgeted amounts and revised revenue estimates for FY 2012, all of which were important factors in projecting the revenues for FY 2013.

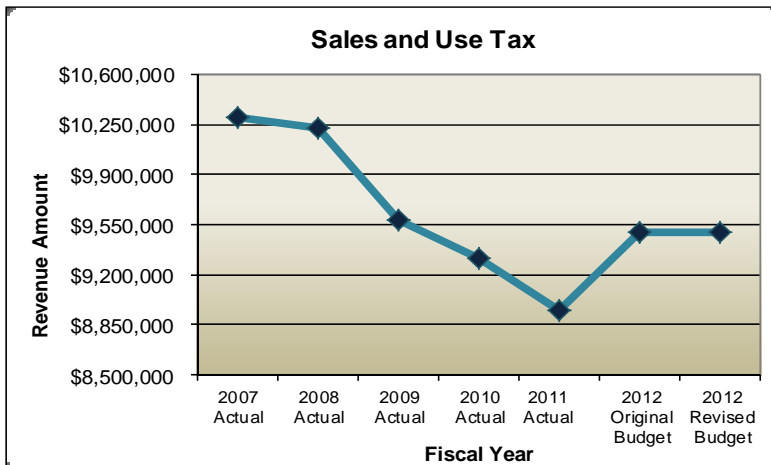
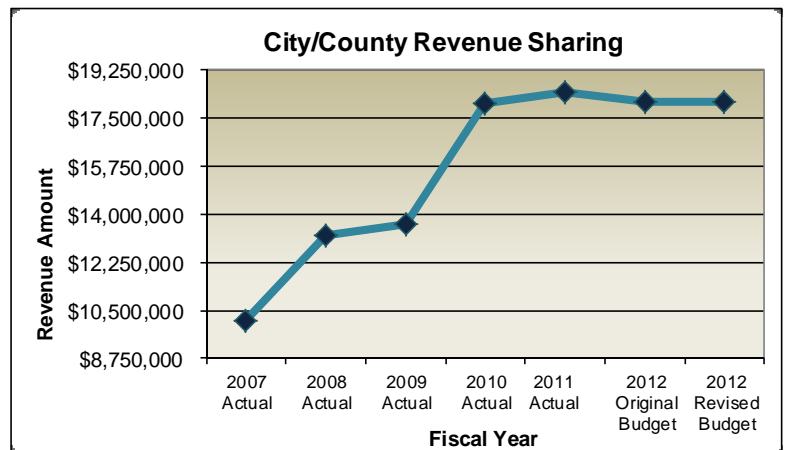
*Effective January 2007, the E-911 Fee, Cable Franchise Fee, and Utility Taxes (Telephone and Cable) were rolled into one revenue stream called the Virginia Communications Sales and Use Tax. This is a State administered local tax and the City is reimbursed on a monthly basis. This consolidation of taxes and has resulted in inaccurate trend data for the Utility Tax and Virginia Communications Sales and Use Tax revenue items.

Major Local Revenue – Descriptions and Trend Data

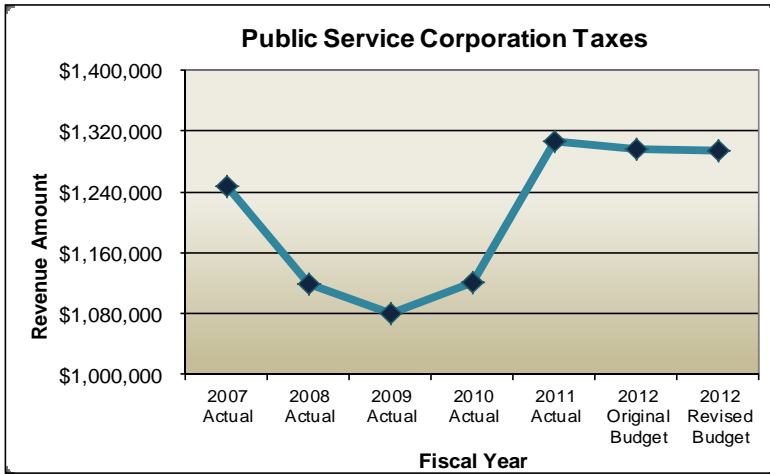


Real Property Taxes are the largest source of revenue for the City. They are *ad valorem* taxes based on the assessed value of real property owned by businesses, individuals, and corporations. They are assessed at 100% valuation, with tax rates being applied per \$100 of assessed value. **The adopted tax rate for FY 2013 is \$.95 per \$100 of assessed value.**

City/County Revenue Sharing is based on an agreement between the City of Charlottesville and the County of Albemarle dated February 17, 1982. The agreement requires the County to contribute a portion of its real property tax base to the City in exchange for the City's agreement to forgo annexation of any County property. The amount from the County is equal to 1/10 of 1% of the County's total assessed property values for CY 2010 when estimating the FY 2013 payment. The majority of this revenue is dedicated to projects and operations that benefit City and County residents alike, including replacement of transit infrastructure and transportation improvements, enhancements to parks and recreation facilities and programs, construction of a new fire station, and road/infrastructure maintenance.

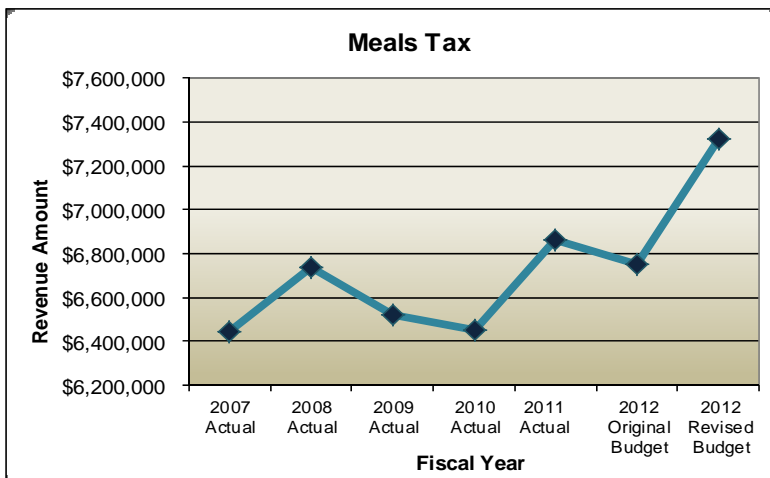
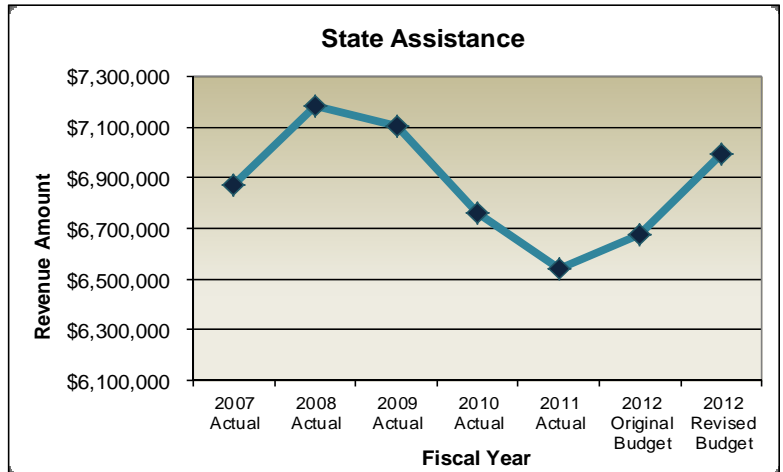


Sales and Use Taxes are revenues received by the City from 1-cent of the 5-cent State sales tax generated within the City. Due to the downturn in the economy, this revenue has not performed as strongly but beginning in FY 2012 it is expected to pick up by 6.0% over FY 2011, and continue to grow slightly in FY 2013, an increase of 4.15% over FY 2012 estimates. **The current Sales Tax rate is 5% for general sales purchases and 2.5% for non-prepared foods (implemented July 1, 2005).**

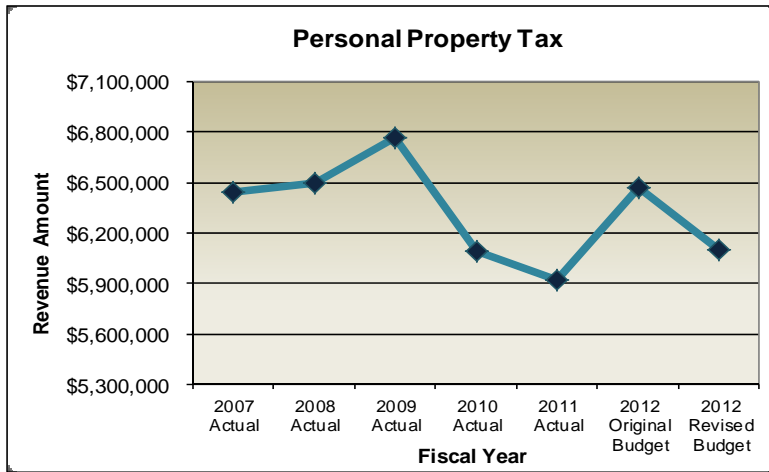


Public Service Corporation Taxes are levied on the real estate and tangible property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. The FY 2013 budgeted amount for these revenues are expected to experience little to no growth from the FY 2012 revised budget amount due to adjustments made to the depreciation method for computer equipment, furniture and office equipment, and central office equipment which decreased the assessments over the prior year.

State Assistance consists of three major revenue items, which are: **Constitutional Officer Reimbursement**, which is determined by the State Compensation Board on an annual basis as funds for the elected official offices, including the Treasurer, Commissioner of Revenue, Sheriff, Clerk of the Circuit Court, and Commonwealth's Attorney; **State Highway Assistance** is highway maintenance funds received from the State and are based on a formula approved by the General Assembly which includes road type, lane miles, and rate of pavement per lane mile; and, **State Aid for Police Protection**, where the amount of revenue received by the localities is based upon a proportional formula that uses the adjusted crime rate index for the locality as its base.

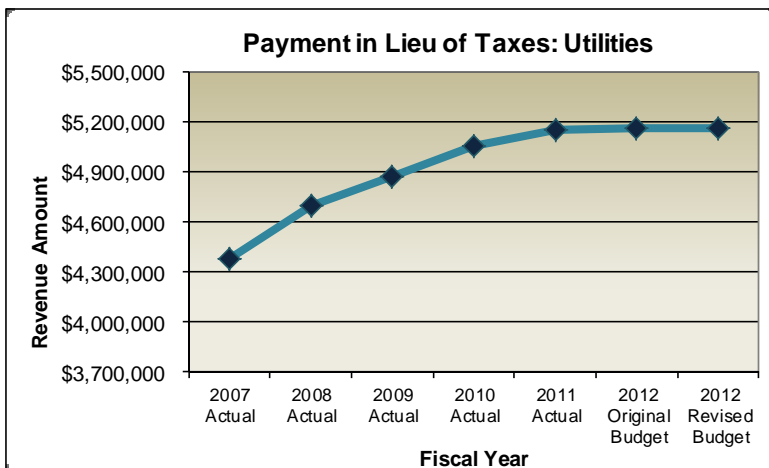
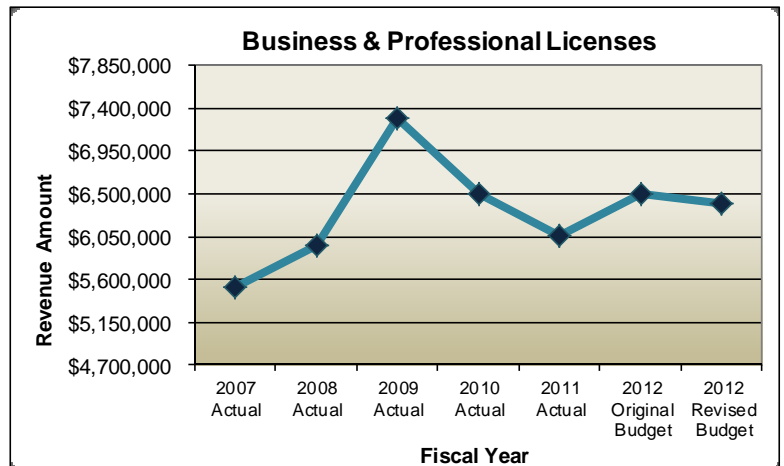


Meals Tax is assessed on the sales price of prepared food and beverages sold in the City. Twenty-five cents of each dollar collected is dedicated to the Debt Service Fund to pay off the future debt of bond issuances used to pay for capital projects. The remaining \$.75 of each dollar is dedicated to the General Fund. Between FY 2005 – FY 2008 this revenue showed consistent increases of between 4 – 6%. Due to the downturn in the economy this revenue declined between FY 2008 and 2010, but since FY 2011 it has shown consistent growth and is projected to be up in FY 2013 by 14.04%. **The current Meals Tax rate is 4%.**

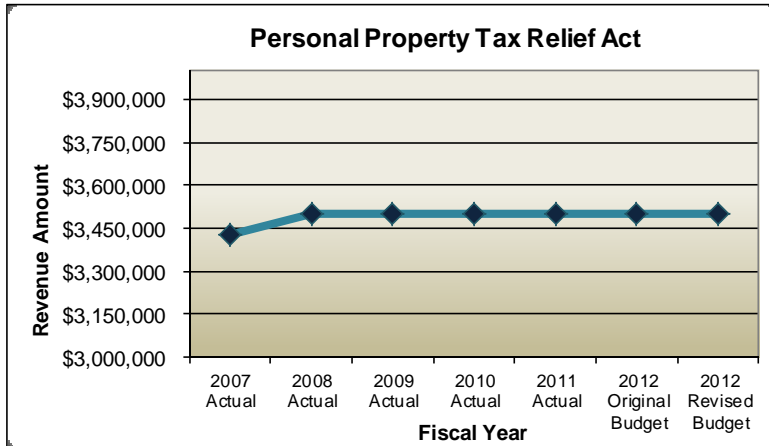


Personal Property Taxes are levied on vehicles owned by individuals and businesses, as well as tangible property owned by businesses. In the fall of 2005, City Council approved changing the valuation method of personal property from average loan value to trade in value. FY 2013 Personal Property Tax revenue is projected to decrease by -3.80% from the FY 2012 budgeted amount. **The adopted tax rate for FY 2013 is unchanged at \$4.20 per \$100 of assessed value.**

Licenses and Permits are revenues collected from permits and privilege fees required by the City. The largest of these sources is the **Business and Professional Licenses**, which is estimated to bring in over \$6.5 million in FY 2013, which represents a \$35,332 increase from the FY 2012 original budgeted figure.

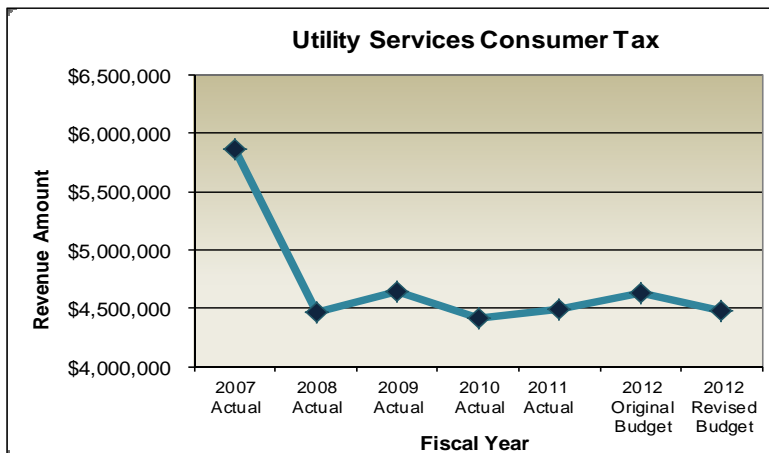
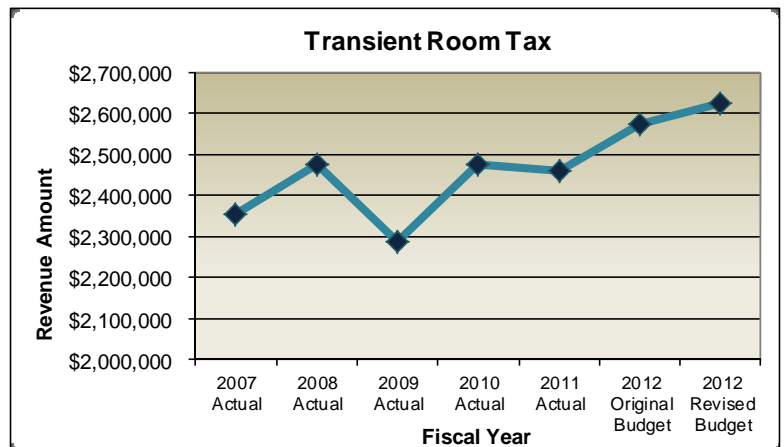


Payment in Lieu of Taxes: Utilities covers the property taxes and business licenses that city-owned water, sewer, and gas operations would pay if they were private businesses. The payment in lieu of taxes for the utilities is calculated by a predetermined formula. In FY 2013, this revenue item is estimated to generate approximately \$5.2 million in revenue.



PPTRA is the State reimbursement to the localities for those vehicles that qualify for reduced personal property tax rates under the Personal Property Tax Relief Act. Recent legislation, SB 5005, establishes what amounts to a fixed, annual block grant to localities, the proceeds of which must be used to provide relief to the owners of qualifying vehicles. The State's obligation is capped and made certain and localities are provided greater flexibility in determining how relief is to be distributed.

Transient Room Tax, often called the lodging tax, consists of taxes assessed on the use of rooms in hotels, motels, and boarding houses. Like many of the other consumer driven taxes (Meals Tax, Sales & Use Tax, etc.) this revenue saw a decrease in FY 2009 of 7.86% but had an increase of 8.27% in FY 2010. In FY 2012 revised revenue projections are showing a 6.7% increase over the prior fiscal year and this trend is expected to continue into FY 2013, which is why the Transient Room tax is projected to see an increase of \$243,059. **The adopted tax rate remains unchanged at 6%.**



The **Utility Services Consumer Tax** is collected on the sale of goods and services from the following utility services: electric service, gas service, and water service. Beginning in January 2007, Telephone and Cable taxes previously recorded under Utility Taxes were rolled into a new revenue stream called the Virginia Communications Sales and Use Tax. This led to the sharp decrease in revenue between FY 2007 and FY 2008. For FY 2013, revenue from these taxes is projected to decrease by 2.93%.

Adopted Tax and Fee Rates

	Adopted Fiscal Year 2012-2013	Adopted Fiscal Year 2011-2012
Real Estate Tax	\$0.95/\$100 Assessed Value	\$0.95/\$100 Assessed Value
Personal Property Tax	\$4.20/\$100 Assessed Value	\$4.20/\$100 Assessed Value
Machinery and Tools Tax	\$4.20/\$100 Assessed Value	\$4.20/\$100 Assessed Value
Mobile Home Tax	\$0.95/\$100 Assessed Value	\$0.95/\$100 Assessed Value
Sales Tax - General ⁽¹⁾	5.0%	5.0%
Sales Tax - Food (Excludes prepared food) ⁽²⁾	2.5%	2.5%
Restaurant/Meals Tax	4.0%	4.0%
Lodging Tax	6%	6%
Cigarette Tax	\$.35 per pack	\$.35 per pack
E-911 Fee ⁽³⁾	\$.75/phone line	\$.75/phone line
Cable Franchise Fee ⁽³⁾	5%	5%
PEG Fee (Cable)	\$.35/month	\$.35/month
Utility Services Consumer Tax (Gas, Water, Electric)	10%	10%
Utility Services Consumer Tax (Telephone and Cable) ⁽³⁾	5%	5%
Refuse Collection		
Trash Sticker Fee	12 Gallon - \$1.05 each 31 Gallon - \$2.10 each	12 Gallon - \$1.05 each 31 Gallon - \$2.10 each
Trash Decal Fees ⁽⁴⁾		
32 Gallon Can	\$94.50 Annually	\$94.50 Annually
45 Gallon Can	\$125.00 Annually	\$125.00 Annually
64 Gallon Can	\$189.00 Annually	\$189.00 Annually
96 Gallon Can	\$283.50 Annually	\$283.50 Annually
Large Item Pickup Fee	\$25.00 per occurrence	\$25.00 per occurrence
Motor Vehicle License Fee	Up to 4,000 lbs. - \$28.49 4,000 - 6,500 lbs. - \$33.49 Over 6,500 lbs. - \$33.49 Motorcycles - \$8.49	Up to 4,000 lbs. - \$28.49 4,000 - 6,500 lbs. - \$33.49 Over 6,500 lbs. - \$33.49 Motorcycles - \$8.49
Courthouse Maintenance Fee	\$2.00 per court case	\$2.00 per court case
Courtroom Security Fee	\$10.00 per conviction	\$10.00 per conviction

(1) Of this 5% collected by the State, 1% is returned to the locality to support public education.

(2) This second Sales Tax rate for non-prepared foods (i.e., grocery stores) was adopted by the State as of July 1, 2005.

(3) Starting in January 2007, these taxes are rolled into one revenue: the **Virginia Communications Sales and Use Tax**. The tax rates are set by the State in an effort to streamline communications taxes. The revenue is collected by the State and the City is reimbursed on a monthly basis. It is still considered a local tax.

(4) These rates are based on purchasing the decals after July 1st and prior to September 30th of each year. If purchased after September 30th the City offers prorated rates based upon date of purchase.

General Fund Revenue Detailed

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)	% Change
LOCAL TAXES					
Real Estate Taxes	\$49,709,151	\$50,436,619	\$50,074,178	(\$362,441)	-0.72%
Personal Property Tax	5,918,621	6,467,867	6,222,000	(245,867)	-3.80%
Public Service Corporation Tax	1,307,266	1,296,916	1,296,916	0	0.00%
Penalty/Interest on Delinquent Taxes	401,079	350,000	350,000	0	0.00%
Utility Services Consumer Tax	4,491,361	4,630,850	4,495,000	(135,850)	-2.93%
Virginia Communications Sales and Use Tax	3,335,988	3,468,000	3,516,960	48,960	1.41%
Franchise Taxes (See <i>VA Communications Sales and Use Tax</i>)	26,402	0	0	0	0.00%
Tax on Bank Stock	1,358,812	1,000,000	1,150,000	150,000	15.00%
Tax on Wills & Deeds	436,709	450,000	450,000	0	0.00%
Sales & Use Tax	8,956,683	9,500,000	9,894,000	394,000	4.15%
Rolling Stock Tax	1,525	17,324	17,324	0	0.00%
Transient Room Tax	2,460,055	2,575,941	2,819,000	243,059	9.44%
Meals Tax	5,145,800	5,064,300	5,775,375	711,075	14.04%
Short-Term Rental Tax	41,679	40,000	40,000	0	0.00%
Cigarette Tax	634,572	615,000	615,000	0	0.00%
Recordation Tax Receipts	109,137	232,043	232,043	0	0.00%
Vehicle Daily Rental Tax	85,966	125,000	125,000	0	0.00%
Taxes Subtotal	\$84,420,806	\$86,269,860	\$87,072,796	\$802,936	0.93%
LICENSES AND PERMITS					
Business & Professional Licenses	\$6,061,192	\$6,492,668	\$6,528,000	\$35,332	0.54%
Vehicle Licenses	853,294	856,000	856,000	0	0.00%
Dog Licenses	17,648	15,000	15,000	0	0.00%
Electrical, Heating and Mechanical Permits	131,524	120,000	120,000	0	0.00%
Building and Plumbing Permits	292,853	275,000	275,000	0	0.00%
Other Permits	530,409	150,000	250,000	100,000	66.67%
Licenses and Permits Subtotal	\$7,886,920	\$7,908,668	\$8,044,000	\$135,332	1.71%
INTERGOVERNMENTAL REVENUE					
<i>Revenue from State Agencies</i>					
PPTRA Revenue (State Personal Property Tax)	\$3,498,256	\$3,498,256	\$3,498,256	\$0	0.00%
State Highway Assistance	3,408,755	3,217,501	3,360,818	143,317	4.45%
Reimbursement/Constitutional Offices	1,049,641	1,447,144	1,522,360	75,216	5.20%
State Aid for Police Protection	2,085,896	2,012,682	2,012,682	0	0.00%
State Flex Cuts	0	(547,533)	(547,533)	0	0.00%
Trailer Title	1,215	1,200	1,200	0	0.00%
Other State Assistance: Misc Rev	55,805	35,000	35,000	0	0.00%
<i>Revenue from Other Intergovernmental Sources</i>					
Jefferson Area Drug Enforcement (JADE)	48,000	48,000	48,000	0	0.00%
School Resource Officers (City Schools)	251,964	254,693	265,302	10,609	4.17%
Regional Library Administrative Fee	57,372	86,800	71,234	(15,566)	-17.93%
Fire Department Operations (Albemarle County)	452,776	200,000	300,000	100,000	50.00%
Juvenile & Domestic Relations Court Operations (Albemarle County)	68,794	56,115	50,684	(5,431)	-9.68%
Juvenile & Domestic Relations Court Building Maint. (Albemarle County)	76,074	63,114	60,914	(2,200)	-3.49%
Magistrate's Office (Albemarle County)	4,641	4,425	4,375	(50)	-1.13%
Payments In Lieu Of Taxes (Housing Authority)	25,963	25,000	25,000	0	0.00%
Fire Department Ops (UVA)	211,065	221,618	232,699	11,081	5.00%
Service Charge (UVA)	33,210	25,000	25,000	0	0.00%
Property Maintenance (UVA)	3,735	50,000	50,000	0	0.00%
Intergovernmental Revenue Subtotal	\$11,333,162	\$10,699,015	\$11,015,991	\$316,976	2.96%
CHARGES FOR SERVICE					
Property Transfer Fees	\$888	\$1,000	\$1,000	\$0	0.00%
Zoning Appeal Fees	350	500	500	0	0.00%
Court Revenue (Circ/Genl Dist Cts)	515,527	350,000	350,000	0	0.00%
Parking Meter Receipts	100,709	100,000	100,000	0	0.00%
Parking Garage Revenue	1,276,778	800,000	1,200,000	400,000	50.00%
Internal City Services	922,943	1,031,413	1,152,033	120,620	11.69%
Utility Cut Permits	216,995	150,000	175,000	25,000	16.67%
Recreation Income	1,056,202	1,645,745	1,789,860	144,115	8.76%
Recreation - The First Tee	0	93,000	111,000	18,000	19.35%
Reimbursable Overtime	208,015	208,700	208,700	0	0.00%
Parking Permit Fees	127,793	55,000	55,000	0	0.00%
Payment in Lieu of Taxes: Utilities	5,147,855	5,165,973	5,208,473	42,500	0.82%
Indirect Cost Recovery	122,401	150,000	150,000	0	0.00%
Waste Disposal Fees	905,660	950,000	950,000	0	0.00%
Other Charges and Fees for Services	278,645	100,000	100,000	0	0.00%
Charges for Service Subtotal	\$10,880,761	\$10,801,331	\$11,551,566	\$750,235	6.95%

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)	% Change
FINES					
Parking Fines	\$541,628	\$500,000	\$500,000	\$0	0.00%
Fines Subtotal	\$541,628	\$500,000	\$500,000	\$0	0.00%
MISCELLANEOUS REVENUE					
Interest Earned	\$508,957	\$550,000	\$450,000	(\$100,000)	-18.18%
Rent	178,781	175,000	175,000	0	0.00%
Hedgerow Property Revenue (Parking and Rent)	160,721	181,653	185,160	3,507	1.93%
Refund of Prior Years' Expenditures	98,130	30,000	30,000	0	0.00%
Parking Garage Maintenance	37,500	50,000	50,000	0	0.00%
Other Miscellaneous Revenue	293,252	313,169	252,891	(60,278)	-19.25%
Miscellaneous Revenue Subtotal	\$1,277,341	\$1,299,822	\$1,143,051	(\$156,771)	-12.06%
FY 2012 CARRYOVER FUNDS					
Local Contribution to Schools	\$0	\$0	\$670,314	\$670,314	100.00%
Council Priorities Initiatives	0	0	120,464	120,464	100.00%
FY 2012 Carryover Funds Subtotal	\$0	\$0	\$790,778	\$790,778	100.00%
TRANSFERS FROM OTHER FUNDS					
Charlottesville Albemarle Convention and Visitors Bureau	\$0	\$0	\$42,600	\$42,600	100.00%
Risk Management Fund	0	0	250,000	250,000	100.00%
Landfill Fund	0	0	228,723	228,723	100.00%
Transfers from Other Funds Subtotal	\$0	\$0	\$521,323	\$521,323	100.00%
COUNTY FIRE SERVICE FEES TRANSFERRED TO DEBT SERVICE FUND	\$342,000	\$450,000	\$450,000	\$0	0.00%
CITY/COUNTY REVENUE SHARING: OPERATING BUDGET	\$10,948,527	\$12,335,037	\$12,720,948	\$385,911	3.13%
OPERATING BUDGET TOTAL	\$127,631,145	\$130,263,733	\$133,810,453	\$3,546,720	2.72%
DESIGNATED REVENUE					
Contractual Services: Pupil Transportation	\$2,275,216	\$2,319,931	\$2,392,261	\$72,330	3.12%
Contractual Services: School Building Maintenance	3,222,249	3,279,999	3,342,071	62,072	1.89%
City/County Revenue Sharing: Transfer to Capital Improvement Program Fund	4,248,500	4,919,505	4,400,000	(519,505)	-10.56%
City/County Revenue Sharing: Transfer to Facilities Repair Fund	250,000	350,000	400,000	50,000	14.29%
City/County Revenue Sharing: Transfer to Equipment Replacement Fund	211,826	0	0	0	0.00%
Meals Tax Revenue: Transfer to Debt Service Fund	1,715,267	1,688,100	1,925,125	237,025	14.04%
DESIGNATED REVENUE TOTAL	11,923,058	12,557,535	12,459,457	(\$98,078)	-0.78%
TOTAL GENERAL FUND OPERATING AND DESIGNATED EXPENDITURES	139,554,202	142,821,268	146,269,910	\$3,448,642	2.41%
ECONOMIC DOWNTURN FUND					
Economic Downturn Fund	\$2,795,805	\$485,270	\$0	(\$485,270)	-100.00%
ECONOMIC DOWNTURN FUND TOTAL	\$2,795,805	\$485,270	\$0	(\$485,270)	-100.00%
TOTAL CITY BUDGET	\$142,350,007	\$143,306,538	\$146,269,910	\$2,963,372	2.07%

CITY SCHOOLS BUDGET

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)	% Change
SCHOOL OPERATIONS (SCHOOL GENERAL FUND)					
Local Contribution (Includes Capital Budget Proceeds)	\$38,579,890	\$39,346,083	\$42,778,542	\$3,432,459	8.72%
State Funds	13,930,567	13,898,564	12,114,240	(1,784,324)	-12.84%
Federal Funds	19,020	398,688	19,020	(379,668)	-95.23%
Misc. Revenue	1,155,093	1,545,934	1,664,031	118,097	7.64%
TOTAL SCHOOL OPERATIONS BUDGET	\$53,684,570	\$55,189,269	\$56,575,833	\$1,386,564	2.51%

Non General Funds Revenue Detailed

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)	% Change
GOLF COURSE FUND					
Sales and Concessions	\$58,094	\$90,460	\$85,500	(\$4,960)	-5.48%
Greens Fees, Lessons, Etc.	587,914	654,238	650,000	(4,238)	-0.65%
Cart Rentals	249,810	262,000	265,000	3,000	1.15%
Annual Memberships	17,801	15,000	20,000	5,000	33.33%
First Tee Fees	37,415	0	0	0	0.00%
Misc. Revenue	68,290	0	0	0	0.00%
Grant Revenue	3,750	0	0	0	0.00%
GOLF COURSE FUND REVENUE TOTAL	\$1,023,073	\$1,021,698	\$1,020,500	(\$1,198)	-0.12%
DEPARTMENT OF SOCIAL SERVICES FUND					
Intergovernmental Revenue	\$9,884,118	\$10,653,237	\$9,626,067	(\$1,027,170)	-9.64%
Misc. Revenue	26,320	429,418	709,580	280,162	65.24%
Transfer from General Fund	2,760,945	3,212,777	2,962,777	(250,000)	-7.78%
DEPARTMENT OF SOCIAL SERVICES FUND REVENUE SUBTOTAL	\$12,671,383	\$14,295,432	\$13,298,424	(\$997,008)	-6.97%
COMMUNITY ATTENTION FUND					
Intergovernmental Revenue	\$565,881	\$511,030	\$521,156	\$10,126	1.98%
Welfare Revenue	3,858,029	4,548,839	4,307,189	(241,650)	-5.31%
Misc. Revenue	62,740	0	120,000	120,000	0.00%
Transfer from General Fund	286,363	322,724	322,724	0	0.00%
COMMUNITY ATTENTION FUND REVENUE SUBTOTAL	\$4,773,013	\$5,382,593	\$5,271,069	(\$111,524)	-2.07%
WATER (OPERATIONAL AND DEBT SERVICE FUNDS)					
Water Sales Revenue	\$8,837,891	\$9,022,085	\$8,864,059	(\$158,026)	-1.75%
Water Connection Fees	227,644	370,000	370,000	0	0.00%
Other Fees	111,571	65,000	65,000	0	0.00%
Misc. Revenue	62,881	0	0	0	0.00%
Bond Proceeds	0	4,244,000	2,500,000	(1,744,000)	-41.09%
Transfer from Other Funds	1,123,487	1,250,000	1,500,000	250,000	20.00%
WATER FUND REVENUE TOTAL	\$10,363,474	\$14,951,085	\$13,299,059	(\$1,652,026)	-11.05%
WASTEWATER (OPERATIONAL AND DEBT SERVICE FUNDS)					
Wastewater Sales Revenue	\$9,210,429	\$9,688,920	\$10,273,965	\$585,045	6.04%
Wastewater Connection Fees	223,336	350,000	350,000	0	0.00%
Wastewater Charge	30,282	100,000	100,000	0	0.00%
Other Fees	(399,178)	20,000	20,000	0	0.00%
Misc. Revenue	0	0	0	0	0.00%
Bond Proceeds	0	5,411,000	5,417,000	6,000	0.11%
Transfer from Other Funds	1,235,992	1,600,000	1,900,000	300,000	18.75%
WASTEWATER REVENUE TOTAL	\$10,300,860	\$17,169,920	\$18,060,965	\$891,045	5.19%
GAS (OPERATIONAL AND DEBT SERVICE FUNDS)					
Gas Sales Revenue	\$30,098,958	\$28,013,954	\$25,317,226	(\$2,696,728)	-9.63%
Other Fees	124,987	325,000	325,000	0	0.00%
Miscellaneous Revenue	123,533	0	0	0	0.00%
Transfer from Other Funds	1,204,745	1,150,000	1,150,000	0	0.00%
GAS REVENUE TOTAL	\$31,552,223	\$29,488,954	\$26,792,226	(\$2,696,728)	-9.14%

	FY 2010-2011 Actual	FY 2011-2012 Budget	FY 2012-2013 Budget	Increase/ (Decrease)	% Change
TRANSIT FUND					
Intergovernmental Revenue (Transit Operations)	\$3,419,114	\$3,322,396	\$3,507,486	\$185,090	5.57%
Intergovernmental Revenue (Transit Bus Replacement)	1,295,617	1,832,956	1,774,895	(58,061)	-3.17%
Transfer from Capital Improvement Program (Local Match)	264,676	349,134	338,075	(11,059)	-3.17%
Charges for Services	880,286	816,297	868,356	52,059	6.38%
Misc. Revenue	74,830	52,908	52,908	0	0.00%
Transfer from General Fund (Greyhound Operations)	44,167	57,946	62,923	4,977	8.59%
Transfer from General Fund (Transit Operations)	1,821,919	1,923,108	2,124,536	201,428	10.47%
TRANSIT FUND REVENUE TOTAL	\$7,800,610	\$8,354,745	\$8,729,179	\$374,434	4.48%
FLEET MANAGEMENT FUND					
Charges for Services	\$2,608,342	\$1,057,095	\$1,212,540	\$155,445	14.70%
FLEET MANAGEMENT FUND REVENUE TOTAL	\$2,608,342	\$1,057,095	\$1,212,540	\$155,445	14.70%
HVAC FUND					
Charges for Services	\$503,432	\$499,999	\$559,505	\$59,506	11.90%
HVAC FUND REVENUE TOTAL	\$503,432	\$499,999	\$559,505	\$59,506	11.90%
INFORMATION TECHNOLOGY FUND					
Charges for Services - IT Operations	\$1,998,277	\$2,089,984	\$2,128,566	\$38,582	1.85%
Charges for Services - GIS Operations	38,177	38,100	61,560	23,460	61.57%
Computer Replacement Pool	160,442	160,628	168,400	7,772	4.84%
Infrastructure Replacement Pool	187,743	217,750	217,750	0	0.00%
Transfer from Gas Fund (City Link Operations)	1,350,000	1,350,000	1,350,000	0	0.00%
Transfer from Non General Funds (City Link Operations)	200,000	200,000	200,000	0	0.00%
INFORMATION TECHNOLOGY FUND REVENUE TOTAL	\$3,934,639	\$4,056,462	\$4,126,276	\$69,814	1.72%
WAREHOUSE FUND					
Charges for Services	\$646,556	\$163,390	\$163,390	\$0	0.00%
WAREHOUSE FUND REVENUE TOTAL	\$646,556	\$163,390	\$163,390	\$0	0.00%
C'VILLE/ALBEMARLE VISITORS CENTER FUND					
Intergovernmental Revenue	\$603,852	\$557,604	\$626,871	\$69,267	12.42%
Charges for Services	13,969	5,000	13,000	\$8,000	160.00%
Transfer from General Fund	571,711	618,979	615,014	(\$3,965)	-0.64%
VISITOR'S CENTER FUND REVENUE TOTAL	\$1,189,532	\$1,181,583	\$1,254,885	\$73,302	6.20%
CITY SCHOOLS BUDGET					
SCHOOL OPERATIONS (NON GENERAL FUNDS)					
Local Contribution	1,500,633	1,804,078	1,825,656	21,578	1.20%
State Revenue	4,312,678	4,284,114	4,470,736	186,622	4.36%
Federal Revenue	8,691,416	6,978,142	6,168,162	(809,980)	-11.61%
Misc. Revenue	1,306,667	1,716,015	1,736,413	20,398	1.19%
SCHOOL OPERATIONS (NON GENERAL FUND) REVENUE TOTAL	\$15,811,394	\$14,782,349	\$14,200,967	(\$581,382)	-3.93%

Expenditures Detailed (All Funds)

	FY2010-2011 General Fund Actual	FY2011-2012 General Fund Budget	FY2012-2013 General Fund Budget	FY2010-2011 Other Funds Actual	FY2011-2012 Other Funds Budget	FY2012-2013 Other Funds Budget
MANAGEMENT						
Council Priority Initiatives	\$57,521	\$146,154	\$0	\$0	\$0	\$0
Summer Youth Program	0	0	50,000	0	0	0
Department of Justice/City of Promise Grant Match	0	0	15,000	0	0	0
Workforce Initiatives	28,533	0	0	0	0	0
City Council/Clerk of Council	212,960	208,583	210,874	0	0	0
Office of the City Manager/Administration and Communications	1,003,696	1,191,620	1,216,866	0	0	0
Office of Economic Development	580,990	597,789	699,991	0	0	0
City Attorney	708,170	731,261	764,699	0	0	0
General Registrar	393,019	440,431	413,443	0	0	0
Organizational Memberships	132,089	137,331	145,032	0	0	0
MANAGEMENT SUBTOTAL	\$3,116,978	\$3,453,169	\$3,515,905	\$0	\$0	\$0
NON-DEPARTMENTAL						
Non-Departmental Activities	\$154,085	\$271,415	\$260,415	\$0	\$0	\$0
NON-DEPARTMENTAL SUBTOTAL	\$154,085	\$271,415	\$260,415	\$0	\$0	\$0
DEBT SERVICE PAYMENT						
General Fund Contribution	\$5,700,000	\$5,900,000	\$6,250,000	\$0	\$0	\$0
General Fund Contribution - Fire Apparatus	350,000	350,000	350,000	0	0	0
County Fire Service Fee Contribution	342,000	450,000	450,000	0	0	0
DEBT SERVICE PAYMENT SUBTOTAL	\$6,392,000	\$6,700,000	\$7,050,000	\$0	\$0	\$0
FUND BALANCE TARGET ADJUSTMENT						
Fund Balance Target Adjustment	\$0	\$500,000	\$500,000	\$0	\$0	\$0
FUND BALANCE TARGET ADJUSTMENT	\$0	\$500,000	\$500,000	\$0	\$0	\$0
EMPLOYEE COMPENSATION AND TRAINING						
Compensation	\$138,968	\$745,527	\$775,000	\$0	\$0	\$0
Salary Accrual	65,258	0	0	0	0	0
City Wide Attrition Savings	0	(150,000)	(450,000)	0	0	0
City Wide Market Rate Adjustments	0	200,000	0	0	0	0
Living Wage Adjustments	0	0	50,000	0	0	0
Unemployment Compensation	44,875	60,000	60,000	0	0	0
Corporate Training Fund	11,406	35,000	35,000	0	0	0
Miscellaneous Expenses	0	250,000	225,000	0	0	0
EMPLOYEE COMPENSATION AND TRAINING SUBTOTAL	\$260,507	\$1,140,527	\$695,000	\$0	\$0	\$0
INTERNAL SERVICES						
Finance Department: Purchasing/Risk Management/Warehouse	\$298,559	\$312,382	\$323,153	\$2,273,755	\$2,645,168	\$2,826,022
Human Resources	911,615	992,883	1,053,029	0	0	0
Information Technology	0	0	0	3,320,269	4,056,462	4,126,276
INTERNAL SERVICES SUBTOTAL	\$1,210,174	\$1,305,265	\$1,376,182	\$5,594,024	\$6,701,630	\$6,952,298
FINANCIAL SERVICES						
Commissioner of the Revenue	\$996,631	\$1,080,056	\$1,120,176	\$0	\$0	\$0
Finance Department: Administration/Real Estate Assessment/ Utility Billing Office	1,983,624	1,987,062	2,066,028	927,758	1,521,224	1,631,885
Treasurer	1,143,650	1,169,490	1,219,121	0	0	0
FINANCIAL SERVICES SUBTOTAL	\$4,123,905	\$4,236,608	\$4,405,325	\$927,758	\$1,521,224	\$1,631,885

	FY2010-2011 General Fund Actual	FY2011-2012 General Fund Budget	FY2012-2013 General Fund Budget	FY2010-2011 Other Funds Actual	FY2011-2012 Other Funds Budget	FY2012-2013 Other Funds Budget
HEALTHY FAMILIES & COMMUNITY						
Charlottesville Albemarle Convention & Visitors Bureau	\$571,711	\$618,979	\$615,014	\$522,924	\$562,604	\$716,771
Comprehensive Services Act	2,039,383	2,600,058	2,300,058	6,365,754	8,051,957	7,063,585
Community Attention	286,363	322,724	322,724	4,011,857	5,059,869	4,948,345
Community Events and Festivals	86,356	126,700	112,900	0	0	0
Contributions to Children, Youth and Family Programs	3,121,285	3,157,759	3,209,323	0	0	0
Contributions to Education and the Arts	1,618,475	1,675,393	1,676,504	0	0	0
Department of Social Services	2,760,945	3,212,777	2,962,777	9,905,937	11,082,655	10,335,647
Housing Programs and Tax Relief	1,403,783	1,453,652	1,418,126	0	0	0
Neighborhood Development Services	2,881,830	2,964,515	3,180,767	0	0	0
Parks and Recreation	7,931,831	8,627,810	9,380,780	1,082,421	978,245	983,705
HEALTHY FAMILIES & COMMUNITY SUBTOTAL	\$22,701,962	\$24,760,367	\$25,178,973	\$21,888,894	\$25,735,330	\$24,048,053
INFRASTRUCTURE AND TRANSPORTATION						
Public Works: Administration, Facilities Development, Facilities Maintenance, HVAC Services	\$2,402,339	\$2,342,659	\$2,368,400	\$478,701	\$508,829	\$555,709
Public Works: Public Service	7,612,228	7,674,491	7,914,949	2,574,610	1,057,095	1,090,038
Public Works: CAT/Greyhound/JAUNT	2,619,662	2,734,630	3,080,221	5,934,524	6,373,691	6,541,720
Public Works: Utilities (Gas, Water, Wastewater)	0	0	0	48,013,599	60,756,680	57,753,534
INFRASTRUCTURE AND TRANSPORTATION SUBTOTAL	\$12,634,229	\$12,751,780	\$13,363,570	\$57,001,433	\$68,696,295	\$65,941,001
PUBLIC SAFETY AND JUSTICE						
City Sheriff	\$1,004,126	\$1,030,008	\$993,551	\$0	\$0	\$0
Commonwealth's Attorney	816,478	1,009,555	1,042,577	0	0	0
Contributions to Programs Supporting Public Safety & Justice	6,811,586	7,669,838	7,709,644	0	0	0
Courts and Other Support Services	970,974	1,046,799	1,076,442	0	0	0
Fire Department	8,726,220	8,907,242	9,291,440	0	0	0
Police Department	14,070,036	13,660,685	14,245,231	0	0	0
PUBLIC SAFETY SUBTOTAL	\$32,399,420	\$33,324,127	\$34,358,885	\$0	\$0	\$0
LOCAL CONTRIBUTION TO SCHOOLS						
Local Contribution to Schools	\$40,080,523	\$41,150,161	\$43,106,198	\$0	\$0	\$0
Reserve Account for City Schools	0	670,314	0	0	0	0
SCHOOLS SUBTOTAL	\$40,080,523	\$41,820,475	\$43,106,198	\$0	\$0	\$0
TOTAL CITY OPERATIONS	\$123,073,783	\$130,263,733	\$133,810,453	\$85,412,108	\$102,654,479	\$98,573,237
DESIGNATED EXPENDITURES						
Contractual Services: Pupil Transportation	\$2,475,674	\$2,319,931	\$2,392,261	\$0	\$0	\$0
Contractual Services: School Building Maintenance	3,293,346	3,279,999	3,342,071	0	0	0
Transfer to Capital Improvements Program Fund	6,385,351	4,919,505	4,400,000	0	0	0
Transfer to Facilities Repair Fund	300,000	350,000	400,000	0	0	0
Transfer to Equipment Replacement Fund	211,826	0	0	0	0	0
Transfer to Debt Service Fund	1,715,267	1,688,100	1,925,125	0	0	0
DESIGNATED EXPENDITURES TOTAL	\$14,381,464	\$12,557,535	\$12,459,457	\$0	\$0	\$0
TOTAL GENERAL FUND OPERATING AND DESIGNATED EXPENDITURES	\$137,455,247	\$142,821,268	\$146,269,910	\$85,412,108	\$102,654,479	\$98,573,237
ECONOMIC DOWNTURN FUND						
Economic Downturn Fund	\$0	\$485,270	\$0	\$0	\$0	\$0
ECONOMIC DOWNTURN FUND	\$0	\$485,270	\$0	\$0	\$0	\$0
TOTAL CITY BUDGET	\$137,455,247	\$143,306,538	\$146,269,910	\$85,412,108	\$102,654,479	\$98,573,237
CITY SCHOOLS BUDGET						
	FY2010-2011 General Fund Actual	FY2011-2012 General Fund Budget	FY2012-2013 General Fund Budget	FY2010-2011 Other Funds Actual	FY2011-2012 Other Funds Budget	FY2012-2013 Other Funds Budget
SCHOOL OPERATIONS						
School Operations	\$53,684,570	\$55,189,269	\$56,575,833	\$15,811,394	\$14,782,349	\$14,200,967
TOTAL SCHOOL OPERATIONS BUDGET	\$53,684,570	\$55,189,269	\$56,575,833	\$15,811,394	\$14,782,349	\$14,200,967