



BUILDING CODE MODIFICATION APPLICATION

Please return to: City of Charlottesville
Neighborhood Development Services
610 E Market St
Charlottesville, Virginia 22902
Telephone (434) 970-3182 **Fax** (434) 970-3359

A Building Code Modification in accordance with USBC 106.3 is not a waiver, but an alternative method that meets the spirit and intent of the code. Submit one copy of this application and any supporting material to Neighborhood Development Services. A \$75.00 fee for One & Two Family Dwelling code modifications and \$150.00 for all other code modifications. A decision will be made within 10 business days. An approved Building Code Modification will be attached to the building Certificate of Occupancy.

Street Address: _____
Location within Building or Property: _____
Project Name (if applicable): _____ Permit No. _____

A. Building Code Edition & Building Code Section(s) Modified:

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Justification for modification:

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B. Applicant /Owners agent Information

Name _____

Address _____

Phone (W) _____ (H) _____

Email _____

Fax _____

C. Property Owner Information (if not Applicant)

Name _____

Address _____

Phone _____

Email _____

D. Supporting material submitted by Applicant

The applicant may, but is not required, to submit supporting documentation to assist the Building Official in making a decision. Please attach this information to the application.

E. Applicant/ Owners agent Signature

I hereby request that the Building Official review this application and that a decision on the above referenced Building Code section(s) be made.

Signature of Applicant

Date _____

For Office Use Only

Decision: Approved: _____ Approved with comment(s): _____ Deny: _____

Building Official: _____ Date: _____