

CITY OF CHARLOTTESVILLE  
NEIGHBORHOOD DEVELOPMENT SERVICES



MEMORANDUM

To: Charlottesville Planning Commission  
From: Missy Creasy, Planning Manager  
Date: September 23, 2009  
Re: Proposed Planning Commission Bylaws Changes

---

At the September 22, 2009 Planning Commission Work Session, discussion on the timing of meetings took place. There was a consensus to consider holding Public Hearings at 6pm (1/2 hour earlier than the current schedule) to maximize meeting time and provide additional convenience to members of the public interested in speaking at meetings. In order to make this change, the Planning Commission Bylaws need revising. The only change proposed is located on page 3 of the attached document. If this change is accepted, the time adjustment will be made for the November 2009 regular meeting.