

VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF CHARLOTTESVILLE

COMMONWEALTH OF VIRGINIA

v.

Case No. 11-102

GEORGE W. HUGUELY, V

ORDER ADOPTING AMENDED MEDIA PLAN

WHEREAS, this Court entered an Order Adopting Media Plan on February 1, 2012; and,

WHEREAS, the extraordinary public interest and media attention given to this case and the need for special accommodations for the news media and heightened security in and around the courthouse continue; and,

WHEREAS, the Court has directed Ms. Miriam Dickler and the City of Charlottesville Communications Department to prepare and promulgate an UPDATED Media Plan to be in effect for the Sentencing Hearing in this matter; and,

WHEREAS, Ms. Dickler has prepared an UPDATED Media Plan which has been reviewed by counsel and the Court and has been found appropriate to be implemented to ensure reasonable access of the media and general public to the courtroom and to the sentencing hearing being conducted in this case consistent with the orderly administration of justice.

It is hereby ORDERED, ADJUDGED and DECREED that the document entitled **MEDIA & SECURITY PLAN for Huguely Sentencing Hearing**, attached hereto, be incorporated herein and made applicable to the Sentencing Hearing conducted in this case. Persons violating this Order and the terms incorporated therein shall be subject to all penalties allowed by law, including sanctions for contempt and denial of access to the sentencing hearing and any other proceedings in this case.

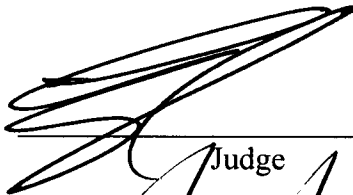
Copies of this **Order** and the **MEDIA & SECURITY PLAN for Huguely Sentencing Hearing** attached hereto shall be distributed to all media representatives and/or organizations seeking credentials to cover this case.

The Clerk is directed to mail a copy of this Order and attachment to all counsel of record.

Endorsements are dispensed with pursuant to Rule 1:13 of the Rules of the Supreme Court of Virginia.

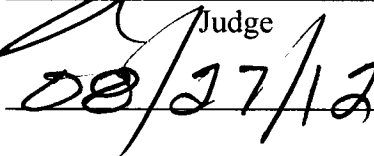
And it is so ORDERED.

Enter:



Judge

Date:



08/27/12

MEDIA & SECURITY PLAN
for
Huguely Sentencing Hearing

The Commonwealth of Virginia

vs.

George Wesley Huguely, V

August 30, 2012, 1pm

Prepared by

The City of Charlottesville Office of Communications

In conjunction with

The 16th Judicial Circuit of the Commonwealth of Virginia,
The City of Charlottesville Sheriff's Office, and
Media representatives covering the trial

Final Draft Prepared August 27, 2012 2:45 P.M.

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Fact Sheet

Case Name: *The Commonwealth of Virginia vs. George W. Huguely, V*

Case Number: 11-102

Sentencing Date: August 30, 2012

Presiding Judge: The Honorable Edward L. Hogshire
Charlottesville Circuit Court
16th Judicial Circuit of the Commonwealth of Virginia

Courtroom: Charlottesville Circuit Court (only one courtroom)
315 East High Street
Charlottesville, Virginia 22902

Defendant: George Wesley Huguely, V

Prosecuting Attorneys: Warner D. Chapman, Commonwealth's Attorney
Claude V. Worrell, II, Assistant Commonwealth's Attorney

Defense Attorneys: Rhonda Quagliana, Esq.
Francis McQ. Lawrence, Esq.

The Verdict: Second Degree Murder
Grand Larceny

Sheriff: James E. Brown, III

Media Coordinators: Miriam Dickler, Director of Communications
City of Charlottesville
(434) 970-3129 (o)
(434) 260-2433 (c)
dickler@charlottesville.org
Email preferred

Joe Rice, Program Director
(434) 409-8226 (c)
(434) 970-3707 (o)
ricej@charlottesville.org

Trial Documents and Updates: www.charlottesville.org/huguely

Internet logistics information: Blue Ridge Internetworks
321 E Main St # 200 Charlottesville, VA
(434) 817-0707

Court Reporter: Lane's Court Reporters
401 8th Street NE, Charlottesville, VA
(434) 293-7423

Media Plan

This plan contains guidelines and policies for media coverage of the sentencing hearing of the *Commonwealth of Virginia vs. George W. Huguely, V.*, scheduled for Thursday, August 30, 2012 at 1pm in the Charlottesville Circuit Court located at 315 High Street, Charlottesville, VA 22902.

The goals of this media plan are to ensure that:

- 1) There is a fair and equal administration of justice.
- 2) The public and the media are accommodated to the best of the Court's abilities during the sentencing.
- 3) Appropriate security and decorum are maintained in the Court Building and surrounding grounds and buildings.
- 4) The media have fair, timely, impartial, and equal access to information regarding the proceedings through release of information by the Court, the Charlottesville Office of Communications, the Charlottesville Commonwealth's Attorney's Office, and by Lane's Court Reporters.
- 5) Disruption of normal operations and activities in and around the Circuit Court are minimized to allow citizens to conduct necessary business with the City and Court throughout the duration of the trial.
- 6) Victims and family members are afforded dignity, respect, and privacy.

Members of the media who plan to attend the sentencing or who have questions regarding media arrangements should contact:

Miriam Dickler
Director of Communications
City of Charlottesville
605 East Main Street
Charlottesville, VA 22902
(434) 970-3129
dickler@charlottesville.org
email preferred

Note: The conditions and procedures specified in this media plan are subject to modification by the court at any time during the course of the proceedings. Additional annexes to the Plan covering areas such as logistical support, fees, registration, code of conduct and so forth will be issued as soon as they are completed. These annexes shall become an integral part of this Plan when they are issued. Coverage of the trial by the media indicates an agreement to abide by the terms of this Plan and any annexes.

Standards of Conduct and Courtroom Protocol

One of the advantages of a media plan is that it explains the ground rules which all parties are expected to follow: what the media expects from the Court, as well as what the Court expects from the media. These standards of conduct will ensure that the goals of this plan will be met. The City and Court have devoted numerous resources to provide for the needs of the media during this trial. In return, it is requested that the media abide by the rules to make the operations run as smoothly as possible.

Violators of these standards of conduct will not be allowed to return to the courtroom or viewing area during the remainder of the court proceedings and may be subject to contempt of court determined by the Presiding Judge.

Your cooperation is appreciated.

Prohibited Items

No cameras or recording devices of any kind (except the closed circuit camera) are permitted in the Circuit Court building or the remote viewing location in the Levy building.

Cell phones, iPads (or any other electronic devices) will not be permitted in the courtroom. Lockboxes are available for use on a first-come first-served basis for the storage of cellular phones and other small equipment. Placement of equipment in a lockbox will be at the owner's risk. Violators will not be allowed to return to the courtroom or viewing area during the remainder of the court proceedings and may be subject to having their credentials revoked and/or being found in contempt of court.

No ornaments such as T-shirts, shirts, buttons, placards, badges, etc. may be worn which contain any written or visual commentary about this case, anyone participating in it, or are related to this case in any way.

Food and drink are not permitted.

Courtroom Docket and Seating

The Courthouse opens at 8:30 A.M. with the active docket of the Court commencing at that time. The Courthouse will be in use for other matters on the morning of August 30th. The sentencing hearing will begin at 1:00 P.M.

Because of limited courtroom seating, **one representative from each registered media organization will be given access to the courtroom.** This is to ensure that ample seating will be available to family and friends of the victim and defendant (positioned in the first three rows of each side), Sheriff staff, Legal staff, Communications staff, as well as the general public. **If additional seating is available, other credentialed members of the media may have access to courtroom seating under the discretion of the Sheriff's staff.**

Reserving seats before Court opens or before the trial starts will not be permitted.

Leaving and Entering the Courtroom During the Hearing

In order to limit disruptions in the courtroom, it is expected that you will remain seated until the judge calls for a recess or if there is a break in the proceedings (ie., witness change). Anyone leaving the courtroom prior to a recess or break will not be allowed to reenter until the next recess or break is declared.

Reporters should be mindful that accessing the courtroom involves security checks, and ample time should be given to ensure going through this process.

Courtroom Access Procedures

Press Credential Registration

In order to be eligible for consideration for access to media seating in the courtroom, transmission vehicle parking, media workspace, and/or assigned live shot locations, media representatives must register for press credentials with the Charlottesville Office of Communications by visiting www.charlottesville.org/huguely by **August 28, 2012**. If you choose not to register by **August 28, 2012**, you may still cover the trial, but access to designated media areas will not be guaranteed.

Media organizations will be asked, as part of the registration process, to designate a representative from their organization to liaison with the Charlottesville Office of Communications prior to and during coverage of the sentencing. This point of contact will manage the organization's registration paperwork and will coordinate the process from the media end.

Media Check-In

On the day of sentencing, a representative from each media organization must report to the Media Liaison Office at the Levy building at 350 Park Street (on the corner of Park and High) to pick up press credentials for his/her media outlet. The representative must possess appropriate identification issued by their media organization before obtaining their registered credentials.

Each media organization will receive one transferrable courtroom credential (red) and multiple crew credentials (green) for all media personnel registered online as of August 28, 2012. If seating allows, additional members of the media may enter the courtroom under the discretion of Sheriff department staff.

Identification Credentials

Media representatives (including both reporters and support/technical personnel) will be required to display approved press credentials when accessing court-related media facilities including the courtroom, the transmission vehicle area on 4th and 3rd Streets, media office space areas, and other areas as designated.

Logistical Assistance

Overview

The City of Charlottesville Office of Communications is the lead agency for coordinating media logistics for the sentencing. The City will make all reasonable efforts to work with the media and its logistical needs, while still maintaining as normal as possible operations for the Circuit Court and City functions. Media representatives are advised to note all deadlines for service and/or location reservations. Media having special or specific needs should communicate these to the Office of Communications as early as possible so that attempts may be made to meet as many needs as possible.

Media Liaison Office – Levy Building

The Charlottesville Office of Communications will maintain a Media Liaison Office at the Levy building located at 350 Park Street (corner of Park and High). The Media Liaison Office will open at 8am on August 30th and will remain open throughout the sentencing hearing. A Media Liaison will be available throughout the day to assist with media needs. Media will be credentialed at this location and should direct any and all inquiries here, so as not to disrupt ongoing City business in City facilities.

Remote Viewing Area – Levy Building

Because of limited seating available within the courtroom, a remote viewing area will be established at the Levy building at 350 Park Street on the second floor. This location will have closed circuit video and audio feeds from the courtroom. No recording or re-broadcast, simultaneous or otherwise, will be permitted for any purpose. This rule will be strictly enforced and subject to maximum sanctions for violation.

While the remote location will be considered an extension of the courtroom, media members may come and go as they please. Eating and drinking are permitted in this location. Reasonable care should be taken to assure cleanliness in the area. The use of cell phones and any other electrical devices inside the room will not be permitted. Anyone entering the remote viewing area will be required to pass through a metal detector.

Media Room – Levy Building

A media room with wireless internet access will be available in the Levy building on the second floor adjacent to the remote viewing area. This area is first come first serve and is limited in seating.

Media Parking

The Circuit Court and adjacent area businesses will be in operation for normal City business on the day of sentencing. Media representatives should refrain from parking in any spaces signed for reserved parking, or in other spaces where parking is not permitted.

Limited parking will be available for passenger news vehicles in the Levy building parking lot and will be marked "Media Parking" (see Satellite Map). These parking spaces are first-come-first-served. All other parking areas in the Levy lot are reserved for City and County vehicles and are restricted for media use; violators will be towed.

At no time should vehicles be driven or parked on any grass or sidewalk area without prior permission from the Media Liaison.

News Transmission Vehicle Parking Area

News transmission vehicles (SAT, Microwave, Live trucks, etc.) will have parking access on 4th Street NE and portions of 3rd Street NE between East High Street and Jefferson Street beginning Wednesday, August 29th after 6pm through August 30th. Areas adjacent to these designated parking areas should be maintained and kept in a clean and safe condition at all times.

No assistance will be provided by City officials if trucks need to be removed within that period and are blocked by other media.

"Live and Stand Up" Locations

To avoid congestion and potentially unsafe or disruptive conditions, no stand-ups or other television operations may be conducted on Courthouse property. Each media organization will have a designated area directly across the courthouse on High Street and at Jackson Park to conduct these operations. Media organizations acquiring a space may, at their expense, erect tents, scaffolding or other structures provided these conform to applicable Fire and Inspections regulations. In the case of cables running over streets with active car access, cable covers must be used. **No cables will be permitted to run across High Street to the Courthouse.** Cable covers and any other media accessories must be provided by your organization.

Press Conference/Interview Locations

A press conference/interview area will be designated in front of the Courthouse steps for sentencing participants including attorneys and others willing to speak to the media after a verdict has been reached. The Charlottesville Office of Communications will provide a podium, microphone, multi-box and riser. A Communications Office staff member will coordinate with media and camera crew prior to the event. Public access along the sidewalk areas must be maintained at all time and may be enforced by the Charlottesville Police Department.

Court Documentation

All publicly filed documents pertaining to the Huguely case and not otherwise subject to court order are posted on the City of Charlottesville website at www.charlottesville.org/huguely.

Transcripts

For an expedited copy of the hearing transcript at the conclusion of the sentencing, contact Lane's Court Reporters at (434) 293-7427.

Restrooms

Restroom facilities will be provided at the Circuit Court building and at the Levy building.

Smoking

Smoking is not allowed in the Courthouse or any City building. It is requested that media outside the facilities dispose of cigarette refuse in the receptacles provided.

Clean Up

Every attempt has been made to keep the Courthouse grounds clean and litter free. All attendees are asked to dispose of trash and papers in the receptacles provided.

Security

The sentencing is expected to take approximately four hours. Any equipment left unattended will not be secure. Unattended and unidentified items left in or near the Court building or Levy Opera House may be considered suspicious and moved, inspected or destroyed by security.

The Charlottesville Sheriff's Office will provide basic security for media areas on courthouse property; however, use of the area by the media constitutes agreement that the City of Charlottesville shall not be responsible for any loss or damage to any media equipment or belongings. Media representatives wishing to provide additional security for equipment and/or personal items should contact the Charlottesville Communications Department in advance.

Metal detectors will be in use at all entrances to the Court building and in the area adjacent to the courtroom. Metal detectors may be used at the entrances to the remote viewing location. Access to the Court building not mentioned previously (those areas not associated with the trial) will be subject to normal visitor-control procedures.

Indemnity

All media, including but not limited to organizations, affiliated representatives, employees and individuals, covering the Commonwealth of Virginia vs. George Huguely sentencing hereby agree to indemnify the City of Charlottesville, Virginia, its officials, employees and agents, and save them harmless from and against any and all claims, damages, liability, costs and expenses in connection with loss of life, personal injury, and/or damage to property arising from or out of any occurrence arising as a result of any activity, operation or use of municipal property granted pursuant to the Media Plan.

Huguely Sentencing Security Plan

Access to Courtroom:

A. Magnetometer and Search:

All persons entering the building shall be searched for weapons at the discretion of the Sheriff, including their persons, briefcases, packages, and containers of all description, prior to being admitted into the courtroom.

B. Weapons Policy:

Non-Law Enforcement persons will not be allowed to bring a firearm into the courthouse, pursuant to Charlottesville Sheriff's Office Policy.

C. Less-Than-Lethal Weapons Policy:

No other form of weapons such as Mace/OC Spray, locking knife, bowie knife, switchblade knife, butterfly knife or any other type of knife with a blade longer than 1 inch, or any other item determined to be a weapon shall be permitted in the courtroom.

D. Electronic Devices:

Effective January 1, 2012, no electronic communication devices (on or off) will be permitted inside the courtroom in Charlottesville Circuit Court. Self-storage lockers for small electronic devices are available in Charlottesville Circuit Court on a first-come, first-served basis. However, the Sheriff's Office will not be responsible for any personal property left unattended or not kept in possession of the owner. If an electronic communications device is found on a person in the courtroom, the device will be confiscated and the property owner may be removed from the courtroom and held in Contempt of Court. Return of the property and any further actions would be at the discretion of the Judge.

E. Bags and Purses:

Bags, packages, large containers to be of unreasonable size will not be permitted in the courtroom.

Entering and Exiting Courtroom During Testimony/Trial:

Persons will not be allowed to enter the courtroom during testimony. If a person exits the courtroom at any time other than breaks/recess, they will not be allowed to re-enter until the Judge allows entrance. The Deputy will notify the person when they are allowed to return to the courtroom.

Courtroom Seating and Setting:

The first three rows of the court on both sides will be reserved for family/friends and/or witnesses. The remaining seats will be used by the general public and media. There will also be an additional area for media and general public at the Levy Building that falls under the same restrictions and guidelines as the regular courtroom with the exception of entering and exiting that closed circuit viewing area. Please see the media plan for further details.

Emergency Evacuations:

In the event of an emergency where the courtroom or closed circuit viewing area if provided, needs to be evacuated, persons will be ordered to leave the City Courthouse or Levy Building and proceed to Jackson Park across the street. Once the situation has been resolved, the Deputies will allow people to return and they will be screened again upon entering the building per Sheriff's Office Policy.

Media Staging Area:

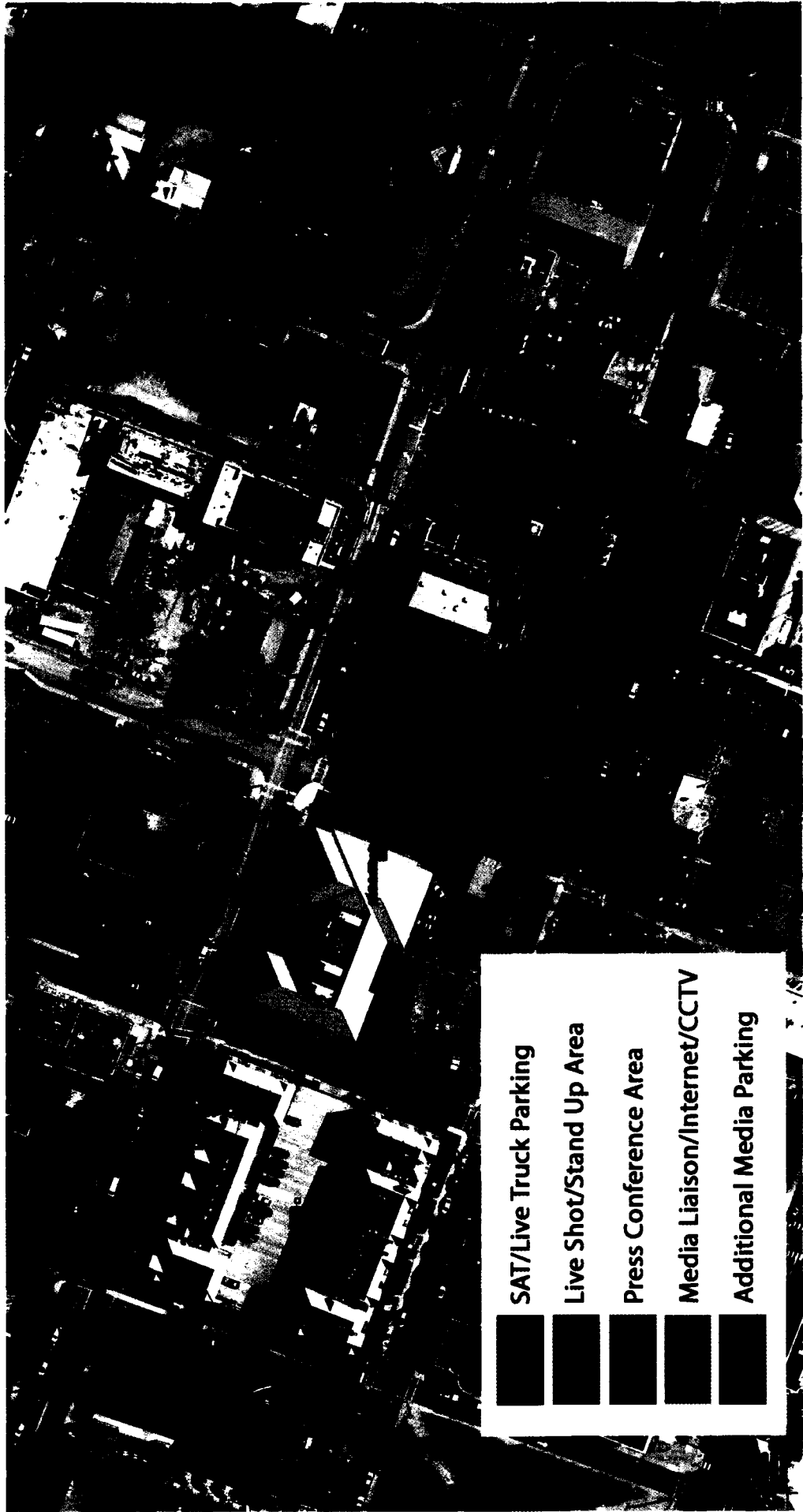
The media will be given an area in front of the Courthouse to stage. The eastern two-thirds (right if facing the court) of the Courthouse entrance will be partitioned off with stanchions for media. This will permit normal access to the courthouse for all persons including those needing to use the ramp/handicap entrance. Due to security concerns and other business being conducted in the courthouse, the media will also be allowed access to a retaining wall on the left side of the courthouse (facing the courthouse) on courthouse property, but in no secure areas or on adjacent private property. The areas adjacent to the court that are private property are off-limits and may result in trespassing charges for those found on private property. Public sidewalks cannot be blocked. There is a separate media plan that has more details regarding rules and regulations for media.

Key Agency Contact List:

Security: Charlottesville Sheriff's Office. Sheriff James Brown or Captain William Marshall

Media: City Spokesperson: Miriam Dickler

- ***This security plan, as prepared, may be changed at any time to address any other issues that may arise. Attempts will be made to notify all persons affected as soon as possible if changes are made.***



SAT/Live Truck Parking

Live Shot/Stand Up Area

Press Conference Area

Media Liaison/Internet/CCTV

Additional Media Parking