

CITY OF CHARLOTTESVILLE
DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT SERVICES

Site Plan Checklist: Final Review

Project Name _____	
Date of Preliminary Site Plan Approval _____	20_____
Tax Map and Parcel _____ Existing Zoning and Use _____	
Special Overlay Zoning? Architectural Design Control (ADC) or Entrance Corridor (ECH) circle if applicable	
Physical Street Address _____	
Property Location _____	

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Key: "Staff Responsible"

- (P) Planner
- (E) Engineer
- (TE) Traffic Engineer
- (ZA) Zoning Administrator
- (BO) Building Official

Code for Checklist

- √ = provided and adequate
- 0 = provided but not adequate
- X = not provided

Site Plan Requirements

Section 43-828

_____	P	_____	Date, Signature and Seal of Architect (or other certified professional)a
_____	P	_____	Master Copy plus (10) copies and (1) reduced copy.....b
_____	P	_____	Scale 1:20.....c
_____	P	_____	Residential Unit Information.....2
_____	E	_____	Water & Sanitary Sewer Facilities (size, types, connections, easements, cross sections of lines, fire hydrants).....4
_____	E&ZA	_____	Drainage and Grading Plans (profiles and drainage summary).....5
_____	P&TE	_____	Street Sections (centerline, radius, ingress & egress, culvert).....6
_____	P&ZA	_____	Parking Information.....7
_____	P	_____	Final Landscape Plan.....8
_____	P	_____	Outdoor Lighting Info.....9
_____	P	_____	Signature Panel (for NDS director and city engineer).....10

Comments:

Note: For detailed description of the items on this checklist, refer to the City Zoning Ordinance Article VII, Site Plans, Section 34-828 (Final Site Plan Contents).

- All items listed above are obligatory **in addition** to the requirements set forth for the preliminary site plan.