

Acknowledgements

As with many of the programs of the City of Charlottesville, the development of the budget is a team effort. The City Manager's Office develops the budget with the assistance of many other individuals in the City government. This acknowledgment identifies a number of the key individuals who shared in the development of this budget. Many others who assisted are not individually identified. We thank all of you.

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Magistrate's Office	Cheryl Thompson
Neighborhood Development Services	Jim Tolbert, Sharon Patterson
Social Services	Robert Cox, III, Diane Kuknyo
Police	Chief Timothy Longo, David Shifflett
Public Works	Judith Mueller, Lauren Hildebrand, Mary Kay Kotelec, Steve Lawson, Jim McClung, Mike Mollica, Lance Stewart, Chad Thorne, Bill Watterson
Treasurer	Jennifer Brown

Introduction to the Budget

This **Fiscal Year 2009-2010** budget for the City of Charlottesville is presented in a user-friendly style that easily explains the City's fund structure and budget allocations. An Introductory section is followed by sections detailing adopted expenditures for Management, Non Departmental Activities, Debt Service, Fund Balance Target Adjustment, Employee Compensation and Training, Internal Services, Financial Services, Healthy Families and Community, Infrastructure and Transportation, Public Safety and Justice, School Operations, the Capital Improvement Program, and Other Non General Funds.

In addition to these broad categories, an index is provided for quick and easy reference. We hope this document is easy to read, interpret, and use in understanding the City's budget for Fiscal Year 2009-2010. Our goal is to provide a straightforward document that provides the citizens of Charlottesville with a clear explanation of how their tax dollars are helping to support a variety of quality services and programs important to our World Class City.

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CHARLOTTESVILLE CITY COUNCIL VISION - 2025

Charlottesville: A Great Place to Live for All of Our Citizens

- A leader in innovation, environmental sustainability, and social and economic justice
- Flexible and progressive in anticipating and responding to the needs of our citizens
- Cultural and creative capital of Central Virginia

Economic Sustainability

Our community has an effective workforce development system that leverages the resources of the University of Virginia, Piedmont Virginia Community College, and our excellent schools to provide ongoing training and educational opportunities to our residents. We have a business-friendly environment in which employers provide well-paying, career-ladder jobs and residents have access to small business opportunities. The Downtown Mall, as the economic hub of the region, features arts and entertainment, shopping, dining, cultural events, and a vibrant City Market. The City has facilitated the development of significant infill commercial and mixed use sites within the City.

A Center for Lifelong Learning

In Charlottesville, the strength of our education is measured not by the achievements of our best students, but by the successes of all our students. Here, an affordable, quality education is cherished as a fundamental right, and the community, City schools, Piedmont Virginia Community College and the University of Virginia work together to create an environment in which all students and indeed all citizens have the opportunity to reach their full potential.

Quality Housing Opportunities for All

Our neighborhoods retain a core historic fabric while offering housing that is affordable and attainable for people of all income levels, life stages, and abilities. Our neighborhoods feature a variety of housing types, including higher density, pedestrian and transit-oriented housing at employment and cultural centers. We have revitalized public housing neighborhoods that include a mixture of income and housing types and enhanced community amenities. Our housing stock is connected with recreation facilities, parks, trails, and services.

C'ville Arts and Culture

Our community has world-class performing, visual, and literary arts reflective of the unique character, culture, and diversity of Charlottesville. Charlottesville cherishes and builds programming around the evolving research and interpretation of our historic heritage and resources. Through City partnerships and promotion of festivals, venues, and events, all have an opportunity to be a part of this thriving arts, cultural, and entertainment scene.

A Green City

Charlottesville citizens live in a community with a vibrant urban forest, tree-lined streets, and lush green neighborhoods. We have an extensive natural trail system, along with healthy rivers and streams. We have clean air and water, we emphasize recycling and reuse, and we minimize stormwater runoff. Our homes and buildings are sustainably designed and energy efficient.

America's Healthiest City

All residents have access to high-quality health care services. We have a community-wide commitment to personal fitness and wellness, and all residents enjoy our outstanding recreational facilities, walking trails, and safe routes to schools. We have a strong support system in place for families and for the elderly and disabled. Our emergency response system is among the nation's best.

A Connected Community

The City of Charlottesville is part of a comprehensive, regional transportation system that enables citizens of all ages and incomes to easily navigate our community. An efficient and convenient transit system supports mixed use development along our commercial corridors, while bike and pedestrian trail systems, sidewalks, and crosswalks enhance our residential neighborhoods. A regional network of connector roads helps to ensure that residential neighborhood streets remain safe and are not overburdened with cut-through traffic.

Smart, Citizen-Focused Government

The delivery of quality services is at the heart of Charlottesville's social compact with its citizens. Charlottesville's approach to customer service ensures that we have safe neighborhoods, strong schools, and a clean environment. We continually work to employ the optimal means of delivering services, and our decisions are informed at every stage by effective communication and active citizen involvement.

FY 2009-2010 Budget Calendar

August 18, 2008.....	FY 2010 – 2014 Capital Improvement Submission Packets Distributed
August 29, 2008.....	Outside Agency Applications Distributed
September 22, 2008	Capital Improvement Program Requests Due
October 10, 2008	FY 2010 Budget Submission Guidelines and Instructions Distributed to City Departments
October 14, 2008	Agency Budgets Due to City and County
November 7, 2008	FY 2010 Budget Submissions Due from City Departments
November 17, 2008	Financial Forecast/Budget Guidelines Presented to City Council
November – December.....	FY 2010 – 2014 Capital Improvement Program Presented to Planning Commission
November – January.....	FY 2010 Revenue Projection Meetings
December – January.....	Agency Budget Review with County and City Staff
December – January.....	Finalize City Manager's FY 2010 Proposed Budget
March 2, 2009	Proposed City and School Operating and Capital Budget Formally Presented to City Council
March 5, 2009	Council Budget Work Session
March 16, 2009	First Public Hearing on Proposed Budget
March 24, 2009	Council Budget Work Session
March 25, 2009	Community Budget Forum
April 2, 2009.....	Council Budget Work Session
April 6, 2009.....	Second Public Hearing and First Reading of Budget
April 7, 2009.....	Council Budget Work Session
April 14, 2009.....	Second Reading and Council Adoption of Budget

The Purpose of Budgeting

Budgeting has several major purposes. First and foremost, budgeting is a formal way to convert the City's long-range plans and policies into services and programs for the citizens of the City of Charlottesville. The budget also details these services and programs in terms of costs. The City's budget informs the City Council and the public of the City government's plans for the coming fiscal year (July 1, 2009 - June 30, 2010), and provides the Council with the opportunity to review and decide the level of services to be provided to our citizens.

Budgeting also outlines the revenues (taxes, fees, and others) that are needed to support the City's services, including the rate of taxation to be adopted for the coming fiscal year. Finally, the budget adopted by City Council becomes a work plan of objectives to be accomplished over the coming year.

The City's Fund Structure

The City's financial management system is divided into a number of funds. A separate sum of money is set aside for each fund. Funds are established for special program groups which usually have specific revenue sources associated with their expenditures. The City's major funds, which are subject to appropriation by City Council, are:

1. General Fund (operating)
2. Enterprise Funds (Utilities and Golf Funds)
3. Capital Improvement Program Fund
4. Other Non General Funds

The **General Fund** is usually referred to as the operating fund and is used to finance the day-to-day operations of the City. It is the largest part of the City's total financial operation. Revenues for this fund are obtained from taxes, licenses and permits, intergovernmental revenue, charges for services, fines, interest, and Albemarle County Revenue Sharing funds.

The **Enterprise Funds** consist of the operating and capital budgets of the Gas, Water and Wastewater programs in the City and the Golf Course Fund. These funds account for each of their respective operations as if they were each a separate, self-supporting business.

The **Capital Improvement Program Fund** is used to account for all financial resources that are needed in the acquisition or construction of capital assets. Revenues for this fund are obtained from bond issues, a transfer from the General Fund, a contribution from the City Schools for their small capital projects program, and contributions from Albemarle County for shared projects.

Other Non General Funds include the following:

- **Equipment Replacement Fund** – Provides funding for a scheduled replacement program for 685 vehicles and pieces of equipment.
- **Facilities Repair Fund** – Provides funding to preserve the City's investment of over \$83 million in non-school facilities, which have annual maintenance requirements.
- **Retirement Fund** – This is a trust fund supported by contributions paid by the City, based on actuarial calculations, that provides City employees with a pension to supplement social security benefits upon retirement.

- **Risk Management Fund** – Provides accounting for the City's risk management program.
- **Debt Service Fund** – Provides necessary funds to retire the City's general government outstanding bond indebtedness and related costs.
- **Health Care Fund** – The Health Care Fund is the funding source for the City's health related benefits provided to participants in the City's health care programs.
- **Communications System Fund** – Provides funds for the City's phone system and mailroom operations.

The Basis of Budgeting

The basis of budgeting for the City of Charlottesville is the same as the basis of accounting used in the governmental fund financial statements. All budgets are presented on the modified accrual basis of accounting, under which revenues and related assets are recorded when measurable and available to finance operations during the year, and expenditures, other than compensated absences and interest on debt, are recorded as the related fund liabilities are incurred. Revenues considered prone to accrual consist primarily of property taxes, certain grants, and sales and utility taxes. Any property taxes that are not due as of June 30th are recorded as deferred revenues. Budgets for City and School operations, Utilities and Debt Service are adopted on an annual basis. Budgets for the Capital Projects Fund and Other Funds are continuing appropriations beyond the fiscal year. It is the intention of the City Council that appropriations for capital projects continue until completion of the project.

Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The Budget Process

Capital Improvement Program (CIP) Development

The City's five-year capital improvement process begins in early fall of each year, when City departments are asked to submit their ranked requests for the five-year capital plan. CIP submissions are received by the Budget Office, which organizes and prepares the submissions for review. The CIP Staff Ranking Committee then meets several times to discuss and, if necessary, re-rank the requested projects based on various criteria adopted by the City Council and the Planning Commission. The CIP **Staff Ranking Committee** consists of staff members from Neighborhood Development Services, Public Works, Budget Office, Parks and Recreation, Public Safety, one member from a non-CIP requesting department, which for this year's process was the City Treasurer's Office, and one member from the Planning Commission. The CIP is then forwarded to the **Budget Development Committee**, which reviews all projects and their criteria scoring, and develops a recommendation that is fiscally sound and reflects the overall priorities of the City and its needs. The CIP Budget Committee consists of the City Manager, COO/CFO, Finance Director, the Budget Director and one member of the Planning Commission. The final proposal from the Budget Development Committee then comes before the Planning Commission. Following Planning Commission consideration and approval, the revised five-year CIP are forwarded to the City Manager and then to City Council for inclusion in the annual budget.

Operating Budget – Expenditure and Revenue Development

The City's operating budget process begins in the fall when departments prepare their budget requests and the City Manager presents the City's long-term financial forecast to City Council. Based upon this forecast, City Council formally adopts its budget guidelines (pg. 9) and assumptions for the upcoming fiscal year.

From late October to mid-December, departmental budget requests and agency budget requests are submitted to the City Manager's Office and reviewed individually with each department. The **Department Budget Review Team (DBRT)** reviews and makes recommendation on "big budget issues" such as fixed costs, new requests, budget reductions, other funds (debt service, CIP, etc.), and large budget categories (salaries/benefits, other expenses, etc.). The **DBRT** consists of the COO/CFO, the Budget Director, the Budget and Utilities Analyst, the Director of Finance, a department head from a small department, a department head from a large department, one staff member that alternates between a large and small department, and two representatives from public safety (Police and Fire). In December and January, estimated revenue forecasts are finalized by the **Revenue Team**, simultaneous with the development of the expenditure budgets.

The City Manager's Proposed Budget, along with the School's Budget, is presented to City Council at the first Council meeting in March. A series of City Council work sessions and public hearings are held during the months of March and April. The City and School budget is formally adopted by City Council each year by April 15th.

Strategic Vision and Council Priorities

In January 2006, City management and a team of staff began a process of developing the City's first comprehensive Strategic Plan. During a series of focus groups and meetings with a community driven Strategic Planning Steering Committee appointed by City Council, and the community at large, this group developed several strategic priority areas. Once these priority areas were refined and presented to City Council, Council developed them further at their Fall 2006 annual retreat. Over the course of several months, City Council shaped those priorities to reflect an overall **2025 Vision for the City** (pgs. 2-3).

In September 2008, City Council held their annual retreat and further shaped their priorities based on their Strategic Vision. The following priorities were identified at their retreat. This adopted budget financially supports the priorities that were identified at the fall 2008 retreat.

1. Affordable Housing
2. Repair of Aging Infrastructure
3. Workforce Development
4. Race Relations
5. Economic Development
6. Public Transportation

P3: Plan, Perform, Perfect

During the summer of 2008, City staff developed and started implementation of a process known as **P3: Plan, Perform, Perfect**, or **P3**, that builds on the City's internal capacity to develop (1) departmental strategic business plans, (2) a performance measurement and management system and (3) a means of reporting results to staff, City management, Council and the public, all of which will guide the organization towards intentional application of strategies and techniques to achieve desired results.

This initiative will be institutionalized as a process that is used to guide the organization and its partners in making key decisions and tracking progress towards achieving its goals, and to ensure that these goals are aligned upward to the City Council Strategic Vision. Therefore P3 must be implemented as an ongoing process that is integrated in the organization's culture, not simply the production of a document.

The long term goal of **Plan, Perform, Perfect**, or **P3**, is to have in place a system of **performance management** that enables the City to do the following:

- Focus on results, rather than activities;
- Align results to City Council's Strategic Vision and Initiatives;
- Serve as a management tool for the City Manager and Department Heads on which to evaluate progress of various programs and services.
- Report to City Council and the public on what the City is doing and how well we are doing it;
- Create a more comprehensive budget process, with decisions based on data, research and evidence and includes greater participation from City staff and the public; and
- Improve transparency in all areas of the organization.

Budget Adoption

An annual operating budget is adopted for the General Fund. Within the General Fund, budgets are legally adopted at the departmental level. The City Manager is authorized to transfer the budget for personnel cost (salaries and fringe benefits), if necessary, between departments; however, any other revisions that alter the total expenditures of any department or agency must be approved by City Council with an appropriation. Unexpended appropriations lapse at the end of the fiscal year unless carried over by Council action. Budgets for City and School operations, Utilities and Debt Service are adopted on an annual basis. Budgets for the Capital Projects Fund and Other Funds are continuing appropriations beyond the fiscal year. It is the intent of the City Council that appropriations for capital projects continue until completion of the project and that funds accumulated in the Debt Service Fund be dedicated to future debt service.

Legal Budgeting Requirements

City Code Sec. 11-1

The City Manager shall keep the Council fully advised of the City's financial condition and shall, on or before March fifteenth in each year, prepare and submit to the Council a tentative budget for the next fiscal year. Such budget shall be in conformity with the provisions of the Charter and of this Code and the general law, and shall contain estimates of the financial needs and resources of the city for such fiscal year and a program of activities which in the City Manager's judgment will best meet the needs of the City and its people, considering resources available.

City Code Sec. 11-2

The council shall cause to be prepared by the City Manager an annual budget containing all proposed expenditures and estimated revenues and borrowing for the ensuing year, and at least thirty (30) days thereafter shall order a city levy as provided for by state law and sections 14, 19 and 20 of the Charter. The Council shall adopt or approve the annual budget and shall make such city levy prior to April fifteenth in each year.

Budget Guidelines (As Adopted By City Council)

1. Maintain the current real estate and personal property tax rates.
2. Develop operational budgets within projected available revenues.
3. Focus on Council's Strategic Vision and Priorities:
 - Economic Sustainability
 - A Center for Lifelong Learning
 - Quality Housing Opportunities for All
 - Charlottesville Arts and Culture
 - A Green City
 - America's Healthiest City
 - A Connected Community
 - Smart, Citizen Focused Government
4. Begin to incorporate the use of performance measures to assist in making budget decisions that support budget priorities related to City Council's Strategic Vision and Priorities, the goal being to use measures as a management and decision making tool during the budget process.
5. Continue the strong commitment to education by allocating up to 40% of new City real estate and property tax revenue to schools.
6. Invest strategically in employees by providing adequate pay, benefits, training, technology resources, support, and appreciation.
7. Annually review the living wage ordinance "so that every City contract for the provision of non-professional services will require that the contractor pay each employee assigned to perform services a living wage equal to no less than the lowest starting salary for City employees."
8. Fund no new programs or major expansion of existing programs without fully offsetting revenues or reductions in expenditures.
9. Balance reinvestment in the City's existing infrastructure and facilities and creation of new opportunities for investing in the future of the City.
10. Conduct an agency review jointly with Albemarle County, the Commission on Children and Families, and the United Way to scrutinize agency requests for program congruence with Council's priority areas.
11. Transfer at least 3% of general fund operating expenditures to the Capital Improvement Fund (CIP).
12. Budget a Council Reserve.
13. Budget a Fund Balance Target Adjustment pool of funds to help ensure that the City continues to meet the important financial policy of maintaining an unappropriated fund balance in the General Fund equal to 12% of the City's operating budget.
14. To the extent possible, use the Quality of Service and Efficiency Report recommendations to help guide budget decisions.
15. Use 30%-50% of the increase of City/County Revenue Sharing dollars towards the FY 2010 operating budget, with the balance to remain in a reserve account for the next 2-3 years in anticipation of a continued slow economy.

Long Term Financial Policies

1. Maintain a General Fund balance of 12% of operating expenditures.
2. Maintain sufficient working capital in the utilities (Water, Wastewater and Gas) and Golf funds.
3. Stabilize all non-general funds by ensuring they have a positive fund balance.
4. Transfer any excess funds from parking fines above the amount budgeted in the General Fund to the Capital Fund for future parking projects.
5. Maintain a debt service to general fund total expenditure ratio of 8% or less.
6. Transfer 25% (1-cent of the rate) of the meals tax revenue to the Debt Service Fund to be reserved for debt service for future bond issues.

Major Expenditure Highlights of the Budget

Staffing Changes

The net permanent reduction in General Funded Full Time Equivalent (FTE) positions is 9.0, while the total net permanent reduction in all funds is 15.8 FTE's.

- Eliminates **2** full time positions in **Parks and Recreation**, a Volunteer Coordinator and a Gardener, resulting in savings of over **\$108,245**;
- Completely eliminates the proposal for a City administered **EMS/Ambulance Service**, resulting in net savings (after accounting for billing revenue) of over **\$300,000** and reduces the City's FTE count by **7** positions which were created but never filled;
- Eliminates an Intern position from the **City Manager's Office**, a funding reduction of **\$11,440**;
- Eliminates chipping and leaf temporary staff in **Public Works**, total savings of **\$28,312**, proposing instead to use inmate labor for these functions, which they are currently doing;
- Eliminates four intern positions in Neighborhood Development Services, resulting in savings of **\$24,000**; and

City Council Priority Initiatives

- Includes a pool of funds for **Council Priority Initiatives**, established to provide a means for Council to initiate new programs or expand existing programs related to the Community Priorities established by Council. **\$112,100** is allocated for programs focus on workforce development:
 - **\$50,000** for the **CHRA Training Access** program;
 - **\$35,000** is allocate to the Buford/CHS: **Summer Workforce Program**;
 - **\$15,000** for the **Buford/Walker World of Work Academy**;
 - **\$9,600** is allocate for the **CATEC: Transportation for Work Experiences** program; and
 - **\$2,500** for the **CHS: Medical Sciences Club**.
- Expansion of the **Youth Internship Program** with a total budget of **\$85,373**. This program expansion is a combination of a summer internship and a piloted year-round internship program. A new pilot program will place ten students during the school year; the summer program will be expanded to accommodate 70 students. Community Attention, with funding approval, is prepared to execute this expanded program.
- **Fare free transit** on Charlottesville Transit System for **VIEW participants**, with total funding of **\$63,000**. Active participants, approximately 250, in the Department of Social Service's welfare-to-work program, VIEW, would be eligible for free public transit service for transportation related to employment, job training or other work preparation activities.

- **\$50,000** for a facilitated conversation regarding a **Community Dialogue on Race**, which would attempt to engage our residents in an on-going discussion to better understand each other, our backgrounds, our history, our perceptions and how past actions continue to affect life in Charlottesville today, and be based on successful models from other localities who have engaged their citizens in this manner of discussion. The funding would cover the cost of hiring an experienced facilitation team to assist in establishing goals and objectives for the dialogue, train volunteer facilitators and provide guidance on turning the dialogue to action. Additional expenses include a one year, part time contract employee to serve as a coordinator for the initiative, travel expenses, printing and supplies, rental of meeting spaces and marketing. The contract employee would report to the City Manager.

Other Expenditure Changes

- City Schools will receive an additional **\$428,081**, an increase of **1.08%**;
- Increases the local contribution to the **Comprehensive Services Act**, a State mandated program, by **\$550,000**, for a total budget of **\$2.9 million**. This increase can be attributed to a reduction in State reimbursements for this program and changes to the local match requirements for congregate care and the unknowns this is creating in determining future cost of CSA services;
- Reflects an increase in funding to the **Regional Jail**, the **Emergency Communications Center** and the **Blue Ridge Juvenile Detention Center**, total new funds of **\$240,148**;
- Reflects reduced contribution to **Charlottesville Transit Service** totaling **\$196,537** in savings, while maintaining the same level of service;
- Reduces the City's obligation for Landfill Remediation by **\$750,000**;
- Maintains the same level of criteria for the **Tax and Rent Relief Programs** and the **Homeowner Tax Grant Program**, but reduces the budgets for these programs by **\$84,748** to reflect actual costs;
- **Across all city departments**, budgets were streamlined and reduced to better reflect the actual cost of doing business or to take advantage of areas where a service can be provided in a more cost efficient manner, resulting in total cost savings of over **\$600,000**;
- Net increase in **fixed costs** allocated out to departments, including **HVAC Charges**, **Information Technology** support fees, **Risk Management** fees, **vehicles fuel** and **maintenance** and fees associated with **Warehouse** operations, in the amount of **\$173,512**;
- Increase in the City's contribution to the **Retirement Fund** in the amount of **\$105,971**; and
- Reflects the City's contribution to **Life Insurance**, an increase of **\$50,070** due to revised rates from our provider.

FY 2010 Capital Improvement Program Highlights

Revenue

- \$4,575,000 General Fund contribution
- \$45,000 for PEG Fee revenue
- \$91,000 contribution from Albemarle County for a shared project (CATEC)
- \$200,000 contribution from the City schools for the small cap program, and
- \$11,398,522 in CY 2010 bonds

...for total FY 2010 Revenue of **\$16.31 million**

Expenditures

- \$2,537,343 million for City Schools
- \$1,068,090 for Facilities
- \$1,200,000 for Public Safety
- \$2,756,847 for Transportation and Access
- \$6,131,090 for Parks and Recreation
- \$100,000 for Strategic Development Initiatives
- \$775,000 for Neighborhood and Citywide Stormwater Initiatives
- \$45,000 for Technology Infrastructure
- \$1,000,000 for the Charlottesville Housing Fund
- \$125,000 for the Home Energy Conservation Grant Program and
- \$571,152 in Contingency Funds

...for total FY 2010 Expenditures of **\$16.31 million**

Capital Improvement Program Council Priority Initiatives

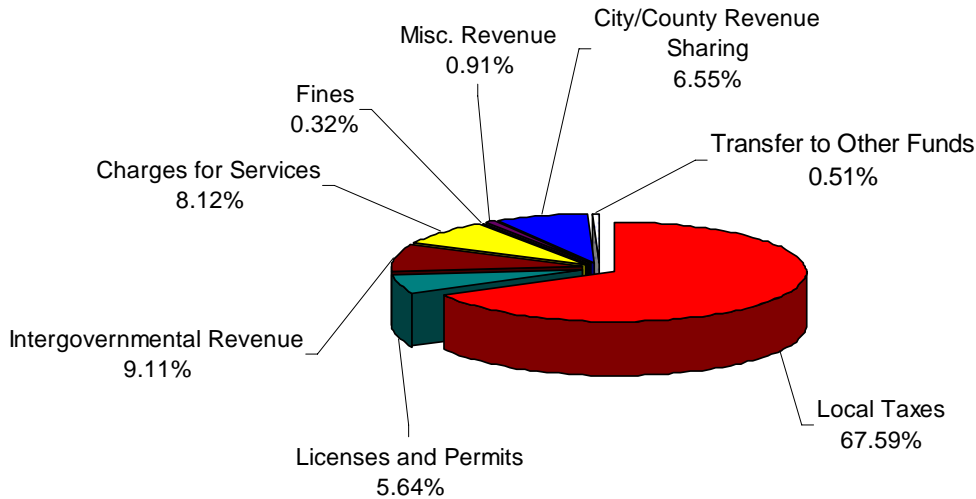
- **Citywide Stormwater Initiatives** provides for **\$600,000** in Capital Improvement Program funding each year over the next three fiscal years, for the strategic inspection and rehabilitation of the existing public stormwater infrastructure. The City has an aging stormwater infrastructure (consisting of over 50 miles of pipes) and currently over 7 miles of this system has been identified as being in need of immediate repair or replacement based on deterioration of the pipes. This funding will be reevaluated annually with the Capital Improvement Budget with the long term goal to shift this to a self supporting utility.
- Through the **Home Energy Conservation Grant Program** the City will invest **\$125,000** to fund an energy conservation program. The intent of the program is to save money on utilities for low income and other families using this program; facilitate low income families to be able to afford energy saving measures; and reduce use of nonrenewable energy. The Home Energy Conservation Grant Program is a grant/loan program for residential owner-occupied housing that would fund energy conservation measures for the recipients by either providing a grant to low income families, or a low interest loan to non low income families, as incentive for energy conservation.
- Continues the investment in the **Charlottesville Housing Fund**, with funding proposed at **\$1 million** per year. This will insure the continuation of funding for this important Council initiative. Past uses for these funds have included \$850,000 for the preservation of affordable rental units by Dogwood housing; \$420,000 to Habitat for Humanity for the construction of affordable housing units; \$279,000 to Albemarle Housing Improvement Program for the substantial rehabilitation of homes owned by low income families; and \$150,000 to the Workforce Housing Fund to assist low income individuals with down payment and closing cost assistance.
- **Bicycle Infrastructure** provides for **\$25,000** to improve the bicycle infrastructure throughout the City of Charlottesville. This funding will be designated for new bicycle lanes, improvements to existing bicycle lanes, signage, and any other necessary improvements to the bicycle infrastructure of the City.
- The FY 2010 Capital Improvement Program sets aside **\$100,000** for the purpose of **Park Land Acquisition**. These funds will be used to pursue land acquisition opportunities to preserve open space, protect natural resources and improve riparian buffers and provide future trail connections. Green infrastructure and open space conservation are often the cheapest way to safeguard drinking water, clean the air and achieve other environmental goals.
- **Urban Tree Preservation and Planting** is appropriated **\$156,090** in FY 2010. The importance of tree preservation is a highly held value among residents of the City, and the protection of the Urban Tree Canopy has a direct affect upon air quality, stormwater management and quality of life for City residents. In FY 2010 **\$50,000** of additional funding was added to this project, designated specifically for the purchase and planting of new trees throughout the City of Charlottesville.



General Fund Revenue Summary

	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
General Fund Revenue					
Local Taxes	\$82,867,146	\$87,300,360	\$85,814,844	(\$1,485,516)	-1.70%
Licenses and Permits	7,869,759	7,425,630	7,162,430	(263,200)	-3.54%
Intergovernmental Revenue	12,161,074	11,604,740	11,573,296	(31,444)	-0.27%
Charges for Services	10,013,961	10,830,046	10,316,455	(513,591)	-4.74%
Fines	437,956	405,000	405,000	0	0.00%
Misc. Revenue	2,369,136	1,462,504	1,152,519	(309,985)	-21.20%
City/County Revenue Sharing (Operating Budget Portion)	7,959,142	7,695,118	9,906,247	2,211,129	28.73%
Transfer to Other Funds	683,747	651,747	642,000	(9,747)	-1.50%
TOTAL OPERATING BUDGET	\$124,361,921	\$127,375,145	\$126,972,791	(\$402,354)	-0.32%

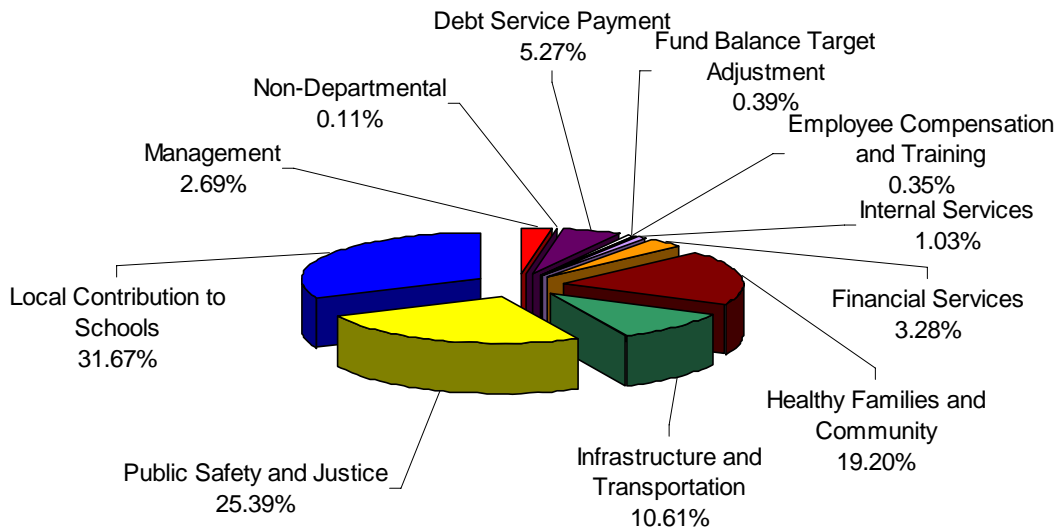
General Fund Revenues



General Fund Expenditure Summary

	FY2007-2008 Actual	FY2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
General Fund Expenditures					
Management	\$3,065,850	\$3,227,844	\$3,421,192	\$193,348	5.99%
Non-Departmental	5,000	80,000	146,000	66,000	82.50%
Debt Service Payment	6,190,566	6,150,000	6,692,000	542,000	8.81%
Fund Balance Target Adjustment	0	500,000	500,000	0	0.00%
Employee Compensation and Training	188,238	1,791,960	445,000	(1,346,960)	-75.17%
Internal Services	1,139,860	1,305,324	1,304,478	(846)	-0.06%
Financial Services	4,011,030	4,095,991	4,168,059	72,068	1.76%
Healthy Families and Community	21,660,514	24,088,316	24,373,529	285,213	1.18%
Infrastructure and Transportation	12,531,989	14,466,193	13,468,761	(997,432)	-6.89%
Public Safety and Justice	32,236,121	31,887,986	32,244,160	356,174	1.12%
Local Contribution to Schools	39,101,809	39,781,531	40,209,612	428,081	1.08%
TOTAL OPERATING BUDGET	\$120,130,977	\$127,375,145	\$126,972,791	(\$402,354)	-0.32%

General Fund Expenditures



Explanation of Revenues

Services provided by the City of Charlottesville are funded by a variety of revenue sources: local, state, federal, and other intergovernmental revenue. When preparing revenue estimates for the budget, a team of staff reviewed prior year revenue activity, current year to date activity, and future factors that will affect the City’s economic vitality. City staff uses four different revenue projection techniques in order to ensure the accuracy of the revenue projections.

- Informed/Expert Judgment (e.g. the advice of a department head)
- Deterministic Techniques (e.g. formulaic revenues)
- Time Series Techniques (e.g. moving averages and predictive statistics)
- Estimates from the Commonwealth of Virginia (e.g. transfer payments)

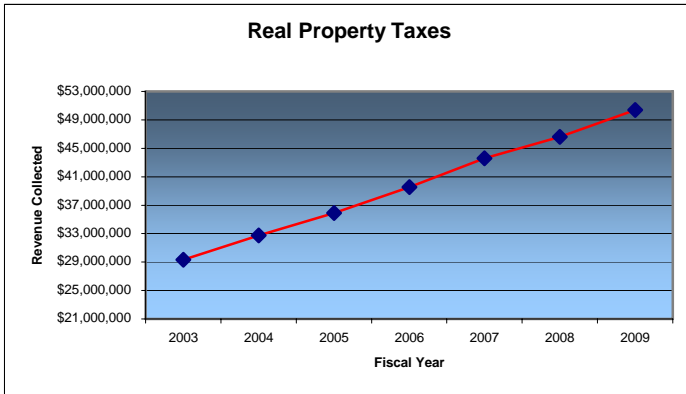
In practice, most revenue projections combine two or more of these techniques. Generally, the amount of revenue available to the City depends on current and future economic activity. Below is a listing of the major revenue sources for the City of Charlottesville, which make up 87.32% of the total General Fund revenues collected by the City of Charlottesville.

<u>Revenue Source</u>	<u>FY 2010 Projection</u>	<u>% of General Fund Total Revenues</u>
Real Estate Taxes	\$ 50,437,398	35.41%
City/County Revenue Sharing	18,038,878	12.66%
Sales & Use Taxes	9,925,000	6.97%
State Assistance	7,039,665	4.94%
Meals Tax	6,720,000	4.72%
Personal Property Taxes	6,273,000	4.40%
Business & Professional Licenses	5,700,000	4.00%
Payment in Lieu of Taxes: Utilities	5,059,860	3.55%
Utility Tax	4,643,072	3.26%
PPTRA	3,498,256	2.46%
Virginia Communications Sales & Use Tax	3,580,000	2.51%
Transient Room Tax	2,395,000	1.68%
Public Service Corporation Taxes	1,075,000	<u>0.75%</u>
TOTAL	\$ 124,385,129	87.32%

In the following section, a graph has been presented for each of the major revenues listed in the above chart. This provides a graphical representation of the trend data that was used when the revenue projections were made for Fiscal Year 2010. The data in the graphs represents the amount of actual revenue collected for Fiscal Years 2003 – 2008, and the appropriated amounts for Fiscal Year 2009, all of which were important factors in projecting the revenues for Fiscal Year 2010.

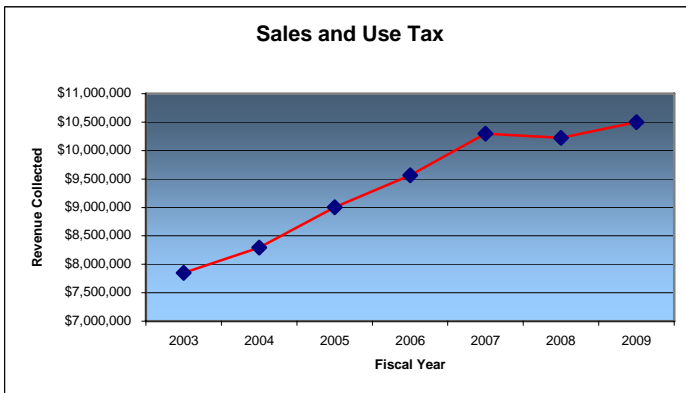
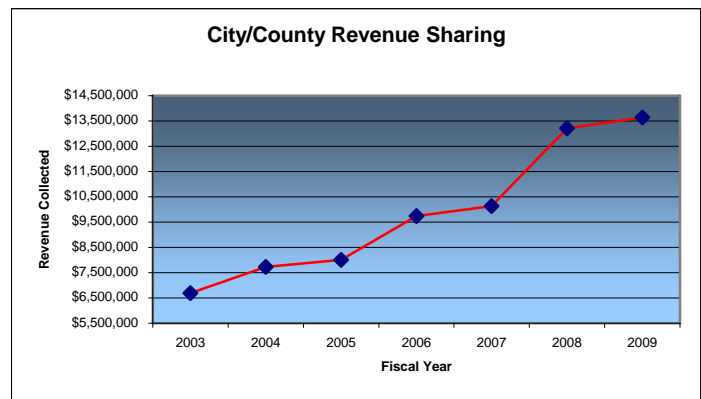
Beginning in January 2007, the E-911 Fee, Cable Franchise Fee, and Utility Taxes (Telephone and Cable) were rolled into one revenue stream called the Virginia Communications Sales and Use Tax. This is a State administered local tax and the City is reimbursed on a monthly basis. This consolidation of taxes has resulted in inaccurate trend data for the Utility Tax and Virginia Communications Sales and Use Tax revenue items and, therefore, those trends are not included in the following graphs.

Major Local Revenue – Descriptions and Trend Data

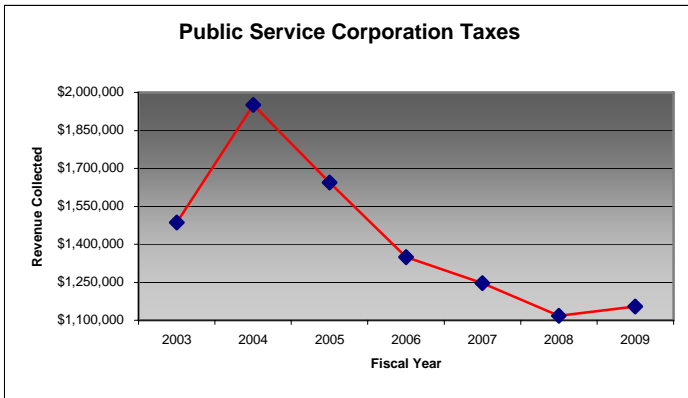


Real Property Taxes are the largest source of revenue for the City. They are *ad valorem* taxes based on the assessed value of real property owned by businesses, individuals, and corporations. They are assessed at 100% valuation, with tax rates being applied per \$100 of assessed value. **The adopted tax rate for FY 2010 is \$.95 per \$100 of assessed value.**

City/County Revenue Sharing is based on an agreement between the City of Charlottesville and the County of Albemarle dated February 17, 1982. The agreement requires the County to contribute a portion of its real property tax base to the City in exchange for the City's agreement to forgo annexation of any County property. The amount from the County is equal to 1/10 of 1% of the County's total assessed property values for CY 2007 when estimating the FY 2010 payment. The majority of this revenue is dedicated to projects and operations that benefit City and County residents alike, including replacement of transit infrastructure and transportation improvements, enhancements to parks and recreation facilities and programs, construction of a new fire station, and road/infrastructure maintenance.

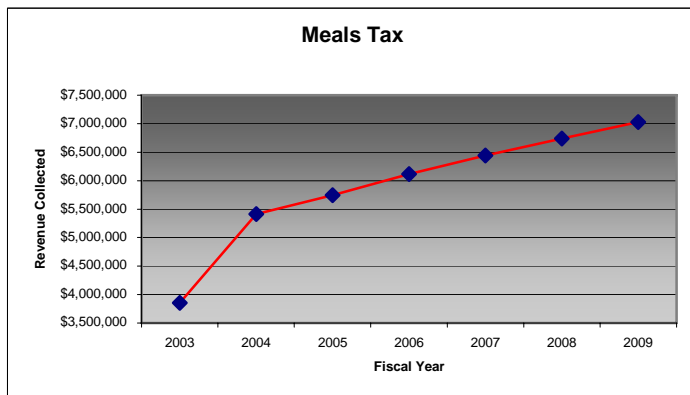
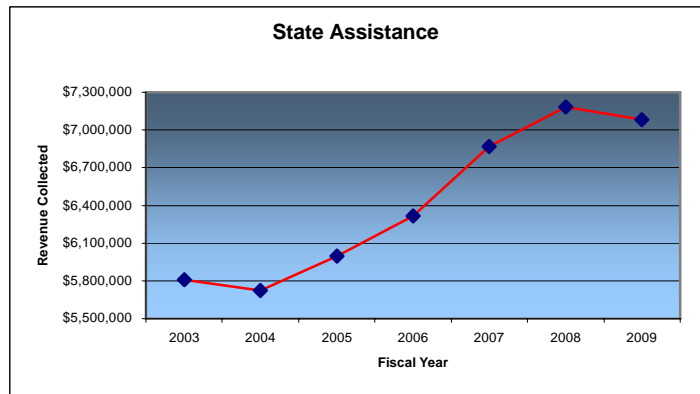


Sales and Use Taxes are revenues received by the City from 1 cent of the 5-cent State sales tax generated within the City. Historically this revenue has been a very strong performer, resulting in the large increases for prior fiscal years. However, due to the downturn in the economy, in FY 2010 this revenue is trending at a 5.48% decrease from FY 2009. **The current Sales Tax rate is 5% for general sales purchases and 2.5% for non-prepared foods (implemented July 1, 2005).**

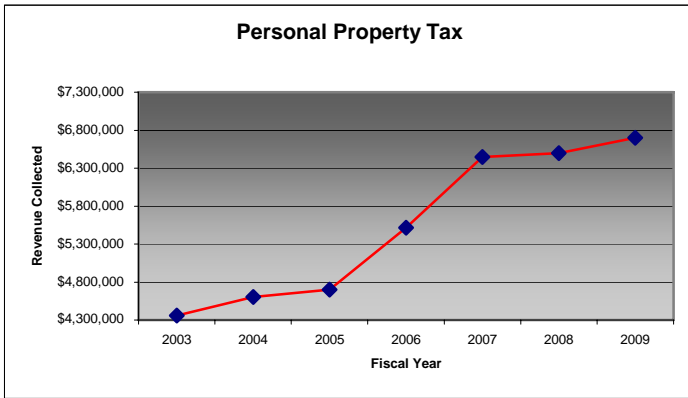


Public Service Corporation Taxes are levied on the real estate and tangible property owned by railroads, utilities, pipelines, and other businesses required to register with the State Corporation Commission. These revenues are expected to experience little to no growth due to adjustments made to the depreciation method for computer equipment, furniture and office equipment, and central office equipment, which then decreased the assessments over the prior year.

State Assistance consists of three major revenue items, which are: **Constitutional Officer Reimbursement**, which is determined by the State Compensation Board on an annual basis as funds for the elected official offices, including the Treasurer, Commissioner of Revenue, Sheriff, Clerk of the Circuit Court, and Commonwealth's Attorney; **State Highway Assistance** is highway maintenance funds received from the State, and are based on a formula approved by the General Assembly which includes road type, lane miles, and rate of pavement per lane mile; and, **State Aid for Police Protection**, where the amount of revenue received by the localities is based upon a proportional formula that uses the adjusted crime rate index for the locality as its base.

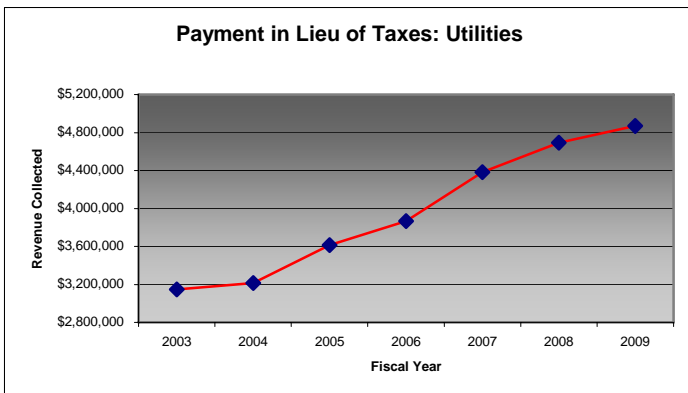
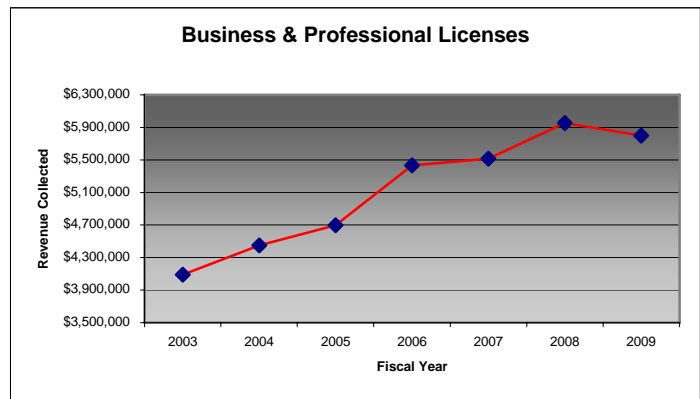


Meals Tax is assessed on the sales price of prepared food and beverages sold in the City. Twenty-five cents of each dollar collected is dedicated to the Debt Service Fund to pay off the future debt of bond issuances used to pay for capital projects. The remaining \$.75 of each dollar is dedicated to the General Fund. Over the past five years this revenue has shown consistent increases of between 4 – 6%. Due to the downturn in the economy, in FY 2010 this revenue is trending towards a 5.20% decrease from FY 2009. **The current Meals Tax rate is 4%.**

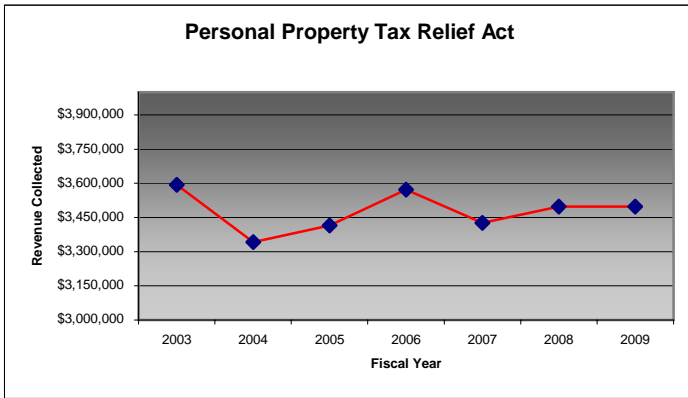


Personal Property Taxes are levied on vehicles owned by individuals and businesses, as well as tangible property owned by businesses. In the fall of 2005, City Council approved changing the valuation method of personal property from average loan value to trade in value. FY 2010 Personal Property Tax revenue is projected to decline by 6.37% from the FY 2009 budgeted figure. **The proposed tax rate for FY 2010 is unchanged at \$4.20 per \$100 of assessed value.**

Licenses and Permits are revenues collected from permits and privilege fees required by the City. The largest of these sources is the **Business and Professional Licenses**, which is estimated to bring in over \$5.7 M in FY 2010, which represents a \$100,000 decrease from the FY 2009 budgeted figure.

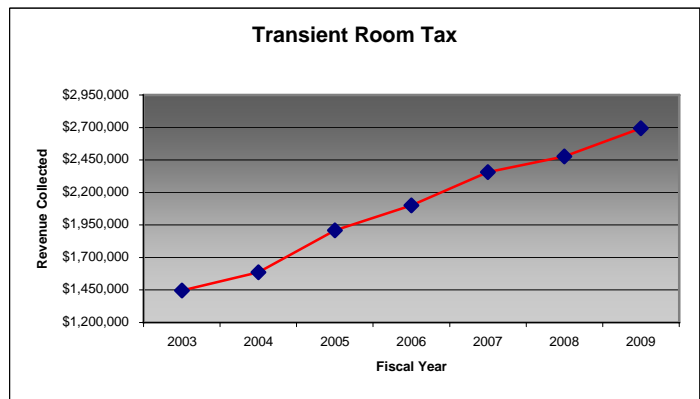


Payment in Lieu of Taxes: Utilities covers the property taxes and business licenses that city-owned water, sewer, and gas operations would pay if they were private businesses. The payment in lieu of taxes for the utilities is calculated by a predetermined formula. In FY 2010, this revenue item is estimated to generate approximately \$5.1 million in revenue.



PPTRA is the State reimbursement to the localities for those vehicles that qualify for reduced personal property tax rates under the Personal Property Tax Relief Act. Recent legislation, SB 5005, establishes what amounts to a fixed, annual block grant to localities, the proceeds of which must be used to provide relief to the owners of qualifying vehicles. The State's obligation is capped and made certain and localities are provided greater flexibility in determining how relief is to be distributed.

Transient Room Tax, often called the lodging tax, consists of taxes assessed on the use of rooms in hotels, motels, and boarding houses. Like many of the other consumer driven taxes (Meals Tax, Sales & Use Tax, etc.) this revenue is projected to see a decrease for FY 2010 due to the downturn in the economy. The Transient Room Tax is decreasing by 11.13% from FY 2009 projections. **The proposed tax rate remains unchanged at 6%.**



Adopted Tax and Fee Rates

	Adopted Fiscal Year 2009-2010	Adopted Fiscal Year 2008-2009
Real Estate Tax	\$0.95/\$100 Assessed Value	\$0.95/\$100 Assessed Value
Personal Property Tax	\$4.20/\$100 Assessed Value	\$4.20/\$100 Assessed Value
Machinery and Tools Tax	\$4.20/\$100 Assessed Value	\$4.20/\$100 Assessed Value
Mobile Home Tax	\$0.95/\$100 Assessed Value	\$0.95/\$100 Assessed Value
Sales Tax - General ⁽¹⁾	5.0%	5.0%
Sales Tax - Food (Excludes prepared food) ⁽²⁾	2.5%	2.5%
Restaurant/Meals Tax	4.0%	4.0%
Lodging Tax	6%	6%
Cigarette Tax	\$.35 per pack	\$.35 per pack
E-911 Fee ⁽³⁾	\$.75/phone line	\$.75/phone line
Cable Franchise Fee ⁽³⁾	5%	5%
PEG Fee (Cable)	\$.35/month	\$.35/month
Utility Taxes (Gas, Water, Wastewater, Electric)	10%	10%
Utility Taxes (Telephone and Cable) ⁽³⁾	5%	5%
Refuse Collection		
Trash Sticker Fee	13 Gallon - \$1.05 each 32 Gallon - \$2.10 each	13 Gallon - \$1.05 each 32 Gallon - \$2.10 each
Trash Decal Fees ⁽⁴⁾		
32 Gallon Can	\$94.50 Annually	\$94.50 Annually
45 Gallon Can ⁽⁵⁾	\$125.00 Annually	\$125.00 Annually
64 Gallon Can ⁽⁵⁾	\$189.00 Annually	\$189.00 Annually
96 Gallon Can	\$283.50 Annually	\$283.50 Annually
Large Item Pickup Fee	\$25.00 per occurrence	\$25.00 per occurrence
Motor Vehicle License Fee	Up to 4,000 lbs. - \$28.50 4,000 - 6,500 lbs. - \$33.50 Over 6,500 lbs. - \$33.50 Motorcycles - \$8.50	Up to 4,000 lbs. - \$28.50 4,000 - 6,500 lbs. - \$33.50 Over 6,500 lbs. - \$33.50 Motorcycles - \$8.50
Courthouse Maintenance Fee	\$2.00 per court case	\$2.00 per court case
Courtroom Security Fee	\$10.00 per conviction	\$10.00 per conviction

- (1) Of this 5% collected by the State, 1% is returned to the locality to support public education.
- (2) This second Sales Tax rate for non-prepared foods (i.e., grocery stores) was adopted by the State as of July 1, 2005.
- (3) Starting in January 2007, these taxes are rolled into one revenue stream called the **Virginia Communications Sales and Use Tax**. The tax rates are set by the State in an effort to streamline communications taxes. The revenue is also collected by the State and the City is reimbursed on a monthly basis. It is still considered a local tax.
- (4) These rates are based on purchasing the decals after July 1st and prior to September 30th of each year. If purchased after September 30th the City offers prorated rates based upon date of purchase.
- (5) Starting July 1, 2008, the City of Charlottesville began offering 45 gallon and 64 gallon annual trash decals.

General Fund Revenue Detailed

	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
LOCAL TAXES					
Real Estate Taxes	\$46,618,241	\$50,372,908	\$50,437,398	\$64,490	0.13%
Personal Property Tax	6,497,572	6,700,000	6,273,000	(427,000)	-6.37%
Public Service Corporation Tax	1,118,174	1,154,780	1,075,000	(79,780)	-6.91%
Penalty/Interest on Delinquent Taxes	362,243	350,000	350,000	0	0.00%
Utility Taxes (City Utilities and Electric)	4,466,584	4,662,810	4,643,072	(19,738)	-0.42%
Virginia Communications Sales and Use Tax	3,674,556	3,451,270	3,580,000	128,730	3.73%
Franchise Taxes (See <i>VA Communications Sales and Use Tax</i>)	8,843	0	0	0	0.00%
Tax on Bank Stock	605,562	540,000	550,000	10,000	1.85%
Tax on Wills & Deeds	665,969	550,000	550,000	0	0.00%
Sales & Use Tax	10,221,226	10,500,000	9,925,000	(575,000)	-5.48%
Rolling Stock Tax	18,618	16,000	14,938	(1,062)	-6.64%
Transient Room Tax	2,476,572	2,695,000	2,395,000	(300,000)	-11.13%
Meals Tax	5,056,414	5,268,750	4,995,000	(273,750)	-5.20%
Short-Term Rental Tax	63,755	64,000	64,000	0	0.00%
Cigarette Tax	705,063	695,000	695,000	0	0.00%
Recordation Tax Receipts	194,091	154,842	142,436	(12,406)	-8.01%
Vehicle Daily Rental Tax	113,663	125,000	125,000	0	0.00%
Taxes Subtotal	\$82,867,146	\$87,300,360	\$85,814,844	(\$1,485,516)	-1.70%
LICENSES AND PERMITS					
Business & Professional Licenses	\$5,953,851	\$5,800,000	\$5,700,000	(\$100,000)	-1.72%
Vehicle Licenses	861,399	880,000	856,800	(23,200)	-2.64%
Dog Licenses	10,631	5,000	15,000	10,000	200.00%
Electrical, Heating and Mechanical Permits	172,660	150,000	120,000	(30,000)	-20.00%
Building and Plumbing Permits	387,493	390,630	310,630	(80,000)	-20.48%
Other Permits	483,725	200,000	160,000	(40,000)	-20.00%
Licenses and Permits Subtotal	\$7,869,759	\$7,425,630	\$7,162,430	(\$263,200)	-3.54%
INTERGOVERNMENTAL REVENUE					
<i>Revenue from Federal Agencies</i>					
Federal Assistance (CDBG Admin., etc.)	\$9,441	\$0	\$0	\$0	0.00%
<i>Revenue from State Agencies</i>					
PPTRA Revenue (State Personal Property Tax)	3,498,256	3,498,256	3,498,256	0	0.00%
State Highway Assistance	3,191,906	3,190,414	3,081,035	(109,379)	-3.43%
Reimbursement/Constitutional Offices	1,600,214	1,500,000	1,670,560	170,560	11.37%
ABC Board	48,148	0	0	0	0.00%
State Aid for Police Protection	2,392,909	2,392,911	2,288,070	(104,841)	-4.38%
Trailer Title	1,284	2,500	1,200	(1,300)	-52.00%
Other State Assistance: Misc Rev	118,047	40,000	35,000	(5,000)	-12.50%
<i>Revenue from Other Intergovernmental Sources</i>					
Jefferson Area Drug Enforcement (JADE)	54,000	54,000	54,000	0	0.00%
School Resource Officers (City Schools)	230,663	236,046	244,404	8,358	3.54%
Regional Library Administrative Fee	102,880	106,000	69,233	(36,767)	-34.69%
Fire Department Ops (Albemarle County)	491,941	100,000	100,000	0	0.00%
Juvenile & Domestic Relations Court Operations (Albemarle County)	54,111	56,659	83,004	26,345	46.50%
Juvenile & Domestic Relations Court Building Maint. (Albemarle County)	0	55,985	67,072	11,087	19.80%
Magistrate's Office (Albemarle County)	3,193	4,800	4,800	0	0.00%
Commission on Children and Families (Albemarle County)	83,142	85,727	85,648	(79)	-0.09%
Payments In Lieu Of Taxes (Housing Authority)	17,634	15,000	15,000	0	0.00%
Fire Department Ops (UVA)	182,326	191,442	201,014	9,572	5.00%
Service Charge (UVA)	26,664	25,000	25,000	0	0.00%
Property Maintenance (UVA)	54,315	50,000	50,000	0	0.00%
Intergovernmental Revenue Subtotal	\$12,161,074	\$11,604,740	\$11,573,296	(\$31,444)	-0.27%

	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
CHARGES FOR SERVICE					
Property Transfer Fees	\$1,214	\$1,100	\$1,100	\$0	0.00%
City Sheriff's Fees	0	6,200	6,200	0	0.00%
Zoning Appeal Fees	450	750	500	(250)	-33.33%
Court Revenue (Circ/Genl Dist Cts)	502,111	800,000	500,000	(300,000)	-37.50%
Parking Meter Receipts	124,131	100,000	100,000	0	0.00%
Parking Garage Revenue	1,191,711	1,250,000	1,100,000	(150,000)	-12.00%
Internal City Services	936,912	911,477	1,096,295	184,818	20.28%
Utility Cut Permits	165,804	150,000	150,000	0	0.00%
Recreation Income	660,091	757,500	782,500	25,000	3.30%
Cemetery Income	35,560	0	0	0	0.00%
Reimbursable Overtime	167,679	215,000	200,000	(15,000)	-6.98%
Parking Permit Fees	120,647	55,000	55,000	0	0.00%
Payment in Lieu of Taxes: Utilities	4,693,828	4,868,644	5,059,860	191,216	3.93%
Indirect Cost Recovery	162,708	200,000	165,000	(35,000)	-17.50%
Waste Disposal Fees	1,149,948	1,000,000	1,000,000	0	0.00%
EMS/Ambulance Service	0	414,375	0	(414,375)	-100.00%
Other Charges and Fees for Services	101,167	100,000	100,000	0	0.00%
Charges for Service Subtotal	\$10,013,961	\$10,830,046	\$10,316,455	(\$513,591)	-4.74%
FINES					
Parking Fines	\$437,956	\$405,000	\$405,000	\$0	0.00%
Fines Subtotal	\$437,956	\$405,000	\$405,000	\$0	0.00%
MISCELLANEOUS REVENUE					
Interest Earned	\$1,408,614	\$700,000	\$395,167	(\$304,833)	-43.55%
Rent	333,540	220,152	225,000	4,848	2.20%
Hedgerow Property Revenue (Parking and Rent)	172,070	177,352	177,352	0	0.00%
Refund of Prior Years' Expenditures	17	30,000	5,000	(25,000)	-83.33%
Parking Garage Maintenance	50,000	50,000	50,000	0	0.00%
Other Miscellaneous Revenue	404,895	285,000	300,000	15,000	5.26%
Miscellaneous Revenue Subtotal	\$2,369,136	\$1,462,504	\$1,152,519	(\$309,985)	-21.20%
COUNTY FIRE SERVICE FEES TRANSFERED TO DEBT SERVICE FUND	\$132,000	\$100,000	\$642,000	\$542,000	542.00%
FY 2006 FUND BALANCE SURPLUS (EMS/AMBULANCE SERVICE)	\$551,747	\$0	\$0	\$0	0.00%
FY 2008 CARRYOVER (EMS/AMBULANCE SERVICE)	\$0	\$551,747	\$0	(\$551,747)	-100.00%
CITY/COUNTY REVENUE SHARING: OPERATING BUDGET	\$7,959,142	\$7,695,118	\$9,906,247	\$2,211,129	28.73%
OPERATING BUDGET TOTAL	\$124,361,921	\$127,375,145	\$126,972,791	(\$402,354)	-0.32%
DESIGNATED REVENUE					
Contractual Services: Pupil Transportation	\$2,525,658	\$2,539,087	\$2,332,687	(\$206,400)	-8.13%
Contractual Services: School Building Maintenance	3,115,114	3,383,207	3,280,371	(102,836)	-3.04%
City/County Revenue Sharing: Transfer to Capital Improvement Program Fund	3,915,259	4,803,882	4,575,000	(228,882)	-4.76%
City/County Revenue Sharing: Transfer to Facilities Repair Fund	500,000	550,000	550,000	0	0.00%
City/County Revenue Sharing: Transfer to Equipment Replacement Fund	838,000	584,950	211,826	(373,124)	-63.79%
Meals Tax Revenue: Transfer to Debt Service Fund	1,681,851	1,756,250	1,725,000	(31,250)	-1.78%
DESIGNATED REVENUE TOTAL	12,575,882	13,617,376	12,674,884	(\$942,492)	-6.92%
TOTAL GENERAL FUND OPERATING AND DESIGNATED EXPENDITURES	136,937,803	140,992,521	139,647,675	(\$1,344,846)	-0.95%
ECONOMIC DOWNTURN FUND					
Economic Downturn Fund	0	0	2,795,805	2,795,805	100.00%
ECONOMIC DOWNTURN FUND TOTAL	\$0	\$0	\$2,795,805	\$2,795,805	100.00%
TOTAL CITY BUDGET	\$136,937,803	\$140,992,521	\$142,443,480	\$1,450,959	1.03%
CITY SCHOOLS BUDGET					
	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
SCHOOL OPERATIONS (SCHOOL GENERAL FUND)					
Local Contribution	\$38,340,609	\$38,116,082	\$38,619,839	\$503,757	1.32%
State Funds	15,874,922	16,986,955	15,001,119	(1,985,836)	-11.69%
Federal Funds	17,401	159,020	159,020	0	0.00%
Misc. Revenue	1,230,440	1,134,170	1,113,177	(20,993)	-1.85%
TOTAL SCHOOL OPERATIONS BUDGET	\$55,463,372	\$56,396,227	\$54,893,155	(\$1,503,072)	-2.67%

Non General Funds Revenue Detailed

	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
GOLF COURSE FUND					
Sales and Concessions	\$88,524	\$150,000	\$122,000	(\$28,000)	-18.67%
Greens Fees, Lessons, Etc.	626,250	803,497	694,247	(109,250)	-13.60%
Cart Rentals	266,066	315,000	305,000	(10,000)	-3.17%
Annual Memberships	106,000	149,734	128,000	(21,734)	-14.52%
First Tee Fees	95,041	104,000	71,000	(33,000)	-31.73%
Misc. Revenue	18,637	16,636	30,000	13,364	80.33%
Grant Revenue	19,000	0	20,000	20,000	100.00%
GOLF COURSE FUND REVENUE TOTAL	\$1,219,518	\$1,538,867	\$1,370,247	(\$168,620)	-10.96%
DEPARTMENT OF SOCIAL SERVICES FUND					
Intergovernmental Revenue	\$10,935,667	\$10,901,529	\$10,794,457	(\$107,072)	-0.98%
Transfer from General Fund	2,317,429	3,577,677	3,361,806	(215,871)	-6.03%
DEPARTMENT OF SOCIAL SERVICES FUND REVENUE SUBTOTAL	\$13,253,097	\$14,479,206	\$14,156,263	(\$322,943)	-2.23%
COMMUNITY ATTENTION FUND					
Intergovernmental Revenue	\$152,704	\$597,834	\$591,685	(\$6,149)	-1.03%
Welfare Revenue	1,961,441	1,669,005	2,894,201	1,225,196	73.41%
Misc. Revenue	4379	0	0	0	0.00%
Transfer from General Fund	171,192	216,632	238,763	22,131	10.22%
COMMUNITY ATTENTION FUND REVENUE SUBTOTAL	\$2,289,716	\$2,483,471	\$3,724,649	\$1,241,178	49.98%
WATER (OPERATIONAL AND DEBT SERVICE FUNDS)					
Water Sales Revenue	\$8,131,464	\$8,634,227	\$8,785,828	\$151,601	1.76%
Water Connection Fees	130,982	135,000	135,000	0	0.00%
Other Fees	40,181	65,000	65,000	0	0.00%
Bond Proceeds	0	3,244,000	3,744,000	500,000	15.41%
Transfer from Other Funds	987,577	860,000	1,068,309	208,309	24.22%
WATER FUND REVENUE TOTAL	\$9,290,204	\$12,938,227	\$13,798,137	\$859,910	6.65%
WASTEWATER (OPERATIONAL AND DEBT SERVICE FUNDS)					
Wastewater Sales Revenue	\$7,363,080	\$7,670,838	\$8,372,865	\$702,027	9.15%
Wastewater Connection Fees	5,120	20,000	20,000	0	0.00%
Wastewater Charge	46,010	65,000	65,000	0	0.00%
Other Fees	24,974	0	0	0	0.00%
Bond Proceeds	0	5,331,000	5,111,000	(220,000)	-4.13%
Transfer from Other Funds	607,335	430,000	1,155,152	725,152	168.64%
WASTEWATER REVENUE TOTAL	\$8,046,518	\$13,516,838	\$14,724,017	\$1,207,179	8.93%
GAS (OPERATIONAL AND DEBT SERVICE FUNDS)					
Gas Sales Revenue	\$43,626,915	\$35,526,106	\$35,660,983	\$134,877	0.38%
Other Fees	222,143	325,000	325,000	0	0.00%
Miscellaneous Revenue	112,501	0	0	0	0.00%
Transfer from Other Funds	1,059,493	1,150,000	1,150,000	0	0.00%
GAS REVENUE TOTAL	\$45,021,052	\$37,001,106	\$37,135,983	\$134,877	0.36%

	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
TRANSIT FUND					
Intergovernmental Revenue (Transit Operations)	\$2,997,230	\$3,427,874	\$3,471,919	\$44,045	1.28%
Intergovernmental Revenue (Transit Bus Replacement)	415,488	327,580	1,032,242	704,662	215.11%
Transfer from Capital Improvement Program (Local Match)	230,637	62,397	196,618	134,221	215.11%
Charges for Services	797,378	713,464	744,127	30,663	4.30%
Transfer from General Fund	1,586,596	1,965,371	1,768,834	(196,537)	-10.00%
Misc. Revenue	97,310	52,908	59,969	7,061	13.35%
TRANSIT FUND REVENUE TOTAL	\$6,124,640	\$6,549,594	\$7,273,709	\$724,115	11.06%
FLEET MANAGEMENT FUND					
Charges for Services	\$2,729,128	\$1,065,512	\$1,041,814	(\$23,698)	-2.22%
FLEET MANAGEMENT FUND REVENUE TOTAL	\$2,729,128	\$1,065,512	\$1,041,814	(\$23,698)	-2.22%
HVAC FUND					
Charges for Services	\$419,633	\$431,547	\$433,439	\$1,892	0.44%
HVAC FUND REVENUE TOTAL	\$419,633	\$431,547	\$433,439	\$1,892	0.44%
INFORMATION TECHNOLOGY FUND					
Charges for Services - IT Operations	\$1,865,034	\$2,024,311	\$2,013,853	(\$10,458)	-0.52%
Charges for Services - GIS Operations	119,876	37,391	38,100	709	1.90%
Computer Replacement Pool	175,369	157,092	140,628	(16,464)	-10.48%
Infrastructure Replacement Pool	437,742	198,732	188,105	(10,627)	-5.35%
Transfer from Gas Fund (City Link Operations)	1,250,000	1,300,000	1,350,000	50,000	3.85%
Transfer from Non General Funds (City Link Operations)	200,000	200,000	200,000	0	0.00%
INFORMATION TECHNOLOGY FUND REVENUE TOTAL	\$4,048,020	\$3,917,526	\$3,930,686	\$13,160	0.34%
WAREHOUSE FUND					
Charges for Services	\$156,644	\$145,480	\$160,890	\$15,410	10.59%
WAREHOUSE FUND REVENUE TOTAL	\$156,644	\$145,480	\$160,890	\$15,410	10.59%
C'VILLE/ALBEMARLE VISITORS CENTER FUND					
Intergovernmental Revenue	\$476,181	\$545,720	\$636,927	\$91,207	16.71%
Charges for Services	43,654	65,100	28,000	(37,100)	-56.99%
Transfer from General Fund	525,021	589,109	619,143	30,034	5.10%
Misc. Revenue	5,932	0	0	0	0.00%
VISITOR'S CENTER FUND REVENUE TOTAL	\$1,050,788	\$1,199,929	\$1,284,070	\$84,141	7.01%
CITY SCHOOLS BUDGET					
	FY 2007-2008 Actual	FY 2008-2009 Budget	FY 2009-2010 Budget	Increase/ (Decrease)	% Change
SCHOOL OPERATIONS (NON GENERAL FUNDS)					
Local Contribution	\$761,200	\$1,665,449	\$1,589,773	(\$75,676)	-4.54%
State Revenue	4,129,757	4,358,415	4,369,753	11,338	0.26%
Federal Revenue	5,590,382	5,725,369	5,727,831	2,462	0.04%
Misc. Revenue	1,687,191	1,648,614	1,721,221	72,607	4.40%
SCHOOL OPERATIONS (NON GENERAL FUND) REVENUE TOTAL	\$12,168,530	\$13,397,847	\$13,408,578	\$10,731	0.08%

Expenditures Detailed

	FY2007-2008	FY2008-2009	FY2009-2010	FY2007-2008	FY2008-2009	FY2009-2010
	General Fund	General Fund	General Fund	Other Funds	Other Funds	Other Funds
	Actual	Budget	Budget	Actual	Budget	Budget
MANAGEMENT						
Council Priority Initiatives	\$17,087	\$40,004	\$232,444	\$0	\$0	\$0
Mayor and City Council	226,502	251,858	234,561	0	0	0
Office of the City Manager/Administration and Communications	1,053,260	1,153,676	1,160,421	0	0	0
Office of the City Manager/ Office of Economic Development	585,036	587,766	587,489	0	0	0
City Attorney	704,723	682,491	706,094	0	0	0
General Registrar	364,642	376,192	365,829	0	0	0
Organizational Memberships	114,600	135,857	134,354	0	0	0
MANAGEMENT SUBTOTAL	\$3,065,850	\$3,227,844	\$3,421,192	\$0	\$0	\$0
NON-DEPARTMENTAL						
Non-Departmental Activities	\$0	\$80,000	\$146,000	\$0	\$0	\$0
NON-DEPARTMENTAL SUBTOTAL	\$0	\$80,000	\$146,000	0	\$0	\$0
DEBT SERVICE PAYMENT						
General Fund Contribution	\$5,708,566	\$5,700,000	\$5,700,000	\$0	\$0	\$0
General Fund Contribution - Fire Apparatus	350,000	350,000	350,000	0	0	0
County Fire Service Fee Contribution	132,000	100,000	642,000	0	0	0
DEBT SERVICE PAYMENT SUBTOTAL	\$6,190,566	\$6,150,000	\$6,692,000	\$0	\$0	\$0
FUND BALANCE TARGET ADJUSTMENT						
Fund Balance Target Adjustment	\$0	\$500,000	\$500,000	\$0	\$0	\$0
FUND BALANCE TARGET ADJUSTMENT	\$0	\$500,000	\$500,000	\$0	\$0	\$0
EMPLOYEE COMPENSATION AND TRAINING						
Compensation	\$0	\$1,446,960	\$0	\$0	\$0	\$0
FY 2010 Salary Accrual	0	0	150,000	0	0	0
City Wide Attrition Savings	0	(300,000)	0	0	0	0
City Wide Market Rate Adjustments	0	350,000	0	0	0	0
Unemployment Compensation	20,778	60,000	60,000	0	0	0
Corporate Training Fund	13,181	35,000	35,000	0	0	0
Miscellaneous Expenses	154,279	200,000	200,000	0	0	0
EMPLOYEE COMPENSATION AND TRAINING SUBTOTAL	\$188,238	\$1,791,960	\$445,000	\$0	\$0	\$0
INTERNAL SERVICES						
Finance Department: Purchasing/Risk Management/Warehouse	\$266,518	\$271,183	\$299,203	\$2,870,612	\$2,474,864	\$2,580,461
Human Resources	873,342	1,034,141	1,005,275	0	0	0
Information Technology	0	0	0	4,589,341	3,917,526	4,522,686
INTERNAL SERVICES SUBTOTAL	\$1,139,860	\$1,305,324	\$1,304,478	\$7,459,954	\$6,392,390	\$7,103,147
FINANCIAL SERVICES						
Commissioner of the Revenue	\$987,265	\$1,021,431	\$1,043,369	\$0	\$0	\$0
Finance Department: Administrative/Real Estate Assessment/ Utility Billing Office	1,868,853	1,939,820	1,974,565	900,069	1,494,719	1,478,026
Treasurer	1,154,912	1,134,740	1,150,125	0	0	0
FINANCIAL SERVICES SUBTOTAL	\$4,011,030	\$4,095,991	\$4,168,059	\$900,069	\$1,494,719	\$1,478,026

	FY2007-2008 General Fund Actual	FY2008-2009 General Fund Budget	FY2009-2010 General Fund Budget	FY2007-2008 Other Funds Actual	FY2008-2009 Other Funds Budget	FY2009-2010 Other Funds Budget
HEALTHY FAMILIES & COMMUNITY						
Charlottesville Albemarle Convention & Visitors Bureau	\$525,021	\$589,109	\$619,143	\$577,130	\$610,820	\$664,927
Comprehensive Services Act	2,360,029	2,400,058	2,950,058	6,764,807	6,782,951	8,539,712
Community Attention	171,192	216,632	238,763	2,112,581	2,266,839	3,485,886
Community Events and Festivals	62,938	101,700	101,700	0	0	0
Contributions to Children, Youth and Family Programs	3,243,526	3,364,543	3,428,336	0	0	0
Contributions to Education and the Arts	1,499,521	1,603,440	1,610,954	0	0	0
Department of Social Services	2,317,429	3,577,677	3,361,806	10,668,280	10,901,529	10,794,457
Housing Programs and Tax Relief	1,423,050	1,565,960	1,481,212	0	0	0
Neighborhood Development Services	2,679,839	2,898,102	2,852,487	0	0	0
Parks and Recreation	7,377,969	7,771,095	7,729,070	1,358,615	1,538,867	1,370,247
HEALTHY FAMILIES & COMMUNITY SUBTOTAL	\$21,660,514	\$24,088,316	\$24,373,529	\$21,481,414	\$22,101,006	\$24,855,229
INFRASTRUCTURE AND TRANSPORTATION						
Public Works: Administration, Facilities Management & Maint., HVAC Services	\$2,272,833	\$2,563,155	\$2,487,653	\$372,701	\$393,233	\$431,396
Public Works: Public Service	7,913,967	9,145,848	8,504,208	2,656,706	1,065,512	1,041,814
Public Works: Transit/JAUNT	2,345,189	2,757,190	2,476,900	4,538,044	4,584,223	5,504,875
Public Works: Utilities	0	0	0	55,327,859	61,773,038	63,526,522
INFRASTRUCTURE AND TRANSPORTATION SUBTOTAL	\$12,531,989	\$14,466,193	\$13,468,761	\$62,895,311	\$67,816,006	\$70,504,607
PUBLIC SAFETY AND JUSTICE						
City Sheriff	\$973,321	\$983,708	\$1,013,107	\$0	\$0	\$0
Commonwealth's Attorney	769,741	954,057	973,550	0	0	0
Contributions to Programs Supporting Public Safety & Justice	6,823,907	6,660,601	6,908,399	0	0	0
Courts and Other Support Services	956,272	995,648	1,067,589	0	0	0
Fire Department Operations	9,242,507	9,196,297	8,732,814	0	0	0
Police Department	13,470,373	13,097,675	13,548,701	0	0	0
PUBLIC SAFETY SUBTOTAL	\$32,236,121	\$31,887,986	\$32,244,160	\$0	\$0	\$0
LOCAL CONTRIBUTION TO SCHOOLS						
Local Contribution to Schools	\$39,101,809	\$39,781,531	\$40,209,612	\$0	\$0	\$0
SCHOOLS SUBTOTAL	\$39,101,809	\$39,781,531	\$40,209,612	\$0	\$0	\$0
TOTAL CITY OPERATIONS	\$120,125,977	\$127,375,145	\$126,972,791	\$92,736,747	\$97,804,121	\$103,941,009
DESIGNATED EXPENDITURES						
Contractual Services: Pupil Transportation	\$2,475,951	\$2,539,087	\$2,332,687	\$0	\$0	\$0
Contractual Services: School Building Maintenance	3,138,809	3,383,207	3,280,371	0	0	0
Transfer to Capital Improvements Program Fund	10,689,831	4,803,882	4,575,000	0	0	0
Transfer to Facilities Repair Fund	500,000	550,000	550,000	0	0	0
Transfer to Debt Service Fund (25% of Meals Tax Revenue)	1,681,905	1,756,250	1,725,000	0	0	0
Transfer to Equipment Replacement Fund	918,000	584,950	211,826	0	0	0
Transfer to Misc. Funds	341,504	0	0	0	0	0
DESIGNATED EXPENDITURES TOTAL	\$19,746,000	\$13,617,376	\$12,674,884	\$0	\$0	\$0
TOTAL GENERAL FUND OPERATING AND DESIGNATED EXPENDITURES	\$139,871,977	\$140,992,521	\$139,647,675	\$92,736,747	\$97,804,121	\$103,941,009
ECONOMIC DOWNTURN FUND						
Economic Downturn Fund	\$0	\$0	\$2,795,805	\$0	\$0	\$0
ECONOMIC DOWNTURN FUND	\$0	\$0	\$2,795,805	\$0	\$0	\$0
TOTAL CITY BUDGET	\$139,871,977	\$140,992,521	\$142,443,480	\$92,736,747	\$97,804,121	\$103,941,009
CITY SCHOOLS BUDGET						
	FY2007-2008 General Fund Actual	FY2008-2009 General Fund Budget	FY2009-2010 General Fund Budget	FY2007-2008 Other Funds Actual	FY2008-2009 Other Funds Budget	FY2009-2010 Other Funds Budget
SCHOOL OPERATIONS						
School Operations	\$48,991,081	\$56,396,227	\$54,893,155	\$12,839,543	\$13,397,847	\$13,408,578
TOTAL SCHOOL OPERATIONS BUDGET	\$48,991,081	\$56,396,227	\$54,893,155	\$12,839,543	\$13,397,847	\$13,408,578