

**City of Charlottesville**

Department of Neighborhood Development Services  
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**AFFIDAVIT**

**I, \_\_\_\_\_, of \_\_\_\_\_ affirm that I am the owner of a certain tract or parcel of land located at \_\_\_\_\_ and that I have applied for a \_\_\_\_\_ permit(s). I affirm that I am familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia that states that I am not subject to licensure as a contractor or subcontractor.**

\_\_\_\_\_  
**Affiant**

**Signed and acknowledged by \_\_\_\_\_ in the City of Charlottesville, Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, in the presence of the undersigned witness.**

\_\_\_\_\_  
**Witness**

§ 54.1-1111. Prerequisites to obtaining building, etc., permit.

Any person applying to the building inspector or any other authority of a county, city, or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished his license or certificate number issued pursuant to this chapter or evidence of being exempt from the provisions of this chapter.

The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor.

(Code 1950, § 54-138; 1970, c. 319; 1980, c. 634; 1988, c. 765; 1990, c. 911; 1991, c. 151; 1992, c. 713; 1995, c. [771](#); 1998, c. [754](#).)

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