

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
COMMISSIONERS OF THE CHARLOTTESVILLE REDEVELOPMENT AND
HOUSING AUTHORITY**

March 17, 2009

The Board of Commissioners of the Charlottesville Redevelopment and Housing Authority (hereinafter “CRHA” or the “Housing Authority”) met in Special Session at 8:50 AM on March 17, 2009 at South First Street Community Center.

I. CALL TO ORDER

Commissioner Jason Halbert called the meeting of the Board to order at 8:50AM on March 17, 2009.

II. ROLL CALL OF COMMISSIONERS

Present:

Mr. Jason Halbert, Chair
Mr. Hosea Mitchell, Vice Chair
Ms. Joy Johnson, Commissioner
Mr. Richard Jones Commissioner
Mr. Bob Stevens, Commissioner

Absent:

Ms. Sherri Clarke, Commissioner
Mr. Dave Norris, Commissioner

Staff Present:

Mr. Randy Bickers, Executive Director
Ms. Heather Jeffries, Asset Manager
Ms. Donna Evans, Accounting Manager
Ms. Deetra West, Administrative Assistant

III. CONTRACT APPROVALS – PAVING REPAIR AND FENCING REPAIR

Mr. Bickers stated that both contracts came in over the \$50,000 pre-authorized approval issued to him by the Board. The fencing repair project covers the white steel privacy fences as well as the chain link fences at South First Street, Westhaven, Sixth Street, Riverside Avenue, Madison Avenue, and Michie Drive. CRHA received two qualified bids with the lowest bid coming in at \$73,472 from Haley, Chisolm & Morris Inc.

The paving repair contract covers Sixth Street, Riverside Avenue, Madison Avenue, Michie Drive, and Crescent Halls. The repair will address potholes, missing pavement, and cracks as well as the drain in the Crescent Halls parking lot. CRHA received five bids with lowest bid coming in at \$73,625.00 from S.L. Williamson Co.

The commissioners agreed the bid prices came in extremely high. Mr. Bickers stated that bids may have come in on the high end because of the timeline within which CRHA is demanding that the work be completed. Mr. Jones questioned why in today’s economy CRHA did not receive more bids. Mr. Bickers offered several possible explanations but

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suggested that Tom Winder, Capital Projects Manager, speak at the next Board meeting to more fully answer the question. The Board asked that Mr. Winder make such a presentation.

Mr. Bickers asked the board to approve the award for the fencing contract to Haley, Chisolm & Morris Inc. in the amount of \$73,472 and the award for the paving contract to S.L. Williamson, Co. in the amount of \$73,625. Commissioner Mitchell made a motion to approve the contracts, seconded by Commissioner Stevens. Commissioner Halbert called for a vote. The vote was recorded as

AYES

NAYES

ABSTAIN

Commissioner Halbert
Commissioner Mitchell
Commissioner Johnson
Commissioner Jones
Commissioner Stevens

The contracts were approved.

IV. **OTHER BUSINESS**

There was no other business.

V. **ADJOURNMENT**

The Board meeting adjourned at 9:10am